



**MINISTRY OF WATER AND SANITATION
NORTHERN WATER WORKS DEVELOPMENT AGENCY
PROCUREMENT OF CONSTRUCTION OF MARALAL WATER SUPPLY PROJECT -
PHASE I, ITT No: NWWDA/T/CW/050/2023-2024**

**MINUTES OF THE PRE-TENDER MEETING FOR THE CONSTRUCTION OF MARALAL
WATER SUPPLY PROJECT - PHASE I ON 4TH APRIL 2024 AT 1000HRS AT SAMBURU
WATER AND SANITATION COMPANY LIMITED (SAWASCO), MARARAL**

Agenda

1. Introduction and Meeting at SAWASCO – All
2. Site Visit – All
3. Q&A Session – All
4. Final Remarks – Consultant's and Client's Representatives
5. AOB

Attendance

S. No.	NAME	FIRM
1.	Ndungu S.K	NWWDA
2.	Eng. Paul M. Mbugua	Interconsult Engineers Ltd
3.	Isaac Wahome	Interconsult Engineers Ltd
4.	Zeinab Omar	NWWDA
5.	Dr.Benedict Kimwaki	NWWDA
6.	Eng. Collins Owiti	NWWDA
7.	Lekopie Jona	SAWASCO
8.	Timon K. Biwot	Kingsley Construction Company Limited
9.	George Muruiki	HEBEI
10.	Moses Samori	Kingsley Construction
11.	Waikwell Kuton	SAWASCO
12.	Hassan Ali	Frontier Eng. Ltd
13.	Ltjuguo	Habei Water Conservancy & Hydro Power(K) Co. Ltd
14.	Guyo Omar	Hawaye Agencies Limited
15.	Sarah Lekool	Power Options Limited
16.	John Bakana Loosenge	Besty Limited
17.	Nyankawa Lamayana	Easy Water Solutions Ltd
18.	Lieaitgon Leiloto	Ltarakwai Ventures Limited
19.	Moses Semoei	China Roads and Bridges



Min. 01- Introduction

The Client's representative, Northern Water Works Development Agency (NWWDA) welcomed all present and briefed all on the agenda of the meeting. All the members present introduced themselves.

Further, Contractors were informed that they were required to fill in their details and the Company they were representing in the attendance sheet and sign the site visit certificate.

The Contractors were encouraged to ask for clarifications during the meeting and during the site visit and send the same to NWWDA in writing as per the tender documents.

There were representatives of Northern Water Works Development Agency, Samburu Water And Sanitation Company Limited, the Consultant and the prospective bidders.

Min. 2- Site Visit

The Consultant's representatives and Client's representatives took the contractors for the site visit and the areas visited were as follows;

- i) Yamo dam (draw off point)
- ii) Raw water main route
- iii) Proposed site for the water treatment works
- iv) Pipeline Route from proposed treatment plant to the existing tank

Attendees were informed that fittings/activities allowing for abstraction of water just before the turbine house had also been factored into the bill of quantities as an alternative measure during operation.

Min. 3- Meeting at the Samburu Water and Sanitation Company (SAWASCO) Offices

After the site visit, a meeting was held at the Samburu Water and Sanitation Company offices for any further questions and official closure of the pre-tender meeting and site visit. Questions asked were as follows:

Q1. A bidder enquired on how they will access the drawings.

Answer- Tenderers to download drawings from NWWDA website. Client will upload the drawings on the website by 6th April 2024. This was noted as an oversight.

Q2. A bidder highlighted that the Preliminary and General Items, Bill 1- Items 1-A420.2 and 1-A420.7 on pages 90 and 91 be counter-checked.



Answer- The Client highlighted that this will be counter-checked and updated accordingly and the revised tender document uploaded in the website.

Q3. It was noted that there was a crusher at the proposed site for the Water Treatment Plant. A bidder enquired if this was the Client's property.

Answer-The Client noted that it was not their property, but highlighted that it will be demobilized by the time the site will be handed over to the contractor.

Q4. A bidder enquired on the source of the funds for the project.

Answer-It was noted that the project will be funded by the Government of Kenya

Q5. A bidder enquired how the structures and fences along the route for the treated water pipeline will be dealt with during construction.

Answer- The bidder was informed that the pipeline is along the existing wayleave. However, in addition to this, there is provision for fences and hedges crossings on the bill of quantities.

Q5. A bidder enquired on the ownership of the land where the proposed Water Treatment Plant.

Answer-The bidder was informed that the land is owned by NWWDA having been acquired from Kenya Forest Service (KFS).

Q6. A bidder requested to know who will be responsible for acquisition of NEMA Licenses.

Answer-The Client notified the bidder that the Client will be responsible for the acquisition of the NEMA License for the project; however, the contractors will be responsible for acquisition of the licenses for the campsites and borrow areas.

Min. 4- Final Remarks

- The Consultant's representative highlighted the key information to bidders as per the bidding documents under Section II of the information to bidders.
- The Client's representative thanked everyone for availing themselves for the pre-bid meeting and site visit.
- The bidders were requested to write to the client all questions through the address provided in the tender document within the highlighted timelines (11th April 2024). Responses will be uploaded on the website.
- The drawings will be uploaded within two days of the pre-bid meeting on the Northern Water Works Development Agency website.
- The bidders to attach the issued and signed original certificate of attendance to the pre-bid meeting to their bidding documents as an annex to their bids.



Min. 5- AOB

There being no other business, the meeting was adjourned at 1230 hours.

MINUTES SIGNED:

FOR AND ON BEHALF OF NORTHERN WATER WORKS DEVELOPMENT AGENCY

Name: Eng Collins Owiti

Sign Date.....

FOR AND ON BEHALF OF M/s INTERCONSULT ENGINEERS LTD

Name: Eng Paul Mbugua

Sign Date.....