

REPUBLIC OF KENYA



MINISTRY OF WATER SANITATION AND IRRIGATION



NORTHERN WATER WORKS DEVELOPMENT AGENCY

TENDER DOCUMENT FOR CONSTRUCTION OF IDHIDO DAM

TENDER NO. NWWDA/CW/T/007/2021-2022

PROCURING ENTITY

NORTHERN WATER WORKS DEVELOPMENT AGENCY

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INVITATION TO TENDER

Open National Tender for Construction of Idhido Dam

1. **The Northern Water Works Development Agency** invites sealed tenders for Construction of **Idhido Dam**
2. Tendering will be conducted under open competitive tendering method using a standardized tender document and is open to all qualified and interested **Tenderers**.
3. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours **0900 to 1700 hours** at the address given below. Tender documents may be viewed and/or downloaded from the website www.nwwda.go.ke or www.tender.go.ke
4. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non- refundable fees of Kshs 1,000.00 in cash or Banker's Cheque and payable to the address **given below**. Tender documents obtained electronically will be free of charge.
5. Tender documents may be viewed and downloaded for free from the website www.nwwda.go.ke . Tenderers who download the tender document must forward their particulars immediately to infot@nwwda.go.ke to facilitate any further clarification or addendum.
6. Tenders shall be quoted be in Kenya Shillings and shall include all taxes. Tenders shall remain valid for 119 days
7. from the date of opening of tenders.
8. All Tenders must be accompanied by a “tender Security” of **Kshs 2,000,000 (Bank Guarantee)**
9. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
10. Completed tenders must be delivered to the address below on or before **19th July 2022 at 11.00 am**. Electronic Tenders **will not** be permitted.
11. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
- 12.
13. Late tenders will be rejected.
14. The addresses referred to above are:

Chief Executive Officer

Northern Water Works Development Agency

Maji House, Kismayu Road, Ground Floor Room A3

PO Box 495 – 70100 Garissa, Kenya

Tel: +254-46-2103598/3797

E-mail: info@nwwda.go.ke

PART 1 - TENDERING PROCEDURES

SECTION I: INSTRUCTIONS TO TENDERERS

A General Provisions

1. Scope of Tender

- 1.1 The Procuring Entity as defined in the Appendix to Conditions of Contract invites tenders for Works Contract as described in the tender documents. The name, identification, and number of lots (contracts) of this Tender Document are **specified in the TDS**.

2. Fraud and Corruption

- 2.1 The Procuring Entity requires compliance with the provisions of the Public Procurement and Asset Disposal Act, 2015, Section 62 “Declaration not to engage in corruption”. The tender submitted by a person shall include a declaration that the person shall not engage in any corrupt or fraudulent practice and a declaration that the person or his or her sub-contractors are not debarred from participating in public procurement proceedings.
- 2.2 The Procuring Entity requires compliance with the provisions of the Competition Act 2010, regarding collusive practices in contracting. Any tenderer found to have engaged in collusive conduct shall be disqualified and criminal and/or civil sanctions may be imposed. To this effect, Tenders shall be required to complete and sign the “Certificate of Independent Tender Determination” annexed to the Form of Tender.
- 2.3 Unfair Competitive Advantage - Fairness and transparency in the tender process require that the firms or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to this tender. To that end, the Procuring Entity shall indicate in the **Data Sheet** and make available to all the firms together with this tender document all information that would in that respect give such firm any unfair competitive advantage over competing firms.
- 2.4 Unfair Competitive Advantage -Fairness and transparency in the tender process require that the Firms or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to this tender being tendered for. The Procuring Entity shall indicate in the **TDS** firms (if any) that provided consulting services for the contract being tendered for. The Procuring Entity shall check whether the owners or controllers of the Tenderer are same as those that provided consulting services. The Procuring Entity shall, upon request, make available to any tenderer information that would give such firm unfair competitive advantage over competing firms.

3. Eligible Tenderers

- 3.1 A Tenderer may be a firm that is a private entity, a state-owned enterprise or institution subject to ITT 3.7 or any combination of such entities in the form of a joint venture (JV) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. Public employees and their close relatives (*spouses, children, brothers, sisters and uncles and aunts*) are not eligible to participate in the tender. In the case of a joint venture, all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the tendering process and, in the event the JV is awarded the Contract, during contract execution. The maximum number of JV members shall be specified in the **TDS**.
- 3.2 Public Officers of the Procuring Entity, their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse, their business associates or agents and firms/organizations in which they have a substantial or controlling interest shall not be eligible to tender or be awarded a contract. Public Officers are also not allowed to participate in any procurement proceedings.
- 3.3 A Tenderer shall not have a conflict of interest. Any tenderer found to have a conflict of interest shall be disqualified. A tenderer may be considered to have a conflict of interest for the purpose of this tendering process, if the tenderer:
- Directly or indirectly controls, is controlled by or is under common control with another tenderer; or
 - Receives or has received any direct or indirect subsidy from another tenderer; or
 - Has the same legal representative as another tenderer; or
 - Has a relationship with another tenderer, directly or through common third parties, that puts it in a position

to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process; or

- e) Any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender; or
- f) any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as Engineer for the Contract implementation; or
- g) Would be providing goods, works, or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of the contract specified in this Tender Document or
- h) Has a close business or family relationship with a professional staff of the Procuring Entity who:
 - i) are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract; or
 - ii) would be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.

3.4 A tenderer shall not be involved in corrupt, coercive, obstructive, collusive or fraudulent practice. A tenderer that is proven to have been involved any of these practices shall be automatically disqualified.

3.5 A Tenderer (either individually or as a JV member) shall not participate in more than one Tender, except for permitted alternative tenders. This includes participation as a subcontractor in other Tenders. Such participation shall result in the disqualification of all Tenders in which the firm is involved. A firm that is not a tenderer or a JV member may participate as a subcontractor in more than one tender. Members of a joint venture may not also make an individual tender, be a subcontractor in a separate tender or be part of another joint venture for the purposes of the same Tender.

3.6 A Tenderer may have the nationality of any country, subject to the restrictions pursuant to ITT 4.8. A Tenderer shall be deemed to have the nationality of a country if the Tenderer is constituted, incorporated or registered in and operates in conformity with the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed subcontractors or sub-consultants for any part of the Contract including related Services.

3.7 Tenderer that has been debarred from participating in public procurement shall be ineligible to tender or be awarded a contract. The list of debarred firms and individuals is available from the website of PPRA www.ppra.go.ke.

3.8 Tenderers that are state-owned enterprises or institutions may be eligible to compete and be awarded a Contract(s) only if they are accredited by PPRA to be (i) a legal public entity of the state Government and/or public administration, (ii) financially autonomous and not receiving any significant subsidies or budget support from any public entity or Government, and (iii) operating under commercial law and vested with legal rights and liabilities similar to any commercial enterprise to enable it compete with firms in the private sector on an equal basis.

3.9 A Firms and individuals may be ineligible if their countries of origin (a) as a matter of law or official regulations, Kenya prohibits commercial relations with that country, or (b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, Kenya prohibits any import of goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country. A tenderer shall provide such documentary evidence of eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.

3.10 Foreign tenderers are required to source at least forty (40%) percent of their contract inputs (in supplies, subcontracts and labor) from national suppliers and contractors. To this end, a foreign tenderer shall provide in its tender documentary evidence that this requirement is met. Foreign tenderers not meeting this criterion will be automatically disqualified. Information required to enable the Procuring Entity determine if this condition is met shall be provided in for this purpose is be provided in *“SECTION III - EVALUATION AND QUALIFICATION CRITERIA, Item 9”*.

3.11 Pursuant to the eligibility requirements of ITT 4.10, a tender is considered a foreign tenderer, if the tenderer is not registered in Kenya or if the tenderer is registered in Kenya and has less than 51 percent ownership by Kenyan

Citizens. JVs are considered as foreign tenderers if the individual member firms are not registered in Kenya or if are registered in Kenya and have less than 51 percent ownership by Kenyan citizens. The JV shall not subcontract to foreign firms more than 10 percent of the contract price, excluding provisional sums.

3.12 The National Construction Authority Act of Kenya requires that all local and foreign contractors be registered with the National Construction Authority and be issued with a Registration Certificate before they can undertake any construction works in Kenya. Registration shall not be a condition for tender, but it shall be a condition of contract award and signature. A selected tenderer shall be given opportunity to register before such award and signature of contract. Application for registration with National Construction Authority may be accessed from the website www.nca.go.ke.

3.13 The Competition Act of Kenya requires that firms wishing to tender as Joint Venture undertakings which may prevent, distort or lessen competition in provision of services are prohibited unless they are exempt in accordance with the provisions of Section 25 of the Competition Act, 2010. JVs will be required to seek for exemption from the Competition Authority. Exemption shall not be a condition for tender, but it shall be a condition of contract award and signature. A JV tenderer shall be given opportunity to seek such exemption as a condition of award and signature of contract. Application for exemption from the Competition Authority of Kenya may be accessed from the website www.cak.go.ke

3.14 A Kenyan tenderer shall provide evidence of having fulfilled his/her tax obligations by producing a valid tax clearance certificate or tax exemption certificate issued by the Kenya Revenue Authority.

4. Eligible Goods, Equipment, and Services

4.1 Goods, equipment and services to be supplied under the Contract may have their origin in any country that is not eligible under ITT 3.9. At the Procuring Entity's request, Tenderers may be required to provide evidence of the origin of Goods, equipment and services.

4.2 Any goods, works and production processes with characteristics that have been declared by the relevant national environmental protection agency or by other competent authority as harmful to human beings and to the environment shall not be eligible for procurement.

5. Tenderer's Responsibilities

5.1 The tenderer shall bear all costs associated with the preparation and submission of his/her tender, and the Procuring Entity will in no case be responsible or liable for those costs.

5.2 The tenderer, at the tenderer's own responsibility and risk, is encouraged to visit and examine the Site of the Works and its surroundings, and obtain all information that may be necessary for preparing the tender and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the tenderer's own expense.

5.3 The Tenderer and any of its personnel or agents will be granted permission by the Procuring Entity to enter upon its premises and lands for the purpose of such visit. The Tenderer shall indemnify the Procuring Entity against all liability arising from death or personal injury, loss of or damage to property, and any other losses and expenses incurred as a result of the inspection.

5.4 The tenderer shall provide in the Form of Tender and Qualification Information, a preliminary description of the proposed work method and schedule, including charts, as necessary or required.

B. Contents of Tender Documents

6. Sections of Tender Document

6.1 The tender document consists of Parts 1, 2, and 3, which includes all the sections specified below, and which should be read in conjunction with any Addenda issued in accordance with ITT 8.

PART 1 Tendering Procedures

- i) Section I - Instructions to Tenderers (ITT)
- ii) Section II - Tender Data Sheet (TDS)
- iii) Section III - Evaluation and Qualification Criteria
- iv) Section IV - Tendering Forms

PART 2 Works Requirements

- i) Section V - Drawings
- ii) Section VI - Specifications
- iii) Section VII - Bills of Quantities

PART 3 Conditions of Contract and Contract Forms

- i) Section VIII - General Conditions of Contract (GCC)
- ii) Section IX - Special Conditions of Contract (SC)
- iii) Section X - Contract Forms

6.2 The Invitation to Tender Document (ITT) issued by the Procuring Entity is not part of the Contract documents.

6.3 Unless obtained directly from the Procuring Entity, the Procuring Entity is not responsible for the completeness of the Tender document, responses to requests for clarification, the minutes of the pre-Tender meeting (if any), or Addenda to the Tender document in accordance with ITT 8. In case of any contradiction, documents obtained directly from the Procuring Entity shall prevail.

The Tenderer is expected to examine all instructions, forms, terms, and specifications in the Tender Document and to furnish with its Tender all information and documentation as is required by the Tender document.

7. Site Visit

7.1 The Tenderer, at the Tenderer's own responsibility and risk, is encouraged to visit and examine and inspect the Site of the Required Services and its surroundings and obtain all information that may be necessary for preparing the Tender and entering into a contract for the Services. The costs of visiting the Site shall be at the Tenderer's own expense.

8. Pre-Tender Meeting

8.1 The Procuring Entity shall specify in the **TDS** if a pre-tender meeting will be held, when and where. The Procuring Entity shall also specify in the **TDS** if a pre-arranged pretender site visit will be held and when. The Tenderer's designated representative is invited to attend a pre-arranged pretender visit of the site of the works. The purpose of the meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.

8.2 The Tenderer is requested to submit any questions in writing, to reach the Procuring Entity not later than the period specified in the **TDS** before the meeting.

8.3 Minutes of the pre-Tender meeting and the pre-arranged pretender site visit of the site of the works, if applicable, including the text of the questions asked by Tenderers and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Tenderers who have acquired the Tender Documents in accordance with ITT 6.3. Minutes shall not identify the source of the questions asked.

8.4 The Procuring Entity shall also promptly publish anonym zed (*no names*) Minutes of the pre-Tender meeting and the pre-arranged pretender visit of the site of the works at the web page identified in the **TDS**. Any modification to the Tender Documents that may become necessary as a result of the pre-tender meeting and the pre-arranged pretender site visit, shall be made by the Procuring Entity exclusively through the issue of an Addendum pursuant to ITT 8 and not through the minutes of the pre-Tender meeting. Nonattendance at the pre-Tender meeting will not be a cause for disqualification of a Tenderer.

9. Clarification and amendments of Tender Documents

9.1 A Tenderer requiring any clarification of the Tender Document shall contact the Procuring Entity in writing at the Procuring Entity's address specified in the **TDS** or raise its enquiries during the pre-Tender meeting and the pre-

arranged pretender visit of the site of the works if provided for in accordance with ITT 8.4. The Procuring Entity will respond in writing to any request for clarification, provided that such request is received no later than the period specified in the **TDS** prior to the deadline for submission of tenders. The Procuring Entity shall forward copies of its response to all tenderers who have acquired the Tender Documents in accordance with ITT 6.3, including a description of the inquiry but without identifying its source. If specified in the **TDS**, the Procuring Entity shall also promptly publish its response at the web page identified in the **TDS**. Should the clarification result in changes to the essential elements of the Tender Documents, the Procuring Entity shall amend the Tender Documents appropriately following the procedure under ITT 8.4.

10. Amendment of Tendering Document

- 10.1 At any time prior to the deadline for submission of Tenders, the Procuring Entity may amend the Tendering document by issuing addenda.
- 10.2 Any addendum issued shall be part of the tendering document and shall be communicated in writing to all who have obtained the tendering document from the Procuring Entity in accordance with ITT 6.3. The Procuring Entity shall also promptly publish the addendum on the Procuring Entity's web page in accordance with ITT 8.4.
- 10.3 To give prospective Tenderers reasonable time in which to take an addendum into account in preparing their Tenders, the Procuring Entity shall extend, as necessary, the deadline for submission of Tenders, in accordance with ITT 25.2 below.

C. Preparation of Tenders

11. Cost of Tendering

- 11.1 The Tenderer shall bear all costs associated with the preparation and submission of its Tender, and the Procuring Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

12. Language of Tender

- 12.1 The Tender, as well as all correspondence and documents relating to the tender exchanged by the tenderer and the Procuring Entity, shall be written in the English Language. Supporting documents and printed literature that are part of the Tender may be in another language provided they are accompanied by an accurate and notarized translation of the relevant passages into the English Language, in which case, for purposes of interpretation of the Tender, such translation shall govern.

13. Documents Comprising the Tender

- 13.1 The Tender shall comprise the following:
- a) Form of Tender prepared in accordance with ITT 14;
 - b) Schedules including priced Bill of Quantities, completed in accordance with ITT 14 and ITT 16;
 - c) Tender Security or Tender-Securing Declaration, in accordance with ITT 21.1;
 - d) Alternative Tender, if permissible, in accordance with ITT 15;
 - e) Authorization: written confirmation authorizing the signatory of the Tender to commit the Tenderer, in accordance with ITT 22.3;
 - f) Qualifications: documentary evidence in accordance with ITT 19 establishing the Tenderer's qualifications to perform the Contract if its Tender is accepted;
 - g) Conformity: a technical proposal in accordance with ITT 18;
 - h) Any other document required in the **TDS**.
- 13.2 In addition to the requirements under ITT 11.1, Tenders submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful Tender shall be signed by all members and submitted with the Tender,

together with a copy of the proposed Agreement. The Tenderer shall chronologically serialize pages of all tender documents submitted.

13.3 The Tenderer shall furnish in the Form of Tender information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Tender.

14. Form of Tender and Schedules

14.1 The Form of Tender and Schedules, including the Bill of Quantities, shall be prepared using the relevant forms furnished in Section IV, Tendering Forms. The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITT 20.3. All blank spaces shall be filled in with the information requested.

15. Alternative Tenders

15.1 Unless otherwise specified in the **TDS**, alternative Tenders shall not be considered.

15.2 When alternative times for completion are explicitly invited, a statement to that effect will be included in the **TDS**, and the method of evaluating different alternative times for completion will be described in Section III, Evaluation and Qualification Criteria.

15.3 Except as provided under ITT 13.4 below, Tenderers wishing to offer technical alternatives to the requirements of the Tender Documents must first price the Procuring Entity's design as described in the Tender Documents and shall further provide all information necessary for a complete evaluation of the alternative by the Procuring Entity, including drawings, design calculations, technical specifications, breakdown of prices, and proposed construction methodology and other relevant details. Only the technical alternatives, if any, of the Tenderer with the Winning Tender conforming to the basic technical requirements shall be considered by the Procuring Entity. When specified in the **TDS**, Tenderers are permitted to submit alternative technical solutions for specified parts of the Works, and such parts will be identified in the **TDS**, as will the method for their evaluating, and described in Section VII, Works' Requirements.

16. Tender Prices and Discounts

16.1 The prices and discounts (including any price reduction) quoted by the Tenderer in the Form of Tender and in the Bill of Quantities shall conform to the requirements specified below.

16.2 The Tenderer shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by the Tenderer shall be deemed covered by the rates for other items in the Bill of Quantities and will not be paid for separately by the Procuring Entity. An item not listed in the priced Bill of Quantities shall be assumed to be not included in the Tender, and provided that the Tender is determined substantially responsive notwithstanding this omission, the average price of the item quoted by substantially responsive Tenderers will be added to the Tender price and the equivalent total cost of the Tender so determined will be used for price comparison.

16.3 The price to be quoted in the Form of Tender, in accordance with ITT 14.1, shall be the total price of the Tender, including any discounts offered.

16.4 The Tenderer shall quote any discounts and the methodology for their application in the Form of Tender, in accordance with ITT 14.1.

16.5 It will be specified in the **TDS** if the rates and prices quoted by the Tenderer are or are not subject to adjustment during the performance of the Contract in accordance with the provisions of the Conditions of Contract, except in cases where the contract is subject to fluctuations and adjustments, not fixed price. In such a case, the Tenderer shall furnish the indices and weightings for the price adjustment formulae in the Schedule of Adjustment Data and the Procuring Entity may require the Tenderer to justify its proposed indices and weightings.

16.6 Where tenders are being invited for individual lots (contracts) or for any combination of lots (packages), tenderers wishing to offer discounts for the award of more than one Contract shall specify in their Tender the price reductions applicable to each package, or alternatively, to individual Contracts within the package. Discounts shall be submitted in accordance with ITT 16.4, provided the Tenders for all lots (contracts) are opened at the same time.

16.7 All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date 30 days prior to the deadline for submission of Tenders, shall be included in the rates and prices and the total Tender Price submitted by the Tenderer.

17. Currencies of Tender and Payment

17.1 Tenderers shall quote entirely in Kenya Shillings. The unit rates and the prices shall be quoted by the Tenderer in the Bill of Quantities, entirely in Kenya shillings. A Tenderer expecting to incur expenditures in other currencies for inputs to the Works supplied from outside Kenya shall device own ways of getting foreign currency to meet those expenditures.

18. Documents Comprising the Technical Proposal

18.1 The Tenderer shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in Section IV, Tender Forms, in sufficient detail to demonstrate the adequacy of the Tenderer's proposal to meet the work's requirements and the completion time.

19. Documents Establishing the Eligibility and Qualifications of the Tenderer

19.1 Tenderers shall complete the Form of Tender, included in Section IV, Tender Forms, to establish Tenderer's eligibility in accordance with ITT 4.

19.2 In accordance with Section III, Evaluation and Qualification Criteria, to establish its qualifications to perform the Contract the Tenderer shall provide the information requested in the corresponding information sheets included in Section IV, Tender Forms.

19.3 A margin of preference will not be allowed. Preference and reservations will be allowed, individually or in joint ventures. Applying for eligibility for Preference and reservations shall supply all information required to satisfy the criteria for eligibility specified in accordance with ITT 33.1.

19.4 Tenderers shall be asked to provide, as part of the data for qualification, such information, including details of ownership, as shall be required to determine whether, according to the classification established by the Procuring Entity, a contractor or group of contractors qualifies for a margin of preference. Further the information will enable the Procuring Entity identify any actual or potential conflict of interest in relation to the procurement and/or contract management processes, or a possibility of collusion between tenderers, and thereby help to prevent any corrupt influence in relation to the procurement process or contract management.

19.5 The purpose of the information described in ITT 19.4 above overrides any claims to confidentiality which a tenderer may have. There can be no circumstances in which it would be justified for a tenderer to keep information relating to its ownership and control confidential where it is tendering to undertake public sector work and receive public sector funds. Thus, confidentiality will not be accepted by the Procuring Entity as a justification for a Tenderer's failure to disclose, or failure to provide required information on its ownership and control.

19.6 The Tenderer shall provide further documentary proof, information or authorizations that the Procuring Entity may request in relation to ownership and control which information on any changes to the information which was provided by the tenderer under ITT 6.3. The obligations to require this information shall continue for the duration of the procurement process and contract performance and after completion of the contract, if any change to the information previously provided may reveal a conflict of interest in relation to the award or management of the contract.

19.7 All information provided by the tenderer pursuant to these requirements must be complete, current and accurate as at the date of provision to the Procuring Entity. In submitting the information required pursuant to these requirements, the Tenderer shall warrant that the information submitted is complete, current and accurate as at the date of submission to the Procuring Entity.

19.8 If a tenderer fails to submit the information required by these requirements, its tender will be rejected. Similarly, if the Procuring Entity is unable, after taking reasonable steps, to verify to a reasonable degree the information submitted by a tenderer pursuant to these requirements, then the tender will be rejected.

19.9 If information submitted by a tenderer pursuant to these requirements, or obtained by the Procuring Entity (whether through its own enquiries, through notification by the public or otherwise), shows any conflict of

interest which could materially and improperly benefit the tenderer in relation to the procurement or contract management process, then:

- i) if the procurement process is still ongoing, the tenderer will be disqualified from the procurement process,
- ii) if the contract has been awarded to that tenderer, the contract award will be set aside,
- iii) the tenderer will be referred to the relevant law enforcement authorities for investigation of whether the tenderer or any other persons have committed any criminal offence.

19.10 If a tenderer submits information pursuant to these requirements that is incomplete, inaccurate or out-of-date, or attempts to obstruct the verification process, then the consequences ITT 6.7 will ensue unless the tenderer can show to the reasonable satisfaction of the Procuring Entity that any such act was not material, or was due to genuine error which was not attributable to the intentional act, negligence or recklessness of the tenderer.

20. Period of Validity of Tenders

20.1 Tenders shall remain valid for the Tender Validity period specified in the **TDS**. The Tender Validity period starts from the date fixed for the Tender submission deadline (as prescribed by the Procuring Entity in accordance with ITT 24). A Tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.

20.2 In exceptional circumstances, prior to the expiration of the Tender validity period, the Procuring Entity may request Tenderers to extend the period of validity of their Tenders. The request and the responses shall be made in writing. If a Tender Security is requested in accordance with ITT 21.1, it shall also be extended for thirty (30) days beyond the deadline of the extended validity period. A Tenderer may refuse the request without forfeiting its Tender security. A Tenderer granting the request shall not be required or permitted to modify its Tender, except as provided in ITT 20.3.

20.3 If the award is delayed by a period exceeding the number of days to be specified in the **TDS** days beyond the expiry of the initial tender validity period, the Contract price shall be determined as follows:

- a) in the case of **fixed price** contracts, the Contract price shall be the tender price adjusted by the factor specified in the **TDS**;
- b) in the case of **adjustable price** contracts, no adjustment shall be made; or in any case, tender evaluation shall be based on the tender price without taking into consideration the applicable correction from those indicated above.

21. Tender Security

21.1 The Tenderer shall furnish as part of its Tender, either a Tender-Securing Declaration or a Tender Security as specified in the **TDS**, in original form and, in the case of a Tender Security, in the amount and currency specified in the **TDS**. A Tender-Securing Declaration shall use the form included in Section IV, Tender Forms.

21.2 If a Tender Security is specified pursuant to ITT 19.1, the Tender Security shall be a demand guarantee in any of the following forms at the Tenderer's option:

- a) an unconditional Bank Guarantee issued by reputable commercial bank); or
- b) an irrevocable letter of credit;
- c) a Banker's cheque issued by a reputable commercial bank; or
- d) another security specified in the **TDS**,

21.3 If an unconditional bank guarantee is issued by a bank located outside Kenya, the issuing bank shall have a correspondent bank located in Kenya to make it enforceable. The Tender Security shall be valid for thirty (30) days beyond the original validity period of the Tender, or beyond any period of extension if requested under ITT 20.2.

21.4 If a Tender Security or Tender-Securing Declaration is specified pursuant to ITT 19.1, any Tender not accompanied by a substantially responsive Tender Security or Tender-Securing Declaration shall be rejected by the Procuring Entity as non-responsive.

21.5 If a Tender Security is specified pursuant to ITT 21.1, the Tender Security of unsuccessful Tenderers shall be returned as promptly as possible upon the successful Tenderer's signing the Contract and furnishing the Performance Security and any other documents required in the **TDS**. The Procuring Entity shall also promptly return the tender security to the tenderers where the procurement proceedings are terminated, all tenders were

determined nonresponsive or a bidder declines to extend tender validity period.

21.6 The Tender Security of the successful Tenderer shall be returned as promptly as possible once the successful Tenderer has signed the Contract and furnished the required Performance Security, and any other documents required in the **TDS**.

21.7 The Tender Security may be forfeited or the Tender-Securing Declaration executed:

- e) if a Tenderer withdraws its Tender during the period of Tender validity specified by the Tenderer on the Form of Tender, or any extension thereto provided by the Tenderer; or
- f) if the successful Tenderer fails to:
 - i) sign the Contract in accordance with ITT 50; or
 - ii) furnish a Performance Security and if required in the **TDS**, and any other documents required in the **TDS**.

21.8 Where tender securing declaration is executed, the Procuring Entity shall recommend to the PPRA that PPRA debars the Tenderer from participating in public procurement as provided in the law.

21.9 The Tender Security or the Tender-Securing Declaration of a JV shall be in the name of the JV that submits the Tender. If the JV has not been legally constituted into a legally enforceable JV at the time of tendering, the Tender Security or the Tender-Securing Declaration shall be in the names of all future members as named in the letter of intent referred to in ITT 4.1 and ITT 11.2.

21.10 A tenderer shall not issue a tender security to guarantee itself.

22. Format and Signing of Tender

22.1 The Tenderer shall prepare one original of the documents comprising the Tender as described in ITT 13 and clearly mark it "ORIGINAL." Alternative Tenders, if permitted in accordance with ITT 15, shall be clearly marked "ALTERNATIVE." In addition, the Tenderer shall submit copies of the Tender, in the number specified in the **TDS** and clearly mark them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.

22.2 Tenderers shall mark as "CONFIDENTIAL" all information in their Tenders which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.

22.3 The original and all copies of the Tender shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Tenderer. This authorization shall consist of a written confirmation as specified in the **TDS** and shall be attached to the Tender. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Tender where entries or amendments have been made shall be signed or initialed by the person signing the Tender.

22.4 In case the Tenderer is a JV, the Tender shall be signed by an authorized representative of the JV on behalf of the JV, and to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

22.5 Any inter-lineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Tender.

D. Submission and Opening of Tenders

23. Sealing and Marking of Tenders

23.1 Depending on the sizes or quantities or weight of the tender documents, a tenderer may use an envelope, package or container. The Tenderer shall deliver the Tender in a single sealed envelope, or in a single sealed package, or in a single sealed container bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single envelope, package or container, the Tenderer shall place the following separate, sealed envelopes:

- a) in an envelope or package or container marked "ORIGINAL", all documents comprising the Tender, as described in ITT 11; and

- b) in an envelope or package or container marked “COPIES”, all required copies of the Tender; and
- c) if alternative Tenders are permitted in accordance with ITT 15, and if relevant:
 - i) in an envelope or package or container marked “ORIGINAL –ALTERNATIVE TENDER”, the alternative Tender; and
 - ii) in the envelope or package or container marked “COPIES- ALTERNATIVE TENDER”, all required copies of the alternative Tender.

The inner envelopes or packages or containers shall:

- a) bear the name and address of the Procuring Entity.
- b) bear the name and address of the Tenderer; and
- c) bear the name and Reference number of the Tender.

23.2 If an envelope or package or container is not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender. Tenders that are misplaced or opened prematurely will not be accepted.

24. Deadline for Submission of Tenders

24.1 Tenders must be received by the Procuring Entity at the address specified in the **TDS** and no later than the date and time also specified in the **TDS**. When so specified in the **TDS**, Tenderers shall have the option of submitting their Tenders electronically. Tenderers submitting Tenders electronically shall follow the electronic Tender submission procedures specified in the **TDS**.

24.2 The Procuring Entity may, at its discretion, extend the deadline for the submission of Tenders by amending the Tender Documents in accordance with ITT 8, in which case all rights and obligations of the Procuring Entity and Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

25. Late Tenders

25.1 The Procuring Entity shall not consider any Tender that arrives after the deadline for submission of tenders, in accordance with ITT 24. Any Tender received by the Procuring Entity after the deadline for submission of Tenders shall be declared late, rejected, and returned unopened to the Tenderer.

26. Withdrawal, Substitution, and Modification of Tenders

26.1 A Tenderer may withdraw, substitute, or modify its Tender after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITT 22.3, (except that withdrawal notices do not require copies). The corresponding substitution or modification of the Tender must accompany the respective written notice. All notices must be:

- a) prepared and submitted in accordance with ITT 22 and ITT 23 (except that withdrawals notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” “SUBSTITUTION,” “MODIFICATION;” and
- b) received by the Procuring Entity prior to the deadline prescribed for submission of Tenders, in accordance with ITT 24.

26.2 Tenders requested to be withdrawn in accordance with ITT 26.1 shall be returned unopened to the Tenderers.

26.3 No Tender may be withdrawn, substituted, or modified in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified by the Tenderer on the Form of Tender or any extension thereof.

27. Tender Opening

27.1 Except in the cases specified in ITT 23 and ITT 26.2, the Procuring Entity shall publicly open and read out all Tenders received by the deadline, at the date, time and place specified in the **TDS**, in the presence of Tenderers' designated representatives who chooses to attend. Any specific electronic Tender opening procedures required if electronic Tendering is permitted in accordance with ITT 24.1, shall be as specified in the **TDS**.

27.2 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelopes with the corresponding Tender shall not be opened, but returned to the Tenderer. No Tender withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal

and is read out at Tender opening.

- 27.3 Next, envelopes marked “SUBSTITUTION” shall be opened and read out and exchanged with the corresponding Tender being substituted, and the substituted Tender shall not be opened, but returned to the Tenderer. No Tender substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at Tender opening.
- 27.4 Next, envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Tender. No Tender modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Tender opening.
- 27.5 Next, all remaining envelopes shall be opened one at a time, reading out: the name of the Tenderer and whether there is a modification; the total Tender Price, per lot (contract) if applicable, including any discounts and alternative Tenders; the presence or absence of a Tender Security or Tender-Securing Declaration, if required; and any other details as the Procuring Entity may consider appropriate.
- 27.6 Only Tenders, alternative Tenders and discounts that are opened and read out at Tender opening shall be considered further for evaluation. The Form of Tender and pages of the Bills of Quantities are to be initialed by the members of the tender opening committee attending the opening. The number of representatives of the Procuring Entity to sign shall be specified in the **TDS**.
- 27.7 At the Tender Opening, the Procuring Entity shall neither discuss the merits of any Tender nor reject any Tender (except for late Tenders, in accordance with ITT 25.1).
- 27.8 The Procuring **Entity shall prepare minutes of the Tender Opening that shall include, as a minimum:**
- a) the name of the Tenderer and whether there is a withdrawal, substitution, or modification;
 - b) the Tender Price, per lot (contract) if applicable, including any discounts;
 - c) any alternative Tenders;
 - d) the presence or absence of a Tender Security, if one was required.
 - e) number of pages of each tender document submitted.
- 27.9 The Tenderers' representatives who are present shall be requested to sign the minutes. The omission of a Tenderer's signature on the minutes shall not invalidate the contents and effect of the minutes. A copy of the tender opening register shall be distributed to all Tenderers upon request.

E. Evaluation and Comparison of Tenders

28. Confidentiality

- 28.1 Information relating to the evaluation of Tenders and recommendation of contract award shall not be disclosed to Tenderers or any other persons not officially concerned with the Tender process until information on Intention to Award the Contract is transmitted to all Tenderers in accordance with ITT 46.
- 28.2 Any effort by a Tenderer to influence the Procuring Entity in the evaluation of the Tenders or Contract award decisions may result in the rejection of its tender.
- 28.3 Notwithstanding ITT 28.2, from the time of tender opening to the time of contract award, if a tenderer wishes to contact the Procuring Entity on any **matter related to the tendering process, it shall do so in writing.**

29. Clarification of Tenders

- 29.1 To assist in the examination, evaluation, and comparison of the tenders, and qualification of the tenderers, the Procuring Entity may, at its discretion, ask any tenderer for a clarification of its tender, given a reasonable time for a response. Any clarification submitted by a tenderer that is not in response to a request by the Procuring Entity shall not be considered. The Procuring Entity's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Procuring Entity in the evaluation of the tenders, in accordance with ITT 33.
- 29.2 If a tenderer does not provide clarifications of its tender by the date and time set in the Procuring Entity's request for clarification, its Tender may be rejected.

30. Deviations, Reservations, and Omissions

30.1 During the evaluation of tenders, the following definitions apply:

- a) "Deviation" is a departure from the requirements specified in the tender document;
- b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the tender document; and
- c) "Omission" is the failure to submit part or all of the information or documentation required in the Tender document.

31. Determination of Responsiveness

31.1 The Procuring Entity's determination of a Tender's responsiveness is to be based on the contents of the tender itself, as defined in ITT 13.

31.2 A substantially responsive Tender is one that meets the requirements of the Tender document without material deviation, **reservation, or omission. A material deviation, reservation, or omission is one that, if accepted, would:**

- a) affect in any substantial way the scope, quality, or performance of the Works specified in the Contract; or
- b) limit in any substantial way, inconsistent with the tender document, the Procuring Entity's rights or the tenderer's obligations under the proposed contract; or
- c) if rectified, would unfairly affect the competitive position of other tenderers presenting substantially responsive tenders.

31.3 The Procuring Entity shall examine the technical aspects of the tender submitted in accordance with ITT 18, to confirm that all requirements of Section VII, Works' Requirements have been met without any material deviation, reservation or omission.

31.4 If a tender is not substantially responsive to the requirements of the tender document, it shall be rejected by the Procuring Entity and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

32. Non-material Non-conformities

32.1 Provided that a tender is substantially responsive, the Procuring Entity may waive any non-conformities in the tender.

32.2 Provided that a Tender is substantially responsive, the Procuring Entity may request that the tenderer submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial non-conformities in the tender related to documentation requirements. Requesting information or documentation on such non-conformities shall not be related to any aspect of the price of the tender. Failure of the tenderer to comply with the request may result in the rejection of its tender.

32.3 Provided that a tender is substantially responsive, the Procuring Entity shall rectify quantifiable nonmaterial non-conformities related to the Tender Price. To this effect, the Tender Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component in the manner specified in the **TDS**.

33. Arithmetical Errors

33.1 The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way by any person or entity.

33.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis:

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, and subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive. and
- c) if there is a discrepancy between words and figures, the amount in words shall prevail

33.3 Tenderers shall be notified of any error detected in their bid during the notification of a ward.

34. Currency provisions

34.1 Tenders will be priced in Kenya Shillings only. Tenderers quoting in currencies other than in Kenya shillings will be determined non-responsive and rejected.

35. Margin of Preference and Reservations

35.1 No margin of preference shall be allowed on contracts for small works.

35.2 Where it is intended to reserve the contract to specific groups under Small and Medium Enterprises, or enterprise of women, youth and/or persons living with disability, who are appropriately registered as such by the authority to be specified in the **TDS**, a procuring entity shall ensure that the invitation to tender specifically indicates that only businesses/firms belonging to those specified groups are the only ones eligible to tender. Otherwise if no so stated, the invitation will be open to all tenderers.

36. Nominated Subcontractors

36.1 Unless otherwise stated in the **TDS**, the Procuring Entity does not intend to execute any specific elements of the Works by subcontractors selected in advance by the Procuring Entity.

36.2 Tenderers may propose subcontracting up to the percentage of total value of contracts or the volume of works as specified in the **TDS**. Subcontractors proposed by the Tenderer shall be fully qualified for their parts of the Works.

36.3 The subcontractor's qualifications shall not be used by the Tenderer to qualify for the Works unless their specialized parts of the Works were previously designated by the Procuring Entity in the **TDS** as can be met by subcontractors referred to hereafter as 'Specialized Subcontractors', in which case, the qualifications of the Specialized Subcontractors proposed by the Tenderer may be added to the qualifications of the Tenderer.

37. Evaluation of Tenders

37.1 The Procuring Entity shall use the criteria and methodologies listed in this ITT and Section III, Evaluation and Qualification Criteria. No other evaluation criteria or methodologies shall be permitted. By applying the criteria and methodologies the Procuring Entity shall determine the Best Evaluated Tender in accordance with ITT 40.

37.2 To evaluate a Tender, the Procuring Entity shall consider the following:

- a) price adjustment due to discounts offered in accordance with ITT 16;
- b) converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with ITT 39;
- c) price adjustment due to quantifiable nonmaterial non-conformities in accordance with ITT 30.3; and
- d) any additional evaluation factors specified in the **TDS** and Section III, Evaluation and Qualification Criteria.

37.3 The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be considered in Tender evaluation.

37.4 In the case of multiple contracts or lots, Tenderers shall be allowed to tender for one or more lots and the methodology to determine the lowest evaluated cost of the lot (contract) combinations, including any discounts offered in the **Form of Tender, is specified in Section III, Evaluation and Qualification Criteria.**

38. Comparison of Tenders

38.1 The Procuring Entity shall compare the evaluated costs of all substantially responsive Tenders established in accordance with ITT 38.2 to determine the Tender that has the lowest evaluated cost.

39. Abnormally Low Tenders

39.1 An Abnormally Low Tender is one where the Tender price, in combination with other elements of the Tender, appears so low that it raises material concerns as to the capability of the Tenderer in regards to the Tenderer's ability to perform the Contract for the offered Tender Price or that genuine competition between Tenderers is compromised.

39.2 In the event of identification of a potentially Abnormally Low Tender, the Procuring Entity shall seek written clarifications from the Tenderer, including detailed price analyses of its Tender price in relation to the subject matter of the contract, scope, proposed methodology, schedule, allocation of risks and responsibilities and any other requirements of the Tender document.

39.3 After evaluation of the price analyses, in the event that the Procuring Entity determines that the Tenderer has failed to demonstrate its capability to perform the Contract for the offered Tender Price, the Procuring Entity shall reject the Tender.

40. Abnormally High Tenders

40.1 An abnormally high price is one where the tender price, in combination with other constituent elements of the Tender, appears unreasonably too high to the extent that the Procuring Entity is concerned that it (the Procuring Entity) may not be getting value for money or it may be paying too high a price for the contract compared with market prices or that genuine competition between Tenderers is compromised.

40.2 In case of an abnormally high tender price, the Procuring Entity shall make a survey of the market prices, check if the estimated cost of the contract is correct and review the Tender Documents to check if the specifications, scope of work and conditions of contract are contributory to the abnormally high tenders. The Procuring Entity may also seek written clarification from the tenderer on the reason for the high tender price. The Procuring Entity shall proceed as follows:

- i) If the tender price is abnormally high based on wrong estimated cost of the contract, the Procuring Entity may accept or not accept the tender depending on the Procuring Entity's budget considerations.
- ii) If specifications, scope of work and/or conditions of contract are contributory to the abnormally high tender prices, the Procuring Entity shall reject all tenders and may retender for the contract based on revised estimates, specifications, scope of work and conditions of contract, as the case may be.

40.3 If the Procuring Entity determines that the Tender Price is abnormally too high because genuine competition between tenderers is compromised (*often due to collusion, corruption or other manipulations*), the Procuring Entity shall reject all Tenders and shall institute or cause competent Government Agencies to institute an investigation on the cause of the compromise, before retendering.

41. Unbalanced and/or Front-Loaded Tenders

41.1 If in the Procuring Entity's opinion, the Tender that is evaluated as the lowest evaluated price is seriously unbalanced and/or front loaded, the Procuring Entity may require the Tenderer to provide written clarifications. Clarifications may include detailed price analyses to demonstrate the consistency of the tender prices with the scope of works, proposed methodology, schedule and any other requirements of the Tender document.

41.2 After the evaluation of the information and detailed price analyses presented by the Tenderer, the Procuring Entity may as appropriate:

- a) accept the Tender; or
- b) require that the total amount of the Performance Security be increased at the expense of the Tenderer to a level not exceeding a 30% of the Contract Price; or
- c) agree on a payment mode that eliminates the inherent risk of the Procuring Entity paying too much for undelivered works; or
- d) reject the Tender,

42. Qualifications of the Tenderer

42.1 The Procuring Entity shall determine to its satisfaction whether the eligible Tenderer that is selected as having submitted the lowest evaluated cost and substantially responsive Tender, meets the qualifying criteria specified in Section III, Evaluation and Qualification Criteria.

42.2 The determination shall be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the Tenderer, pursuant to ITT 19. The determination shall not take into consideration the qualifications of other firms such as the Tenderer's subsidiaries, parent entities, affiliates, subcontractors (other than Specialized Subcontractors if permitted in the Tender document), or any other firm(s) different from the Tenderer.

42.3 An affirmative determination shall be a prerequisite for award of the Contract to the Tenderer. A negative

determination shall result in disqualification of the Tender, in which event the Procuring Entity shall proceed to the Tenderer who offers a substantially responsive Tender with the next lowest evaluated price to make a similar determination of that Tenderer's qualifications to perform satisfactorily.

42.4 An Abnormally Low Tender is one where the Tender price, in combination with other elements of the Tender, appears so low that it raises material concerns as to the capability of the Tenderer in regards to the Tenderer's ability to perform the Contract for the offered Tender Price.

42.5 In the event of identification of a potentially Abnormally Low Tender, the Procuring Entity shall seek written clarifications from the Tenderer, including detailed price analyses of its Tender price in relation to the subject matter of the contract, scope, proposed methodology, schedule, allocation of risks and responsibilities and any other requirements of the Tender document.

42.6 After evaluation of the price analyses, if the Procuring Entity determines that the Tenderer has failed to demonstrate its capability to perform the Contract for the offered Tender Price, the Procuring Entity shall reject the Tender.

43. Best Evaluated Tender

43.1 Having compared the evaluated prices of Tenders, the Procuring Entity shall determine the Best Evaluated Tender. The Best Evaluated Tender is the Tender of the Tenderer that meets the Qualification Criteria and whose Tender has been determined to be:

- a) Most responsive to the Tender document; and
- b) the lowest evaluated price.

44. Procuring Entity's Right to Accept Any Tender, and to Reject Any or All Tenders.

44.1 The Procuring Entity reserves the right to accept or reject any Tender and to annul the Tender process and reject all Tenders at any time prior to Contract Award, without thereby incurring any liability to Tenderers. In case of annulment, all Tenderers shall be notified with reasons and all Tenders submitted and specifically, Tender securities, shall be promptly returned to the Tenderers.

F. Award of Contract

45. Award Criteria

45.1 The Procuring Entity shall award the Contract to the successful tenderer whose tender has been determined to be the Lowest Evaluated Tender.

46. Notice of Intention to enter into a Contract

46.1 Upon award of the contract and Prior to the expiry of the Tender Validity Period the Procuring Entity shall issue a Notification of Intention to Enter into a Contract / Notification of award to all tenderers which shall contain, at a minimum, the following information:

- a) the name and address of the Tenderer submitting the successful tender;
- b) the Contract price of the successful tender;
- c) a statement of the reason(s) the tender of the unsuccessful tenderer to whom the letter is addressed was unsuccessful, unless the price information in (c) above already reveals the reason;
- d) the expiry date of the Standstill Period; and
- e) instructions on how to request a debriefing and/or submit a complaint during the standstill period;

47. Standstill Period

47.1 The Contract shall not be signed earlier than the expiry of a Standstill Period of 14 days to allow any dissatisfied tender to launch a complaint. Where only one Tender is submitted, the Standstill Period shall not apply.

47.2 Where a Standstill Period applies, it shall commence when the Procuring Entity has transmitted to each Tenderer the Notification of Intention to Enter **into a Contract with the successful Tenderer.**

48. Debriefing by the Procuring Entity

48.1 On receipt of the Procuring Entity's Notification of Intention to Enter into a Contract referred to in ITT 46, an unsuccessful tenderer may make a written request to the Procuring Entity for a debriefing on specific issues or concerns regarding their tender. The Procuring Entity shall provide the debriefing within five days of receipt of the request.

48.2 Debriefings of unsuccessful Tenderers may be done in writing or verbally. The Tenderer shall bear its own costs of attending **such a debriefing meeting**.

49. Letter of Award

49.1 Prior to the expiry of the Tender Validity Period and upon expiry of the Standstill Period specified in ITT 42.1, upon addressing a complaint that has been filed within the Standstill Period, the Procuring Entity shall transmit the Letter of Award to the successful Tenderer. The letter of award shall request the successful tenderer to furnish the Performance Security within 21 days of the date of the letter.

50. Signing of Contract

50.1 Upon the expiry of the fourteen days of the Notification of Intention to enter into contract and upon the parties meeting their respective statutory requirements, the Procuring Entity shall send the successful Tenderer the Contract Agreement.

50.2 Within fourteen (14) days of receipt of the Contract Agreement, the successful Tenderer shall sign, date, and return it to the Procuring Entity.

50.3 The written contract shall be entered into within the period specified in the notification of award and before expiry of the tender validity period

51. Appointment of Adjudicator

51.1 The Procuring Entity proposes the person named in the **TDS** to be appointed as Adjudicator under the Contract, at the hourly fee specified in the **TDS**, plus reimbursable expenses. If the Tenderer disagrees with this proposal, the Tenderer should so state in his Tender. If, in the Letter of Acceptance, the Procuring Entity does not agree on the appointment of the Adjudicator, the Procuring Entity will request the Appointing Authority designated in the Special Conditions of Contract (SCC) pursuant to Clause 23.1 of the General Conditions of Contract (GCC), to appoint the Adjudicator.

52. Performance Security

52.1 Within twenty-one (21) days of the receipt of the Letter of Acceptance from the Procuring Entity, the successful Tenderer shall furnish the Performance Security and, any other documents required in the **TDS**, in accordance with the General Conditions of Contract, subject to ITT 40.2 (b), using the Performance Security and other Forms included in Section X, Contract Forms, or another form acceptable to the Procuring Entity. A foreign institution providing a bank guarantee shall have a correspondent financial institution located in Kenya, unless the Procuring Entity has agreed in writing that a correspondent bank is not required.

52.2 Failure of the successful Tenderer to submit the above-mentioned Performance Security and other documents required in the **TDS**, or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security. In that event the Procuring Entity may award the Contract to the Tenderer offering the next Best Evaluated Tender.

52.3 Performance security shall not be required for contracts estimated to cost less than Kenya shillings five million shillings.

53. Publication of Procurement Contract

53.1 Within fourteen days after signing the contract, the Procuring Entity shall publish the awarded contract at its notice boards and websites; and on the Website of the Authority. At the minimum, the notice shall contain the following information:

- a) name and address of the Procuring Entity;
- b) name and reference number of the contract being awarded, a summary of its scope and the selection

- method used;
- c) the name of the successful Tenderer, the final total contract price, the contract duration.
- d) dates of signature, commencement and completion of contract;
- e) names of all Tenderers that submitted Tenders, and their Tender prices as read out at Tender opening.

54. Procurement Related Complaints and Administrative Review

54.1 The procedures for making Procurement-related Complaints are as specified in the **TDS**.

54.2 A request for administrative review shall be made in the form provided under contract forms.

Section II - Tender Data Sheet (TDS)

The following specific data shall complement, supplement, or amend the provisions in the Instructions to Tenderers (ITT). Whenever there is a conflict, the provisions herein shall prevail over those in ITT.

ITT Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
	A. General
ITT 1.1	The name of the contract is Construction of Idhido Dam The reference number of the Contract is - NWWDA/T/CW/007/2021-2022
ITT 2.3	The Information made available on competing firms is as follows: N/A
ITT 2.4	The firms that provided consulting services for the contract being tendered for are: <u>N/A</u>
ITT 3.1	Maximum number of members in the Joint Venture (JV) shall be: One
	B. Contents of Tender Document
8.1	(A) Pre-Tender conference “ shall not ” take place at the (B) A pre-arranged pretender visit of the site of the works “ shall not ” take place at the following date, time and place:
ITT 8.2	The Tenderer will submit any questions in writing, to reach the Procuring Entity not later than 12th July 2022 at 12.00PM
ITT 8.4	The Procuring Entity’s website where Minutes of the pre-Tender meeting and the pre-arranged pretender site visit will be published is N/A
ITT 9.1	For Clarification of Tender purposes, for obtaining further information and for purchasing tender documents, the Procuring Entity’s address is: (1) The tenderer will submit any request for clarifications in writing at the address Chief Executive Officer, Northern Water Works Development Agency Po Box 495- 70100 Garissa, Maji House, Kismayu Road info@nwwda.go.ke to reach the procuring Entity not later 12th July 2022 at 12.00PM
	C. Preparation of Tenders
ITP 13.1 (h)	The Tenderer shall submit the following additional documents in its Tender: - Preliminary Evaluation: MR 1- Copy of certificate of Registration/Incorporation MR 2 –Copy of Valid tax compliance Certificate MR 3 – Must fill Bill of quantities in format provided (incomplete BOQs will be rejected) MR 4- Must fill the form of tender in the format provided and signed by authorized person with power of attorney to commit the bid. MR 5- Must provide tender security (unconditional bank guarantee) of Kshs 2,000,000 valid 30 days beyond bid validity period MR 6 – NCA 4 Water Works or higher

ITT Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
ITT 15.1	Alternative Tenders “ <i>shall not be</i> ” considered.
ITT 15.2	N/A
ITT 15.4	N/A
ITT 16.5	The prices quoted by the Tenderer shall be: “ <i>fixed</i> ”
ITT 20.1	The Tender validity period shall be 120 days.
ITT 20.3 (a)	<p>(a) The delayed to exceeding 180 days.</p> <p>(b) The Tender price shall be adjusted by the following percentages of the tender price:</p> <p>(b) The Tender price shall be adjusted by the following percentages of the tender price:</p> <p>(i) By 0% of the local currency portion of the Contract price adjusted to reflect local inflation during the period of extension, and</p> <p>(ii) By <u>N/A</u> the foreign currency portion of the Contract price adjusted to reflect the international inflation during the period of extension</p>
ITT 21.1	<p>A Tender Security “<i>shall be</i>” required.</p> <p>The amount and currency of the Tender Security shall be 2,000,000.00 valid 30 days beyond the bid validity period(unconditional bank guarantee)</p>
ITT 21.2 (d)	The other Tender Security shall be N/A
ITT 21.5	N/A
ITT 22.1	In addition to the original of the Tender, the number of copies is: <u>One Original and One Copy</u>
ITT 22.3	<p>The written confirmation of authorization to sign on behalf of the Tenderer shall consist of:</p> <p>Power of Attorney</p>
D. Submission and Opening of Tenders	
ITT 24.1	<p>(A) For <u>Tender submission purposes</u> only, the Procuring Entity’s address is:</p> <p>Northern Water Works Development Agency, Po Box 495- 70100 Garissa, Maji House, Kismayu Road Procurement Office, Ground Floor, Room A3</p> <p>The deadline for Tender Submission is 19th July 2022 at 11.00 am. Tenderer shall not have the option of submitting their Tenders Electronically</p>
ITT 27.1	<p>The Tender opening shall take place at the time and the address for Opening of Tenders provided below:</p> <p>Northern Water Works Development Agency, Po Box 495- 70100 Garissa, Maji House, Kismayu Road Conference room, 1st Floor.</p>

ITT Reference	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
	On 19 th July 2022 at 11,30 am
ITT 27.1	N/A
ITT 27.6	The number of representatives of the Procuring Entity to sign is Three (3) .
E. Evaluation, and Comparison of Tenders	
ITT 32.3	The adjustment shall be based on the “ <i>highest</i> ” price of the item or component as quoted in other substantially responsive Tenders. If the price of the item or component cannot be derived from the price of other substantially responsive Tenders, the Procuring Entity shall use its best estimate.
ITT 35.2	The invitation to tender is extended to the following groups that qualify for Reservations N/A
ITT 36.1	At this time, the Procuring Entity “ DOES NOT INTEND ” to execute certain specific parts of the Works by subcontractors selected in advance.
ITT 36.2	Contractor’s may propose subcontracting: Maximum percentage of subcontracting permitted is: 10 % of the total contract amount . Tenderers planning to subcontract more than 10% of total volume of work shall specify, in the Form of Tender , the activity (ies) or parts of the Works to be subcontracted along with complete details of the subcontractors and their qualification and experience.
ITT 36.3	The parts of the Works for which the Procuring Entity permits Tenderers to propose Specialized Subcontractors are designated as follows: N/A
ITT 37.2 (d)	Additional requirements apply. These are detailed in the evaluation criteria in Section III, Evaluation and Qualification Criteria.
ITT 51.1	The person named to be appointed as Adjudicator is Eng. Isaac G. Wanjohi . The hourly fee for this proposed Adjudicator shall be: Ksh 25,000/=
ITT 52.2	Other documents required are N/A
ITT 54.1	The procedures for making a Procurement-related Complaints are detailed in the “Regulations” available from the PPRA Website www.ppra.go.ke or email complaints@ppra.go.ke . If a Tenderer wishes to make a Procurement-related Complaint, the Tenderer should submit its complaint following these procedures, in writing (by the quickest means available, that is either by hand delivery or email to: For the attention: Andrew Rage Eysimkele Title/position: Ag. Chief Executive Officer Procuring Entity: Northern Water Works Development Agency Email address: info@nwwda.go.ke In summary, a Procurement-related Complaint may challenge any of the following: (i) the terms of the Tender Documents; and (ii) the Procuring Entity’s decision to award the contract.

SECTION III - EVALUATION AND QUALIFICATION CRITERIA

1. General Provisions

Wherever a Tenderer is required to state a monetary amount, Tenderers should indicate the Kenya Shilling equivalent using the rate of exchange determined as follows:

- a) For construction turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted) was originally established.
- b) Value of single contract - Exchange rate prevailing on the date of the contract signature.
- c) Exchange rates shall be taken from the publicly available source identified in the ITT 14.3. Any error in determining the exchange rates in the Tender may be corrected by the Procuring Entity.

This section contains the criteria that the Employer shall use to evaluate tender and qualify tenderers. No other factors, methods or criteria shall be used other than specified in this tender document. The Tenderer shall provide all the information requested in the forms included in Section IV, Tendering Forms. The Procuring Entity should use the Standard Tender Evaluation Document for Goods and Works for evaluating Tenders.

Evaluation and contract award Criteria

The Procuring Entity shall use the criteria and methodologies listed in this Section to evaluate tenders and arrive at the Lowest Evaluated Tender. The tender that (i) meets the qualification criteria, (ii) has been determined to be substantially responsive to the Tender Documents, and (iii) is determined to have the Lowest Evaluated Tender price shall be selected for award of contract.

2. Preliminary examination for Determination of Responsiveness

The Procuring Entity will start by examining all tenders to ensure they meet in all respects the eligibility criteria and other requirements in the ITT, and that the tender is complete in all aspects in meeting the requirements of “Part 2 – Procuring Entity's Works Requirements”, including checking for tenders with unacceptable errors, abnormally low tenders, abnormally high tenders and tenders that are front loaded. The Standard Tender Evaluation Report Document for Goods and Works for evaluating Tenders provides very clear guide on how to deal with review of these requirements. Tenders that do not pass the Preliminary Examination will be considered irresponsive and will not be considered further.

Prior to technical evaluation the tenderer shall be subjected to mandatory preliminary evaluation using the below listed criteria. The evaluation shall be on PASS/FAIL criteria and a tenderer must pass all stated mandatory preliminary requirements in order to proceed to the next stage of technical evaluation. Any FAIL in any criteria shall result in overall FAIL.

MR	DESCRIPTION	PASS/FAIL
1	Copy of certificate of Registration/Incorporation	
2	Copy of Valid tax compliance Certificate	
3	Must fill Bill of quantities in format provided (incomplete BOQs will be rejected)	
4	Must fill the form of tender and all forms in the format provided and signed by authorized person with power of attorney to commit the bid.	
5	Must provide tender security (unconditional bank guarantee) of Kshs 2,000,000 valid 30 days beyond bid validity period i.e valid for 150 days	
6	Registered with NCA 4 Water Works or higher	

3. Tender Evaluation (ITT 35) Price evaluation: in addition to the criteria listed in ITT 35.2 (a) – (c) the following criteria shall apply:

- i) **Alternative Completion Times**, if permitted under ITT 13.2, will be evaluated as follows:
N/A
- ii) **Alternative Technical Solutions** for specified parts of the Works, if permitted under ITT 13.4, will be evaluated as follows: N/A

- iii) **Other Criteria; if permitted under ITT 35.2(d):**
N/A

4 Multiple Contracts

Multiple contracts will be permitted in accordance with ITT 35.4. Tenderers are evaluated on basis of Lots and the lowest evaluated tenderer identified for each Lot. The Procuring Entity will select one Option of the two Options listed below for award of Contracts.

OPTION 1

- i) If a tenderer wins only one Lot, the tenderer will be awarded a contract for that Lot, provided the tenderer meets the Eligibility and Qualification Criteria for that Lot.
- ii) If a tenderer wins more than one Lot, the tender will be awarded contracts for all won Lots, provided the tenderer meets the aggregate Eligibility and Qualification Criteria for all the Lots. The tenderer will be awarded the combination of Lots for which the tenderer qualifies and the others will be considered for award to second lowest the tenderers.

OPTION 2

The Procuring Entity will consider all possible combinations of won Lots [contract(s)] and determine the combinations with the lowest evaluated price. Tenders will then be awarded to the Tenderer or Tenderers in the combinations provided the tenderer meets the aggregate Eligibility and Qualification Criteria for all the won Lots.

5 Alternative Tenders (ITT 13.1)

An alternative if permitted under ITT 13.1, will be evaluated as follows:

The Procuring Entity shall consider Tenders offered for alternatives as specified in Part 2- Works Requirements. Only the technical alternatives, if any, of the Tenderer with the Best Evaluated Tender conforming to the basic technical requirements shall be considered by the Procuring Entity.

6 Margin of Preference is not applicable

7 Post qualification and Contract award (ITT 39), more specifically,

- a) In case the tender was subject to post-qualification, the contract shall be awarded to the lowest evaluated tenderer, subject to confirmation of pre-qualification data, if so required.
- b) In case the tender was not subject to post-qualification, the tender that has been determined to be the lowest evaluated tenderer shall be considered for contract award, subject to meeting each of the following conditions.
- i) The Tenderer shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow of Kenya Shillings **100,000,000**
- ii) Minimum average annual construction turnover of Kenya Shillings **200,000,000**, equivalent calculated as total certified payments received for contracts in progress and/or completed within the last three years.
- iii) At least one of contract(s) of a similar nature executed within Kenya, or the East African Community or abroad, that have been satisfactorily and substantially completed as a prime contractor, or joint venture member or sub-contractor each of minimum value Kenya shillings **200,000,000** equivalent.

iv) Contractor's Representative and Key Personnel, which are specified as, **below**

No.	Position	Minimum Qualifications	In Similar Works Experience (years)
1.	Contractor's Representative / Site Agent- One (1 Nr)	• Degree - Civil Engineering or Similar	5
2.	General Foreman (1No)	• Diploma in Civil Engineering	5
3.	Plant operator Three (3 Nr)	• Certificate in plant operation/Licence	5
4.	Drivers - Two (2Nr)	• Driving License	5

CVs (including academic and professional certificates of proposed
The Bidder shall provide further details of proposed items of personnel using the relevant Form

v) Contractors key equipment listed on the table below

No.	Equipment Type and Characteristics	Minimum Number required
1	Excavator/	Two(2)
2	Bulldozer	Two (2)
3	Tipper Lorry	Four (4)
4	4WD Pick-Ups – 1 Ton	Two (2)
5	Roller	One (1
6	Water Bowser	One (1
7	Shovel	One (1

Documentary evidence through logo books containing tenderers name for owned equipment's/ or logo books containing lessee name for leased equipment's- certified by commissioner of oath
The Bidder shall provide further details of proposed items of equipment using the relevant Form

vi) Other conditions depending on their seriousness.

a) **History of non-performing contracts:**

Tenderer and each member of JV in case the Tenderer is a JV, shall demonstrate that Non-performance of a contract did not occur because of the default of the Tenderer, or the member of a JV in the last **three years**. The required information shall be furnished in the appropriate form.

b) **Pending Litigation**

Financial position and prospective long-term profitability of the Single Tenderer, and in the case the Tenderer is a JV, of each member of the JV, shall remain sound according to criteria established with respect to Financial Capability under Paragraph (i) above if all pending litigation will be resolved against the Tenderer. Tenderer shall provide information on pending litigations in the appropriate form.

c) **Litigation History**

There shall be no consistent history of court/arbitral award decisions against the Tenderer, in the last **three years**. All parties to the contract shall furnish the information in the appropriate form about any litigation or arbitration resulting from contracts completed or ongoing under its execution over the years specified. A consistent history of awards against the Tenderer or any member of a JV may result in rejection of the tender.

8. QUALIFICATION FORM SUMMARY

1 Item No.	2 Qualification Subject	3 Qualification Requirement	4 Document To be Completed by Tenderer	5 For Procuring Entity's Use (Qualification met or Not Met)
1	Nationality	Nationality in accordance with ITT 3.6	Forms ELI – 1.1 and 1.2, with attachments	
2	Tax Obligations for Kenyan Tenderers	Has produced a current tax clearance certificate or tax exemption certificate issued by the the Kenya Revenue Authority in accordance with ITT 3.14.	Form of Tender	
3	Conflict of Interest	No conflicts of interest in accordance with ITT 3.3	Form of Tender	
4	PPRA Eligibility	Not having been declared ineligible by the PPRA as described in ITT 3.8	Form of Tender	
5	State- owned Enterprise	Meets conditions of ITT 3.7	Forms ELI – 1.1 and 1.2, with attachments	
6	Goods, equipment and services to be supplied under the contract	To have their origin in any country that is not determined ineligible under ITT 4.1	Forms ELI – 1.1 and 1.2, with attachments	
7	History of Non-Performing Contracts	Non-performance of a contract did not occur as a result of contractor default since 1 st January 2018	Form CON-2	
8	Suspension Based on Execution of Tender/Proposal Securing Declaration by the Procuring Entity	Not under suspension based on-execution of a Tender/Proposal Securing Declaration pursuant to ITT 19.9	Form of Tender	
9	Pending Litigation	Tender's financial position and prospective long-term profitability still sound according to criteria established in 3.1 and assuming that all pending litigation will NOT be resolved against the Tenderer.	Form CON – 2	
10	Litigation History	No consistent history of court/arbitral award decisions against the Tenderer since 1st January 2019	Form CON – 2	
11	Financial Capabilities	<p>(i) The Tenderer shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow requirements estimated as Kenya Shillings 100,000,000 equivalent for the subject contract(s) net of the Tenderer's other commitments.</p> <p>(ii) The Tenderers shall also demonstrate, to the satisfaction of the Procuring Entity, that it has adequate sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments.</p>	Form FIN – 3.1, with attachments	

1	2	3	4	5
Item No.	Qualification Subject	Qualification Requirement	Document To be Completed by Tenderer	For Procuring Entity's Use (Qualification met or Not Met)
		(iii) The audited balance sheets or, if not required by the laws of the Tenderer's country, other financial statements acceptable to the Procuring Entity, for the last <i>three</i> years- 2019,2020,2021 shall be submitted and must demonstrate the current soundness of the Tenderer's financial position and indicate its prospective long-term profitability.		
12	Average Annual Construction Turnover	Minimum average annual construction turnover of Kenya Shillings 200,000,000 equivalent calculated as total certified payments received for contracts in progress and/or completed within the last three years .	Form FIN – 3.2	
13	General Construction Experience	Experience under construction contracts in the role of prime contractor, JV member, sub-contractor, or management contractor for at least the last three years , starting 1st January 2019	Form EXP – 4.1	
	Specific Construction & Contract Management Experience	<p>A minimum number of one similar contracts specified below that have been satisfactorily and substantially completed as a prime contractor, joint venture member, management contractor or sub-contractor between 1st January 2019 and tender submission deadline i.e. at least one contract, with a minimum value Kenya shillings 200,000,000 (200M) equivalent.</p> <p>The similarity of the contracts shall be based on the following:</p> <ul style="list-style-type: none"> • Excavation of at least 150,000m³ Earth Dam • Construction of Dam Embankment across a lagaa/River at least 2m high • Construction of silt traps • Construction of inlet and outlet works • Fencing with chain-link and concrete posts at least 1Km long • Concrete works of approximately 20m³/year • Supply, laying and joining in trench of HDPE pipes of 63-110mm diameter of approximately 1km long • Supply and installation of Solar of at least 5kwatts/year <p>Note: The agency will verify the information, if found untrue, it will lead to disqualification of the bid</p>	Form EXP 4.2(a)	

QUALIFICATION FORMS

1. FORMEQU: EQUIPMENT

The Tenderer shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section III, Evaluation and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Tenderer.

Item of equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current status	Current location	
	Details of current commitments	
Source	Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured	

Omit the following information for equipment owned by the Tenderer.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreements	Details of rental / lease / manufacture agreements specific to the project	

2 FORM PER -1

Contractor's Representative and Key Personnel Schedule

Tenderers should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position: Contractor's Representative	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
5.	Title of position: [insert title]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>

3. **FORM PER-2:**

Resume and Declaration - Contractor's Representative and Key Personnel.

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Name of Tenderer

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
Details	Address of Procuring Entity:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Procuring Entity:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned *[insert either "Contractor's Representative" or "Key Personnel" as applicable]*, certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Tender:

Commitment	Details
Commitment to duration of contract:	<i>[insert period (start and end dates) for which this Contractor's Representative or Key Personnel is available to work on this contract]</i>
Time commitment:	<i>[insert period (start and end dates) for which this Contractor's Representative or Key Personnel is available to work on this contract]</i>

I understand that any misrepresentation or omission in this Form may:

- a) be taken into consideration during Tender evaluation;
- b) result in my disqualification from participating in the Tender;
- c) result in my dismissal from the contract.

Name of Contractor's Representative or Key Personnel: *[insert name]*

Signature: _____

Date: (day month year): _____ Countersignature

of authorized representative of the Tenderer:

Signature: _____ Date: (day month

year): _____

4 TENDERER'S QUALIFICATION WITHOUT PRE-QUALIFICATION

To establish its qualifications to perform the contract in accordance with Section III, Evaluation and Qualification Criteria the Tenderer shall provide the information requested in the corresponding Information Sheets included hereunder.

4.1 FORM ELI -1.1

Tenderer Information Form

Date: _____

ITT No. and title: _____

Tenderer's name
In case of Joint Venture (JV), name of each member:
Tenderer's actual or intended country of registration: <i>[indicate country of Constitution]</i>
Tenderer's actual or intended year of incorporation:
Tenderer's legal address [in country of registration]:
Tenderer's authorized representative information Name: _____ Address: _____ Telephone/Fax numbers: _____ E-mail address: _____
1. Attached are copies of original documents of <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITT 3.6 <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITT 3.5 <input type="checkbox"/> In case of state-owned enterprise or institution, in accordance with ITT 3.8, documents establishing: <ul style="list-style-type: none">• Legal and financial autonomy• Operation under commercial law• Establishing that the Tenderer is not under the supervision of the Procuring Entity
2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

4.2 **FORM ELI -1.2**

Tenderer's JV Information Form

(to be completed for each member of Tenderer's JV)

Date: _____

ITT No. and title: _____

Tenderer's JV name:
JV member's name:
JV member's country of registration:
JV member's year of constitution:
JV member's legal address in country of constitution:
JV member's authorized representative information Name: _____ Address: _____ Telephone/Fax numbers: _____ E-mail address: _____
<p>1. Attached are copies of original documents of</p> <p><input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITT 3.6.</p> <p><input type="checkbox"/> In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Procuring Entity, in accordance with ITT 3.8.</p> <p>2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.</p>

4.3 FORM CON – 2

Historical Contract Non-Performance, Pending Litigation and Litigation History

Tenderer's Name: _____

Date: _____

JV Member's Name _____

ITT No. and title: _____

Non-Performed Contracts in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> Contract non-performance did not occur since 1 st January <i>[insert year]</i> specified in Section III, Evaluation and Qualification Criteria, Sub-Factor 2.1.			
<input type="checkbox"/> Contract(s) not performed since 1 st January <i>[insert year]</i> specified in Section III, Evaluation and Qualification Criteria, requirement 2.1			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and Kenya Shilling equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Entity: <i>[insert full name]</i> Address of Procuring Entity: <i>[insert street/city/country]</i> Reason(s) for nonperformance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>
Pending Litigation, in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> No pending litigation in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.3.			
<input type="checkbox"/> Pending litigation in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.3 as indicated below.			

Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), Kenya Shilling Equivalent (exchange rate)
		Contract Identification: _____ Name of Procuring Entity: _____ Address of Procuring Entity: _____ Matter in dispute: _____ Party who initiated the dispute: _____ Status of dispute: _____	
		Contract Identification: _____ Name of Procuring Entity: _____ Address of Procuring Entity: _____ Matter in dispute: _____ Party who initiated the dispute: _____ Status of dispute: _____	
Litigation History in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> No Litigation History in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4.			
<input type="checkbox"/> Litigation History in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4 as indicated below.			

Year of award	Outcome as percentage of Net Worth	Contract Identification	Total Contract Amount (currency), Kenya Shilling Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: <i>[indicate complete contract name, number, and any other identification]</i> Name of Procuring Entity: <i>[insert full name]</i> Address of Procuring Entity: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Entity" or "Contractor"]</i> Reason(s) for Litigation and award decision <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>

4.4 **FORM FIN – 3.1:**

Financial Situation and Performance

Tenderer's Name: _____
 Date: _____
 JV Member's Name _____
 ITT No. and title: _____

4.4.1. Financial Data

Type of Financial information in _____ (currency)	Historic information for previous _____ years, _____ (amount in currency, currency, exchange rate*, USD equivalent)				
	Year 1	Year 2	Year 3	Year 4	Year 5
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					

Type of Financial information in _____ (currency)	Historic information for previous _____ years, _____ (amount in currency, currency, exchange rate*, USD equivalent)				
	Year 1	Year 2	Year 3	Year 4	Year 5
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

*Refer to ITT 15 for the exchange rate

4.4.2 Sources of Finance

Specify sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments.

No.	Source of finance	Amount (Kenya Shilling equivalent)
1		
2		
3		

4.4.3 Financial documents

The Tenderer and its parties shall provide copies of financial statements for _____ years pursuant Section III, Evaluation and Qualifications Criteria, Sub-factor 3.1. The financial statements shall:

- (a) reflect the financial situation of the Tenderer or in case of JV member, and not an affiliated entity (such as parent company or group member).
- (b) be independently audited or certified in accordance with local legislation.
- (c) be complete, including all notes to the financial statements.
- (d) correspond to accounting periods already completed and audited.

☐ Attached are copies of financial statements¹ for the _____ years required above; and complying with the requirements

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Tender, the reason for this should be justified.

4.5 FORM FIN – 3.2:

Average Annual Construction Turnover

Tenderer's Name: _____

Date: _____

JV Member's Name _____

ITT No. and title: _____

Annual turnover data (construction only)			
Year	Amount Currency	Exchange rate	Kenya Shilling equivalent
<i>[indicate year]</i>	<i>[insert amount and indicate currency]</i>		
Average Annual Construction Turnover *			

* See Section III, Evaluation and Qualification Criteria, Sub-Factor 3.2.

4.6 FORM FIN – 3.3:

Financial Resources

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Section III, Evaluation and Qualification Criteria

Financial Resources		
No.	Source of financing	Amount (Kenya Shilling equivalent)
1		
2		
3		

4.7 FORM FIN – 3.4:

Current Contract Commitments / Works in Progress

Tenderers and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
	Name of Contract	Procuring Entity's Contact Address, Tel,	Value of Outstanding Work [Current Kenya Shilling /month Equivalent]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Kenya Shilling /month]
1					
2					
3					
4					
5					

4.8 FORM EXP - 4.1

General Construction Experience

Tenderer's Name: _____

Date: _____

JV Member's Name _____

ITT No. and title: _____

Page _____ of _____ pages

Starting Year	Ending Year	Contract Identification	Role of Tenderer
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	

4.9 FORM EXP - 4.2(a)**Specific Construction and Contract Management Experience**

Tenderer's Name: _____

Date: _____

JV Member's Name _____

ITT No. and title: _____

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount	Kenya Shilling			
If member in a JV or sub-contractor, specify participation in total Contract amount				
Procuring Entity's Name:				
Address:				
Telephone/fax number				
E-mail:				

4.10 FORM EXP - 4.2 (a) (cont.)**Specific Construction and Contract Management Experience (cont.)**

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

4.11 FORM EXP - 4.2(b)

Construction Experience in Key Activities

Tenderer's Name: _____

Date: _____

Tenderer's JV Member Name: _____

Sub-contractor's Name² (as per ITT 34): _____

ITT No. and title: _____

All Sub-contractors for key activities must complete the information in this form as per ITT 34 and Section III, Evaluation and Qualification Criteria, Sub-Factor 4.2.

1. Key Activity No One: _

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount	Kenya Shilling			
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)		Actual Quantity Performed (i) x (ii)
Year 1				
Year 2				
Year 3				
Year 4				
Procuring Entity's Name:				
Address: Telephone/fax number E-mail:				

² If applicable

	Information
Description of the key activities in accordance with Sub-Factor 4.2(b) of Section III:	

- 2. Activity No. Two
- 3.

OTHER FORMS

5. FORM OF TENDER – (bidder Letter head must)

INSTRUCTIONS TO TENDERERS

- i) *The Tenderer must prepare this Form of Tender on stationery with its letterhead clearly showing the Tenderer's complete name and business address.*
- ii) *All italicized text is to help Tenderer in preparing this form.*
- iii) *Tenderer must complete and sign CERTIFICATE OF INDEPENDENT TENDER DETERMINATION and the SELF DECLARATION OF THE TENDERER attached to this Form of Tender.*
- iv) *The Form of Tender shall include the following Forms duly completed and signed by the Tenderer.*
 - *Tenderer's Eligibility- Confidential Business Questionnaire*
 - *Certificate of Independent Tender Determination*
 - *Self-Declaration of the Tenderer*

Date of this Tender submission: *[insert date (as day, month and year) of Tender submission]*

Request for Tender No.: *[insert identification]*

Name and description of Tender *[Insert as per ITT]*

Alternative No.: *[insert identification No if this is a Tender for an alternative]*

To: *[insert complete name of Procuring Entity]* Dear Sirs,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to construct and complete the Works and remedy any defects therein for the sum of Kenya Shillings *[[Amount in figures]*_____ Kenya Shillings *[amount in words]*_____.

The above amount includes foreign currency amount (s) of *[state figure or a percentage and currency]*
*[figures]*_____ *[words]*_____.

The percentage or amount quoted above does not include provisional sums, and only allows not more than two foreign currencies.

2. We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Project Manager's notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Special Conditions of Contract.
3. We agree to adhere by this tender until _____ *[Insert date]*, and it shall remain binding upon us and may be accepted at any time before that date.
4. Unless and until a formal Agreement is prepared and executed this tender together with your written acceptance thereof, shall constitute a binding Contract between us. We further understand that you are not bound to accept the lowest or any tender you may receive.
5. We, the undersigned, further declare that:
 - i) No reservations: We have examined and have no reservations to the tender document, including Addenda issued in accordance with ITT 28;
 - ii) Eligibility: We meet the eligibility requirements and have no conflict of interest in accordance with ITT 3 and 4;
 - iii) Tender-Securing Declaration: We have not been suspended nor declared ineligible by the Procuring Entity based on execution of a Tender-Securing or Proposal-Securing Declaration in the Procuring Entity's Country in accordance with ITT 19.8;
 - iv) Conformity: We offer to execute in conformity with the tendering documents and in accordance with the implementation and completion specified in the construction schedule, the following Works: *[insert a brief description of the Works]*;

- v) Tender Price: The total price of our Tender, excluding any discounts offered in item 1 above is: *[Insert one of the options below as appropriate]*
- vi) Option 1, in case of one lot: Total price is: *[insert the total price of the Tender in words and figures, indicating the various amounts and the respective currencies]*; Or
- Option 2, in case of multiple lots:
- a) Total price of each lot *[insert the total price of each lot in words and figures, indicating the various amounts and the respective currencies]*; and
- b) Total price of all lots (sum of all lots) *[insert the total price of all lots in words and figures, indicating the various amounts and the respective currencies]*;
- vii) Discounts: The discounts offered and the methodology for their application are:
- viii) The discounts offered are: *[Specify in detail each discount offered.]*
- ix) The exact method of calculations to determine the net price after application of discounts is shown below: *[Specify in detail the method that shall be used to apply the discounts]*;
- x) Tender Validity Period: Our Tender shall be valid for the period specified in TDS 18.1 (as amended, if applicable) from the date fixed for the Tender submission deadline specified in TDS 22.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- xi) Performance Security: If our Tender is accepted, we commit to obtain a Performance Security in accordance with the Tendering document;
- xii) One Tender Per Tender: We are not submitting any other Tender(s) as an individual Tender, and we are not participating in any other Tender(s) as a Joint Venture member or as a subcontractor, and meet the requirements of ITT 3.4, other than alternative Tenders submitted in accordance with ITT 13.3;
- xiii) Suspension and Debarment: We, along with any of our subcontractors, suppliers, Project Manager, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.
- xiv) State-owned enterprise or institution: *[select the appropriate option and delete the other]* *[We are not a state-owned enterprise or institution]* / *[We are a state-owned enterprise or institution but meet the requirements of ITT 3.8]*;
- xv) Commissions, gratuities, fees: We have paid, or will pay the following commissions, gratuities, or fees with respect to the tender process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*.

Name of Recipient	Address	Reason	Amount

(If none has been paid or is to be paid, indicate "none.")

- xvi) Binding Contract: We understand that this Tender, together with your written acceptance thereof included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal contract is prepared and executed;
- xvii) Not Bound to Accept: We understand that you are not bound to accept the lowest evaluated cost Tender, the Most Advantageous Tender or any other Tender that you may receive;
- xviii) Fraud and Corruption: We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption;

- xix) Collusive practices: We hereby certify and confirm that the tender is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the “Certificate of Independent Tender Determination” attached below.
- xx) We undertake to adhere by the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal, copy available from _____ (*specify website*) during the procurement process and the execution of any resulting contract.
- xxi) We, the Tenderer, have completed fully and signed the following Forms as part of our Tender:
- a) Tenderer's Eligibility; Confidential Business Questionnaire – to establish we are not in any conflict to interest.
 - b) Certificate of Independent Tender Determination – to declare that we completed the tender without colluding with other tenderers.
 - c) Self-Declaration of the Tenderer – to declare that we will, if awarded a contract, not engage in any form of fraud and corruption.
 - d) Declaration and commitment to the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal

Further, we confirm that we have read and understood the full content and scope of fraud and corruption as informed in “**Appendix 1- Fraud and Corruption**” attached to the Form of Tender.

Name of the Tenderer: *[insert complete name of person signing the Tender]

Name of the person duly authorized to sign the Tender on behalf of the Tenderer: **[insert complete name of person duly authorized to sign the Tender]

Title of the person signing the Tender: [insert complete title of the person signing the Tender]

Signature of the person named above: [insert signature of person whose name and capacity are shown

above] **Date signed** [insert date of signing] day of [insert month], [insert year]

Date signed _____ day of _____, _____

Notes

* In the case of the Tender submitted by joint venture specify the name of the Joint Venture as Tenderer

** Person signing the Tender shall have the power of attorney given by the Tenderer to be attached with the Tender.

A. TENDERER'S ELIGIBILITY- CONFIDENTIAL BUSINESS QUESTIONNAIRE

Instruction to Tenderer

Tender is instructed to complete the particulars required in this Form, *one form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

(a) Tenderer's details

	ITEM	DESCRIPTION
1	Name of the Procuring Entity	
2	Reference Number of the Tender	
3	Date and Time of Tender Opening	
4	Name of the Tenderer	
5	Full Address and Contact Details of the Tenderer.	1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.
6	Current Trade License Registration Number and Expiring date	
7	Name, country and full address (<i>postal and physical addresses, email, and telephone number</i>) of Registering Body/Agency	
8	Description of Nature of Business	
9	Maximum value of business which the Tenderer handles.	
10	State if Tenders Company is listed in stock exchange, give name and full address (<i>postal and physical addresses, email, and telephone number</i>) of state which stock exchange	

General and Specific Details

b) **Sole Proprietor**, provide the following details.

Name in full _____ Age _____ Nationality _____
Country of Origin _____ Citizenship _____

c) **Partnership**, provide the following details.

	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

d) **Registered Company**, provide the following details.

i) Private or public Company _____

ii) State the nominal and issued capital of the Company _____

Nominal Kenya Shillings (Equivalent)..... Issued

Kenya Shillings (Equivalent).....

iii) Give details of Directors as follows.

	Names of Director	Nationality	Citizenship	% Shares owned
1				
2				
3				

(e) **DISCLOSURE OF INTEREST- Interest of the Firm in the Procuring Entity.**

i) Are there any person/persons in (*Name of Procuring Entity*) who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

ii) **Conflict of interest disclosure**

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the such Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.		

f) Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name _____ Title or

Designation _____

(Signature)

(Date)

B. CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying Letter of Tender to the _____ [Name of Procuring Entity] for: _____ [Name and number of tender] in response to the request for tenders made by: _____ [Name of Tenderer] do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of _____ [Name of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tender will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the Tender on behalf of the Tenderer;
4. For the purposes of this Certificate and the Tender, I understand that the word “competitor” shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) has been requested to submit a Tender in response to this request for tenders;
 - b) could potentially submit a tender in response to this request for tenders, based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable:
 - a) The Tenderer has arrived at the Tender independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) the Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for tenders, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or (5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a tender; or
 - d) the submission of a tender which does not meet the specifications of the request for Tenders; except as specifically disclosed pursuant to paragraph (5)(b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. the terms of the Tender have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening, or of the awarding of the Contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name _____ Title _____ Date _____

[Name, title and signature of authorized agent of Tenderer and Date].

C. SELF - DECLARATION FORMS

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,, of Post Office Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/Director of (*insert name of the Company*) who is a Bidder in respect of Tender No. for (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deposed to herein above is true to the best of my knowledge, information and belief.

..... (Title)
..... (Signature) (Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE

I, of P. O. Box being a resident of in the Republic of do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of (*insert name of the Company*) who is a Bidder in respect of Tender No. for (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any corrupt or fraudulent practice and has not been requested to pay any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (*insert name of the Procuring entity*) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any member of the Board, Management, Staff and/or employees and/or agents of (name of the procuring entity)
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders participating in the subject tender
5. THAT what is deponed to herein above is true to the best of my knowledge information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*) declare that I have read and fully understood the contents of the Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in Public Procurement and Asset Disposal and my responsibilities under the Code.

I do hereby commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement and Asset Disposal.

Name of Authorized signatory..... Sign.....

Position.....

Office address..... Telephone.....

E-mail.....

Name of the Firm/Company.....

Date..... (Company Seal/ Rubber

Stamp where applicable)

Witness

Name Sign.....

Date.....

D. APPENDIX 1- FRAUD AND CORRUPTION

(Appendix 1 shall not be modified)

1. Purpose

2. The Government of Kenya's Anti-Corruption and Economic Crime laws and their sanction's policies and procedures, Public Procurement and Asset Disposal Act (*no. 33 of 2015*) and its Regulation, and any other Kenya's Acts or Regulations related to Fraud and Corruption, and similar offences, shall apply with respect to Public Procurement Processes and Contracts that are governed by the laws of Kenya.

3. Requirements

The Government of Kenya requires that all parties including Procuring Entities, Tenderers, (applicants/proposers), Consultants, Contractors and Suppliers; any Sub-contractors, Sub-consultants, Service providers or Suppliers; any Agents (whether declared or not); and any of their Personnel, involved and engaged in procurement under Kenya's Laws and Regulation, observe the highest standard of ethics during the procurement process, selection and contract execution of all contracts, and refrain from Fraud and Corruption and fully comply with Kenya's laws and Regulations as per paragraphs 1.1 above.

Kenya's public procurement and asset disposal act (*no. 33 of 2015*) under Section 66 describes rules to be followed and actions to be taken in dealing with Corrupt, Coercive, Obstructive, Collusive or Fraudulent practices, and Conflicts of Interest in procurement including consequences for offences committed. A few of the provisions noted below highlight Kenya's policy of no tolerance for such practices and behavior: -

- 1) a person to whom this Act applies shall not be involved in any corrupt, coercive, obstructive, collusive or fraudulent practice; or conflicts of interest in any procurement or asset disposal proceeding;
- 2) A person referred to under subsection (1) who contravenes the provisions of that sub-section commits an offence;
- 3) Without limiting the generality of the subsection (1) and (2), the person shall be: -
 - a) disqualified from entering into a contract for a procurement or asset disposal proceeding; or
 - b) if a contract has already been entered into with the person, the contract shall be voidable;
- 4) The voiding of a contract by the procuring entity under subsection (7) does not limit any legal remedy the procuring entity may have;
- 5) An employee or agent of the procuring entity or a member of the Board or committee of the procuring entity who has a conflict of interest with respect to a procurement: -
 - a) shall not take part in the procurement proceedings;
 - b) shall not, after a procurement contract has been entered into, take part in any decision relating to the procurement or contract; and
- c) shall not be a subcontractor for the bidder to whom was awarded contract, or a member of the group of bidders to whom the contract was awarded, but the subcontractor appointed shall meet all the requirements of this Act.
- 6) An employee, agent or member described in subsection (1) who refrains from doing anything prohibited under that subsection, but for that subsection, would have been within his or her duties shall disclose the conflict of interest to the procuring entity;
- 7) If a person contravenes subsection (1) with respect to a conflict of interest described in subsection (5)(a) and the contract is awarded to the person or his relative or to another person in whom one of them had a direct or indirect pecuniary interest, the contract shall be terminated and all costs incurred by the public entity shall be made good by the awarding officer. Etc.

In compliance with Kenya's laws, regulations and policies mentioned above, the Procuring Entity:

- a) Defines broadly, for the purposes of the above provisions, the terms set forth below as follows:
 - i) "corrupt practice" is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - ii) "fraudulent practice" is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;

- iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party;
 - iv) “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
 - v) “obstructive practice” is:
 - deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede investigation by Public Procurement Regulatory Authority (PPRA) or any other appropriate authority appointed by Government of Kenya into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
 - acts intended to materially impede the exercise of the PPRA's or the appointed authority's inspection and audit rights provided for under paragraph 2.3 e. below.
- b) Defines more specifically, in accordance with the above procurement Act provisions set forth for fraudulent and collusive practices as follows:
- "fraudulent practice" includes a misrepresentation of fact in order to influence a procurement or disposal process or the exercise of a contract to the detriment of the procuring entity or the tenderer or the contractor, and includes collusive practices amongst tenderers prior to or after tender submission designed to establish tender prices at artificial non-competitive levels and to deprive the procuring entity of the benefits of free and open competition.
- c) Rejects a proposal for award¹ of a contract if PPRA determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
 - d) Pursuant to the Kenya's above stated Acts and Regulations, may sanction or recommend to appropriate authority (ies) for sanctioning and debarment of a firm or individual, as applicable under the Acts and Regulations;
 - e) Requires that a clause be included in Tender documents and Request for Proposal documents requiring (i) Tenderers (applicants/proposers), Consultants, Contractors, and Suppliers, and their Sub-contractors, Sub-consultants, Service providers, Suppliers, Agents personnel, permit the PPRA or any other appropriate authority appointed by Government of Kenya to inspect² all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the PPRA or any other appropriate authority appointed by Government of Kenya; and
 - f) Pursuant to Section 62 of the above Act, requires Applicants/Tenderers to submit along with their Applications/Tenders/Proposals a “Self-Declaration Form” as included in the procurement document declaring that they and all parties involved in the procurement process and contract execution have not engaged/will not engage in any corrupt or fraudulent practices.

¹ For the avoidance of doubt, a party's ineligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and tendering, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

² Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Investigating Authority or persons appointed by the Procuring Entity to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

FORM OF TENDER SECURITY-[Option 1–Demand Bank Guarantee]

Beneficiary: _____

Request for Tenders No:

Date: _____

TENDER GUARANTEE No.: _____

Guarantor: _____

1. We have been informed that _____ (here inafter called "the Applicant") has submitted or will submit to the Beneficiary its Tender (here inafter called" the Tender") for the execution of _____ under Request for Tenders No. _____ ("the ITT").
2. Furthermore, we understand that, according to the Beneficiary's conditions, Tenders must be supported by a Tender guarantee.
3. At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:
 - (a) has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender ("the Tender Validity Period"), or any extension thereto provided by the Applicant; or
 - b) having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension there to provided by the Applicant, (i) has failed to execute the contract agreement, or (ii) has failed to furnish the Performance.
4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) thirty days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[signature(s)]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

FORMAT OF TENDER SECURITY [Option 2–Insurance Guarantee]

TENDER GUARANTEE No.: _____

1. Whereas [Name of the tenderer] (hereinafter called “the tenderer”) has submitted its tender dated [Date of submission of tender] for the [Name and/or description of the tender] (hereinafter called “the Tender”) for the execution of _____ under Request for Tenders No. _____ (“the ITT”).
2. KNOW ALL PEOPLE by these presents that WE of [Name of Insurance Company] having our registered office at (hereinafter called “the Guarantor”), are bound unto [Name of Procuring Entity] (hereinafter called “the Procuring Entity”) in the sum of (Currency and guarantee amount) for which payment well and truly to be made to the said Procuring Entity, the Guarantor binds itself, its successors and assigns, jointly and severally, firmly by these presents.

Sealed with the Common Seal of the said Guarantor this ____ day of _____ 20 ____.

3. NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Applicant:
 - a) has withdrawn its Tender during the period of Tender validity set forth in the Principal's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the Principal; or
 - b) having been notified of the acceptance of its Tender by the Procuring Entity during the Tender Validity Period or any extension thereto provided by the Principal; (i) failed to execute the Contract agreement; or (ii) has failed to furnish the Performance Security, in accordance with the Instructions to tenderers (“ITT”) of the Procuring Entity's Tendering document.

then the guarantee undertakes to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity's first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) twenty-eight days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[Date]

[Witness]

[Signature of the Guarantor]

[Seal]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

TENDER-SECURING DECLARATION FORM

[The Bidder shall complete this Form in accordance with the instructions indicated]

Date:.....*[insert date (as day, month and year) of Tender Submission]*

Tender No.:.....*[insert number of tendering process]*

To:.....*[insert complete name of Purchaser]* I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.
2. I/We accept that I/we will automatically be suspended from being eligible for tendering in any contract with the Purchaser for the period of time of *[insert number of months or years]* starting on *[insert date]*, if we are in breach of our obligation(s) under the bid conditions, because we – (a) have withdrawn our tender during the period of tender validity specified by us in the Tendering Data Sheet; or (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to tenders.
3. I/We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer(s), upon the earlier of:
 - a) our receipt of a copy of your notification of the name of the successful Tenderer; or
 - b) thirty days after the expiration of our Tender.
4. I/We understand that if I am/we are/in a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed:..... Capacity / title (director

or partner or sole proprietor, etc.) Name:

..... Duly authorized to sign the bid

for and on behalf of: *[insert complete name of Tenderer]*

Dated on day of *[Insert date of signing]* Seal or stamp

Appendix to Tender

Schedule of Currency requirements

Summary of currencies of the Tender for _____ *[insert name of Section of the Works]*

<i>Name of currency</i>	<i>Amounts payable</i>
Local currency: _____	
Foreign currency #1: _____	
Foreign currency #2: _____	
Foreign currency #3: _____	
Provisional sums expressed in local currency _____	[To be entered by the Procuring Entity]



PART II - WORK REQUIREMENTS

SECTION V - DRAWINGS

LOCATION OF IDIDO IN RESPECT TO BURGABO

Write a description for your map.

Legend

- Feature 1
- Polyline
- Turkwel-Lodwar 5

ting in Huri Hills-Near tank

ket centre

Kargi Pan Axis

Kargi Pan Axis

Turbi

Burgabo Market centre

Tigo/Moyale-Marsabit Tarmac Road

37

Google Earth

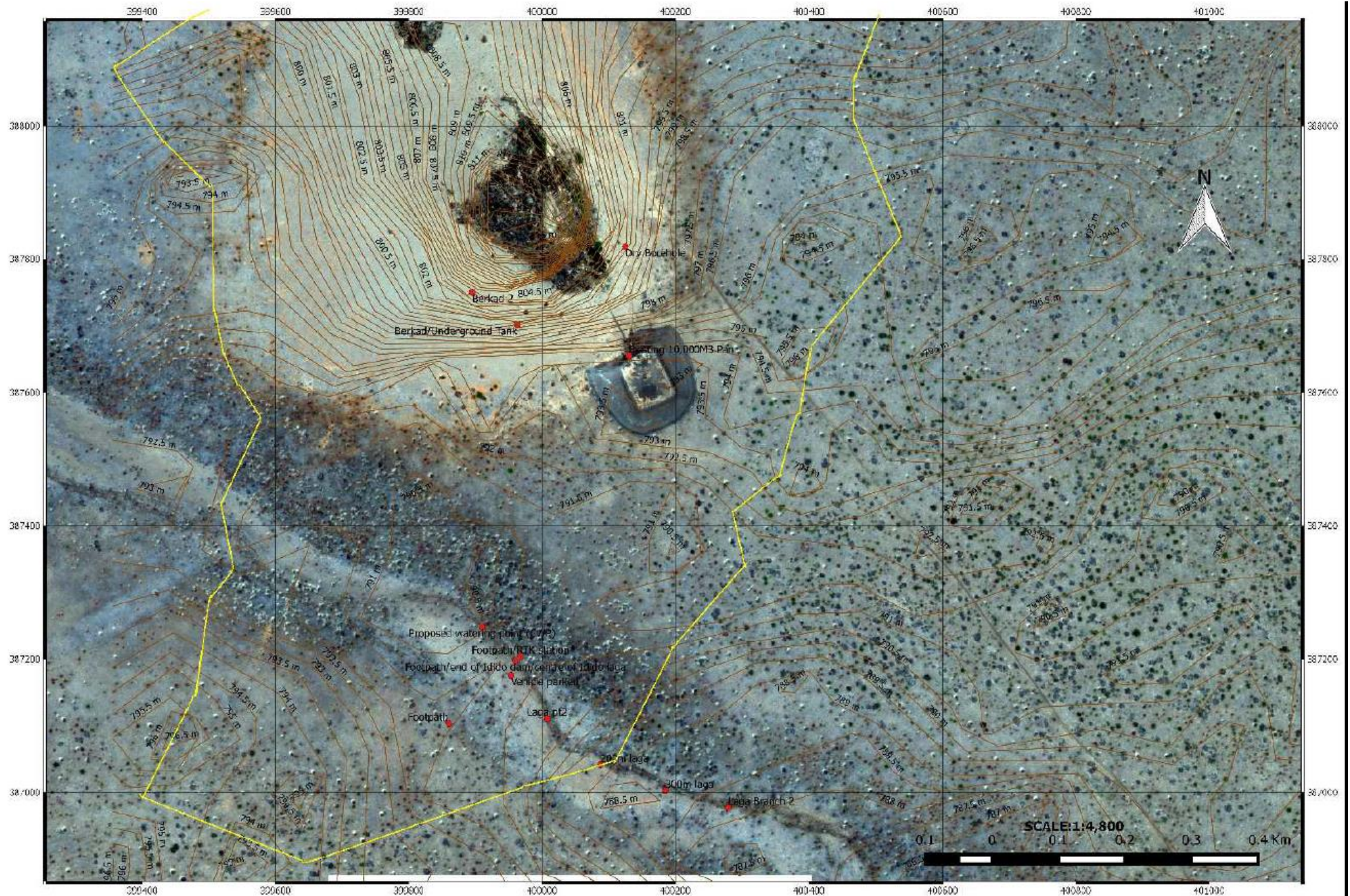
Image Landsat / Copernicus

Ruhisa

50 km



Journal of Interpersonal Violence 28(10)
 Copyright © 2013 Sage Publications
 10.1177/0886260513505555
 http://jiv.sagepub.com
 DOI: 10.1177/0886260513505555



ZOOMED CATCHMENT OF IDIDO DAM

Existing 10,000M3 Pan-magnified

Write a description for your map.

Legend

- Feature 1
- Polyline
- Turkwel-Lodwar 5

Dry Borehole

Berkad/Underground Tank

Existing 10,000M3 Pan

Google Earth

Image © 2022 Maxar Technologies

300 m





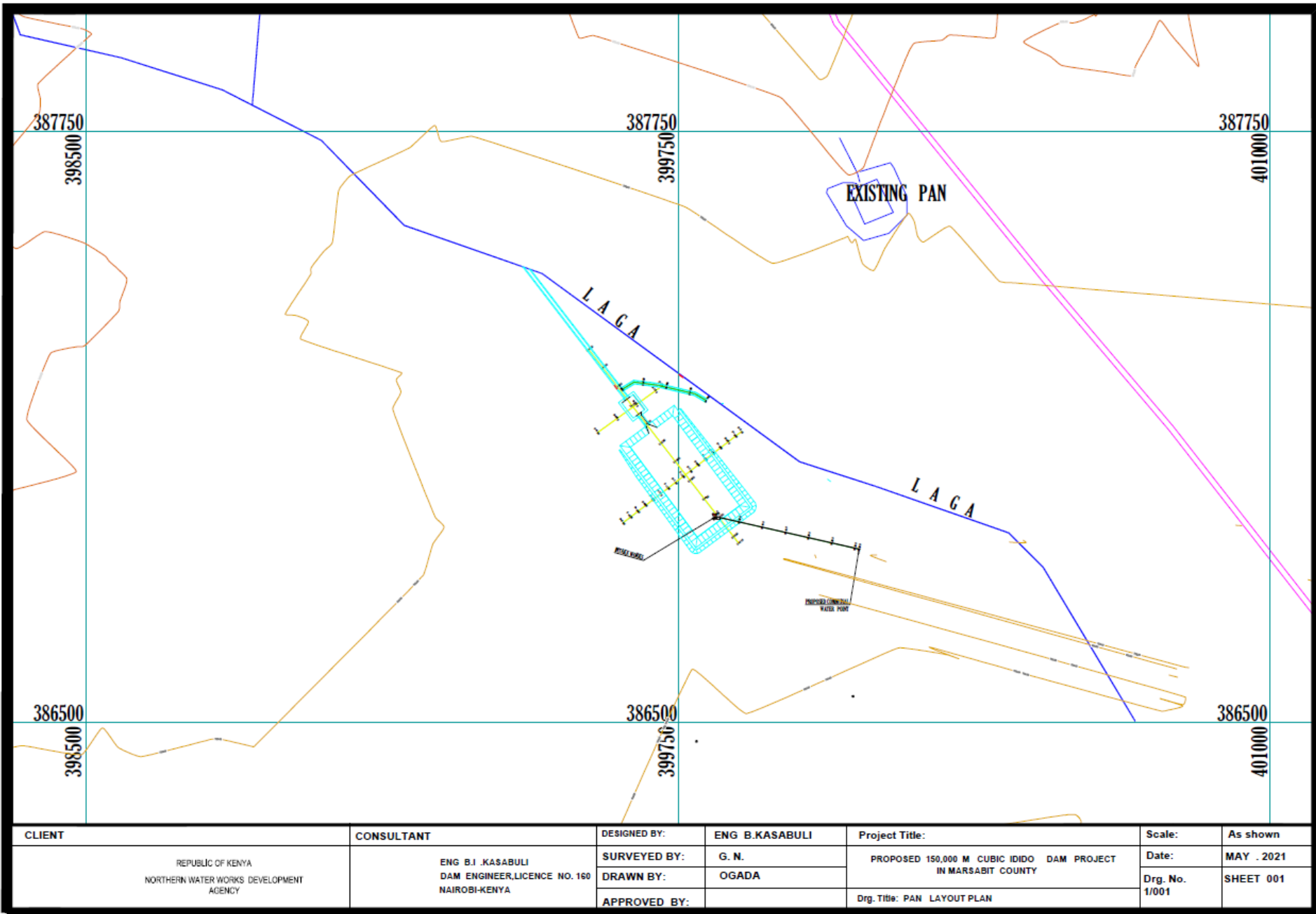
LOCATION OF IDIDO IN RESPECT TO BURGABO

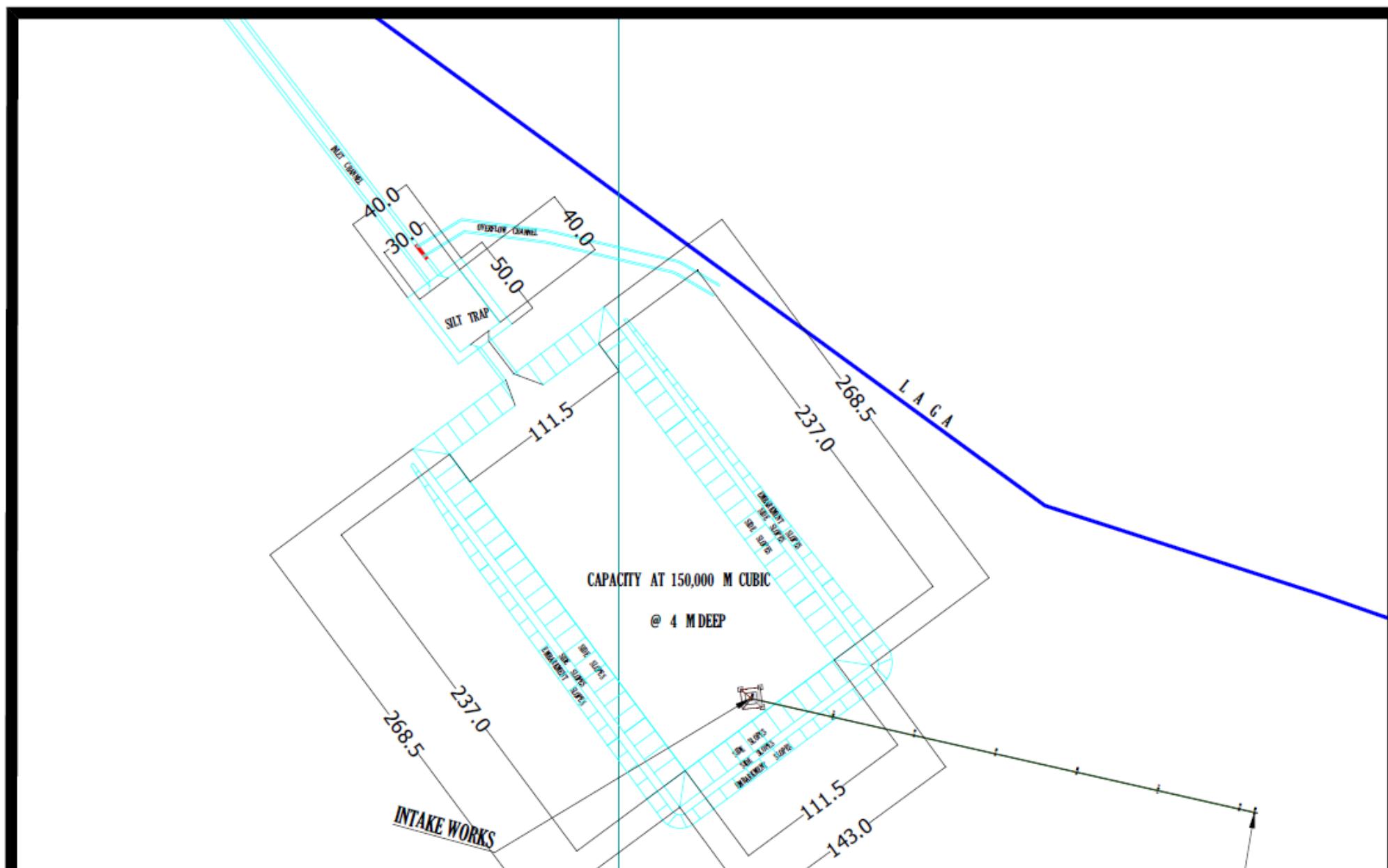
Write a description for your map.

Legend

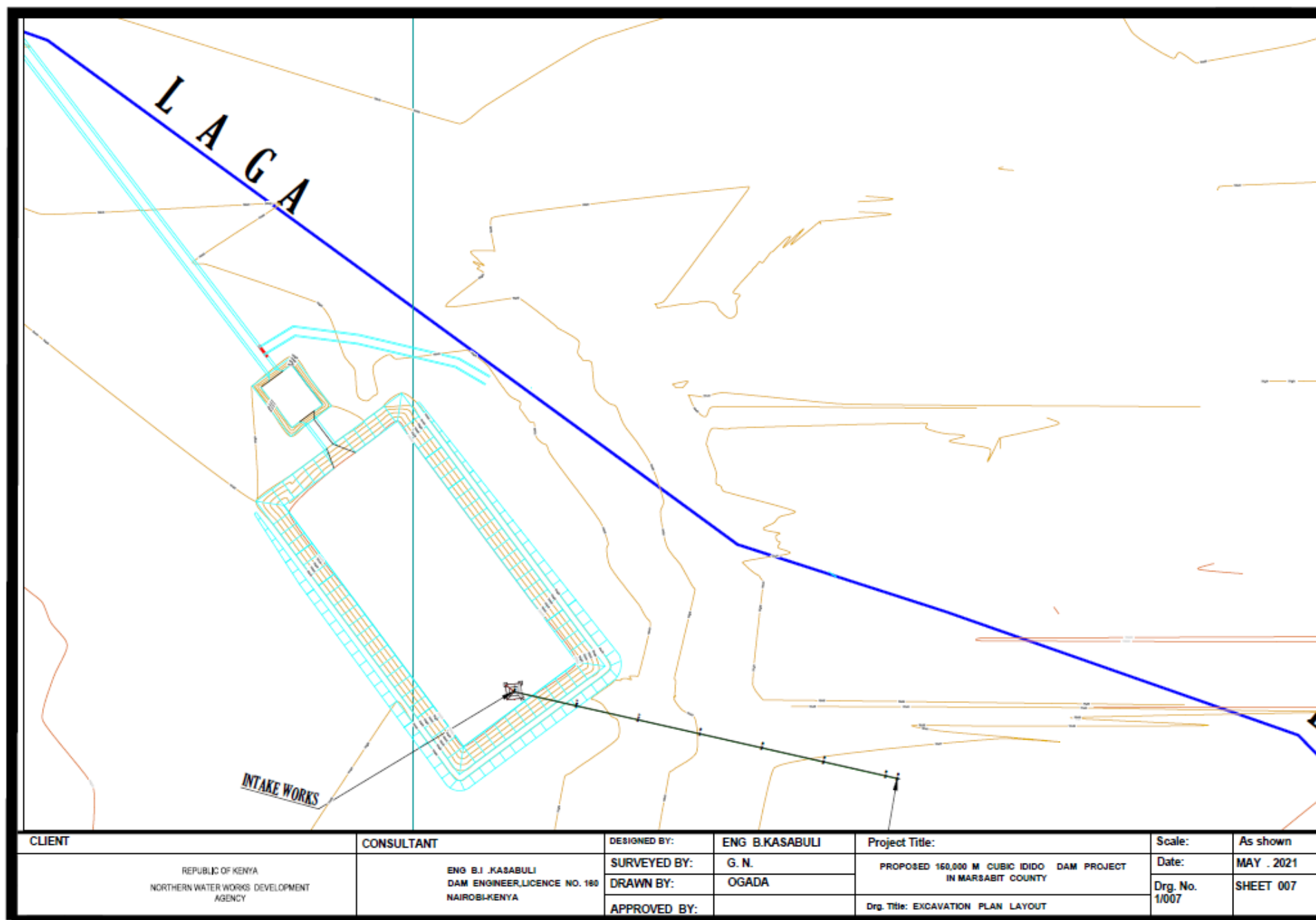
- Feature 1
- Polyline
- Turkvel-Lodwar 5



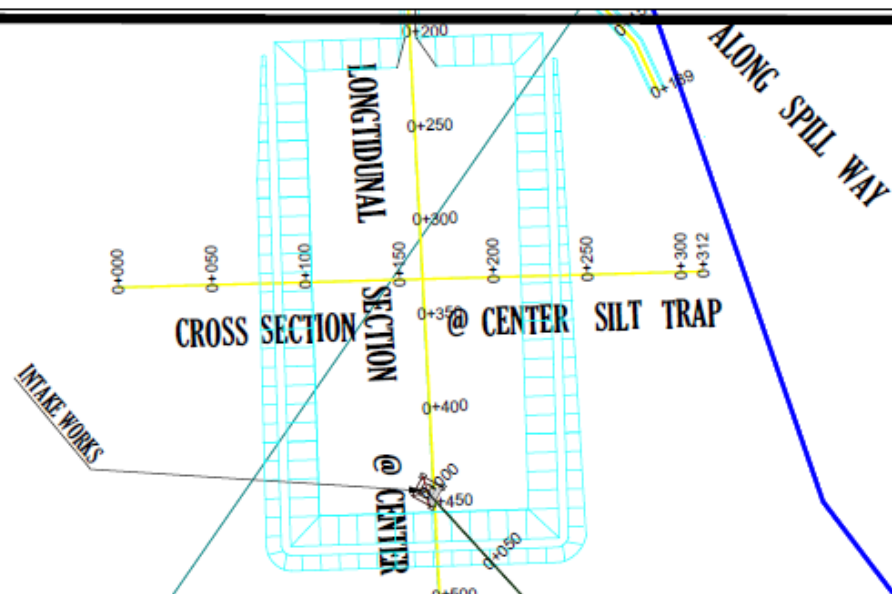




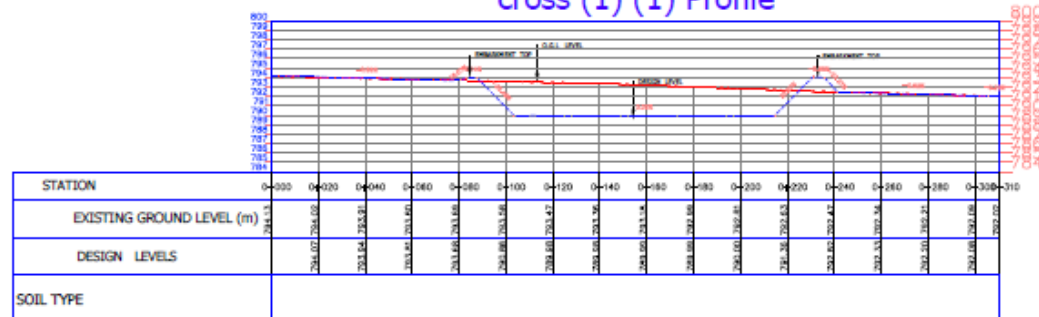
CLIENT	CONSULTANT	DESIGNED BY:	ENG B.KASABULI	Project Title:	Scale:	As shown
REPUBLIC OF KENYA NORTHERN WATER WORKS DEVELOPMENT AGENCY	ENG B.J. KASABULI DAM ENGINEER, LICENCE NO. 168 NAIROBI-KENYA	SURVEYED BY:	G. N.	PROPOSED 160,000 M CUBIC IDIDO DAM PROJECT IN MARSABIT COUNTY	Date:	MAY . 2021
		DRAWN BY:	OGADA	Drg. No. 1/006		SHEET 006
		APPROVED BY:		Drg. Title: PAN DIMENSION AND DETAILS LAYOUT PLAN		



CLIENT	CONSULTANT	DESIGNED BY:	ENG. B. KASABULI	Project Title:	Scale:	As shown
REPUBLIC OF KENYA NORTHERN WATER WORKS DEVELOPMENT AGENCY	ENG. B. J. KASABULI DAM ENGINEER, LICENCE NO. 180 NAIROBI, KENYA	SURVEYED BY:	G. N.	PROPOSED 150,000 M ³ CUBIC IDIDO DAM PROJECT IN MARSABIT COUNTY	Date:	MAY . 2021
		DRAWN BY:	OGADA		Drg. No.	SHEET 007
		APPROVED BY:		Drg. Title: EXCAVATION PLAN LAYOUT	1/007	



cross (1) (1) Profile



LEGEND

EXISTING ROADS	—
AIR-STRIP	—
BUILDINGS	
EXISTING PIPELINE	—
PROPOSED PIPELINE	—
LAGAS/RIVERS	—
FENCE/COMPOUNDS	—



SCALE

HORIZONTAL SCALE: 1:2,000
VERTICAL SCALE: 1:100

NOTES

- All dimensions are in mm unless otherwise specified.
- All dimensions to be read off and not scaled.
- Any discrepancies with dimensions to be notified to the Engineer before commencement of work.

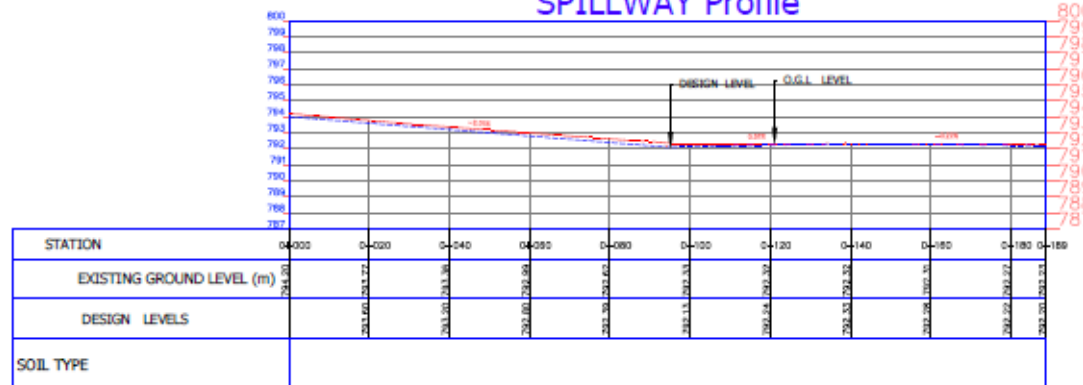
CLIENT	ENGINEER	DESIGNED BY:	ENG : B.KASABULI	PROJECT TITLE	Scale:	As shown
REPUBLIC OF KENYA NORTHERN WATER WORKS DEVELOPMENT AGENCY	ENG B.J. KASABULI DAM ENGINEER, LICENCE NO. 180 NAIROBI-KENYA	SURVEYED BY:	G. N.N	PROPOSED IDIDO WATER WATER PAN PROJECT IN MARSABIT COUNTY	Date:	NOV . 2020
		DRAWN BY:	G.N.N		Org. No.	SHEET 002
		Approved By:		Org. Title: CROSS SECTION PROFILE AT CENTER OF A DAM	DT/TOM /1/ 02	SHEET SIZE: A3

LONGTIDUNAL SECTION ALONG SPILL WAY

LEGEND

EXISTING ROADS	
AIR-STRIP	
BUILDINGS	
EXISTING PIPELINE	
PROPOSED PIPELINE	
LAGAS/RIVERS	
FENCE/COMPOUNDS	

SPILLWAY Profile



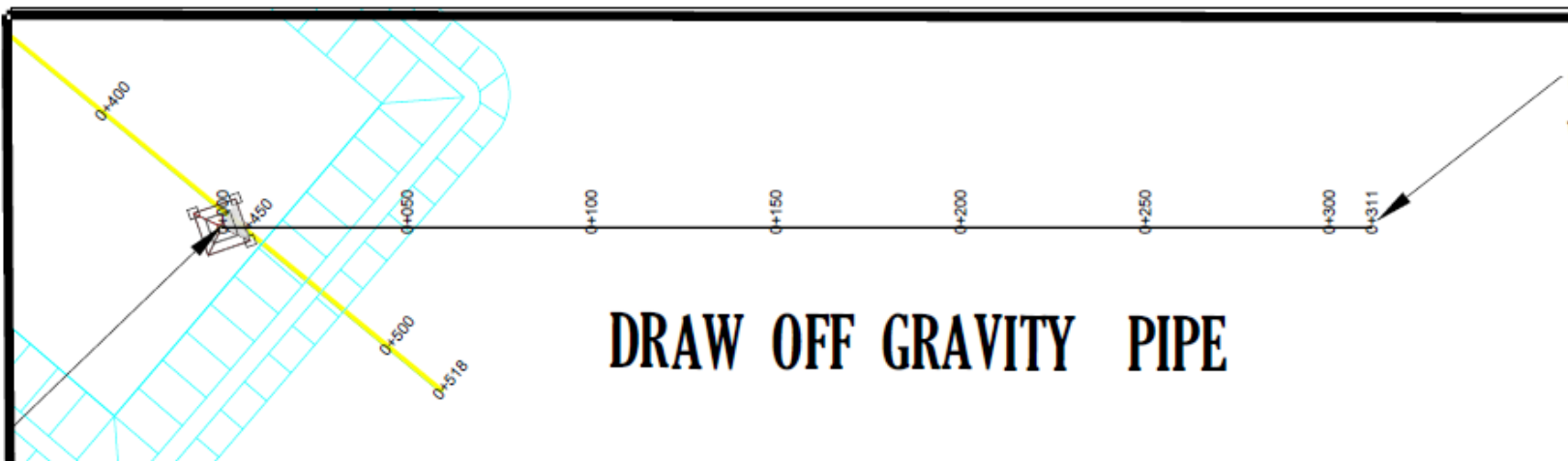
SCALE

HORIZONTAL SCALE: 1:2,000
VERTICAL SCALE: 1:100

NOTES

1. All dimensions are in mm unless otherwise specified
2. All dimensions to be read off and not scaled.
3. Any discrepancies with dimensions to be notified to the Engineer before commencement of work.

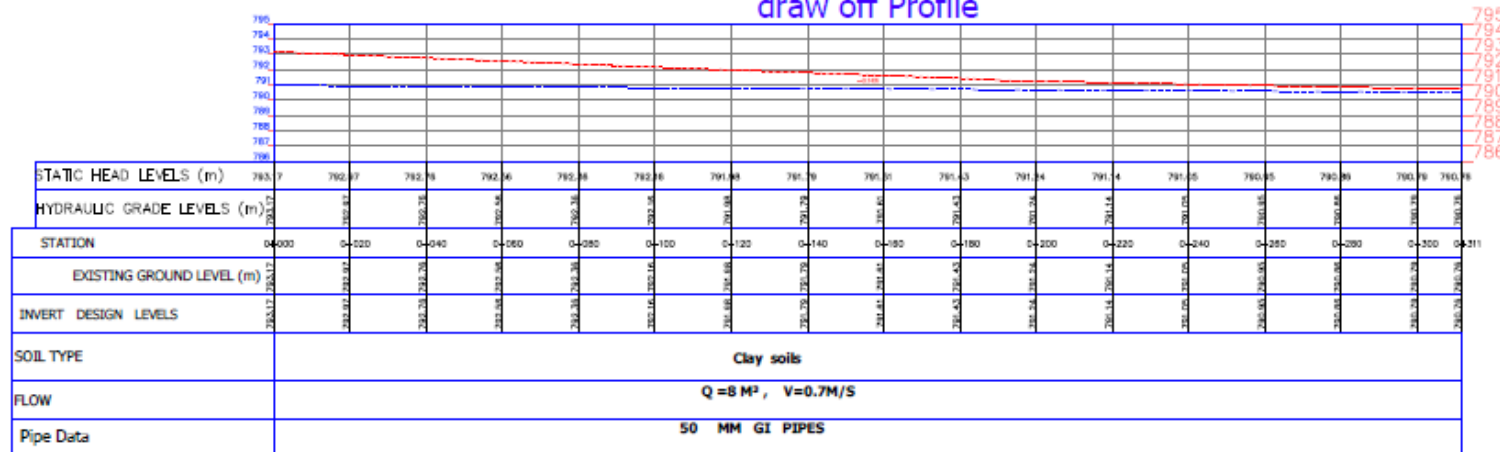
CLIENT	ENGINEER	DESIGNED BY:	ENG : B.KASABULI	PROJECT TITLE	Scale:	As shown
REPUBLIC OF KENYA NORTHERN WATER WORKS DEVELOPMENT AGENCY	ENG B.J. KASABULI DAM ENGINEER, LICENCE NO. 180 NAIROBI-KENYA	SURVEYED BY:	G. N.N	PROPOSED IDIDO WATER WATER PAN PROJECT IN MARSABIT COUNTY	Date:	NOV . 2020
		DRAWN BY:	G.N.N		Drp. No.	SHEET 005
		APPROVED BY:		Drp. Title: LONGTIDUNAL SECTION ALONG SPILLWAY	DT /TGM /11/05	A3



LEGEND

EXISTING ROADS	——
AIR-STRIP	——
BUILDINGS	——
EXISTING PIPELINE	——
PROPOSED PIPELINE	——
LAGAS/RIVERS	——
FENCE/COMPOUNDS	——

draw off Profile



SCALE

HORIZONTAL SCALE: 1:2,000
VERTICAL SCALE: 1:100

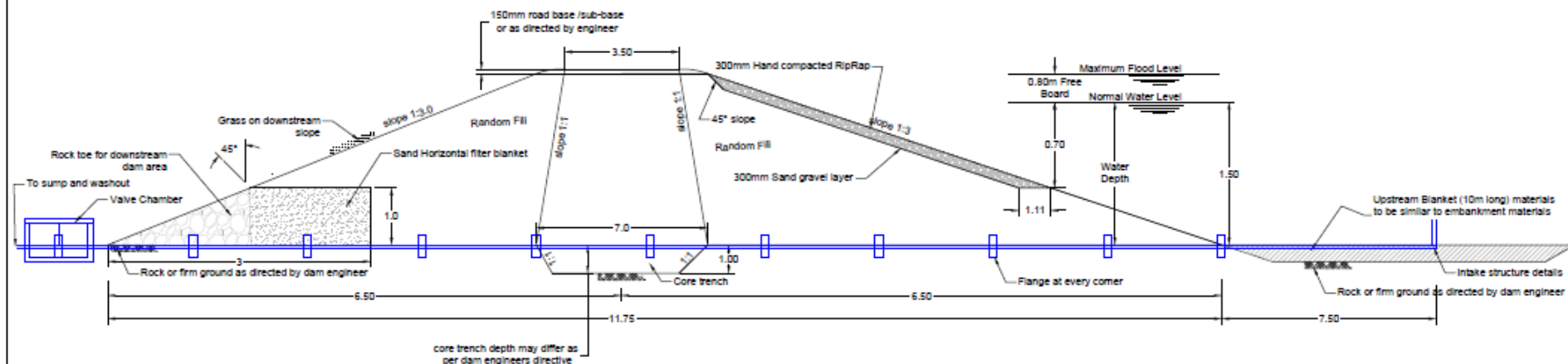
NOTES

- All dimensions are in mm unless otherwise specified.
- All dimensions to be read off and not scaled.
- Any discrepancies with dimensions to be notified to the Engineer before commencement of work.

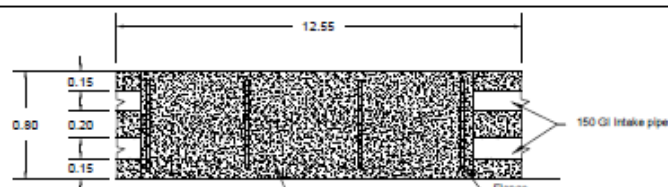
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REPUBLIC OF KENYA NORTHERN WATER WORKS DEVELOPMENT AGENCY	ENG B.J .KASABULI DAM ENGINEER,LICENCE NO. 180 NAIROBI-KENYA	SURVEYED BY:	G. N.N	PROPOSED IDIDO WATER WATER PAN PROJECT IN MARSABIT COUNTY	Date:	NOV . 2020
		DRAWN BY:	G.N.N		Drq. No.	SHEET 008
		Approved By:		Drq. Title: DRAW OFF PIPE PROFILE SECTION	DT /TOM /11/ 08	Sheet Size: A3



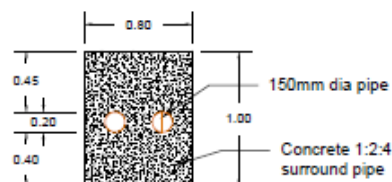
TYPICAL DAM EMBANKMENT SECTION



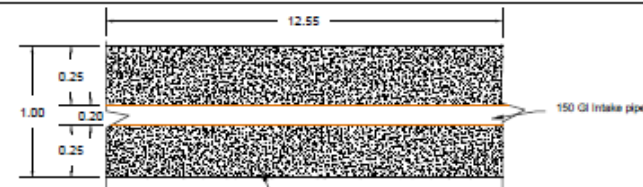
DAM EMBANKMENT DETAILS
(homogeneous embankment)



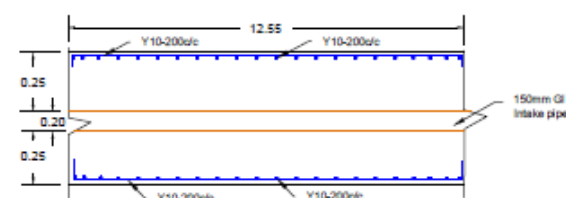
PLAN OF DRAW PIPE WITH COLLARS
(Scale 1:50)



DETAIL OF DRAW PIPE WITH COLLARS
(Scale 1:50)



ELEVATION OF DRAW PIPE WITH COLLARS
(Scale 1:50)

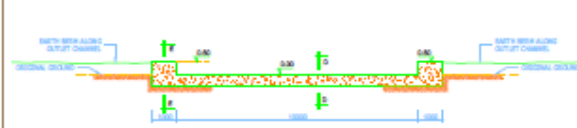


REINFORCEMENT OF DRAW PIPE WITH COLLARS
(Scale 1:50)

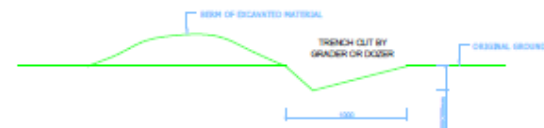
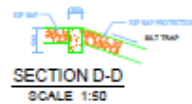
REVISIONS				CLIENT	ENGINEER	PROJECT	TITLE	Drawn By: W. OGADA Surveyed By: G.A.N Designed By: ENG. B. KASABILI Approved By:	DRAWING NO: NW/01-01 Sht No: 001 SCALE: As Shown Date: MAY, 2022
DESCRIPTION	DATE	DESCRIPTION	DATE						
				NORTHERN WATER WORKS DEVELOPMENT AGENCY Maji House, Kiambu Road, Garissa info@nwwda.go.ke	ENG. B. KASABILI DAM ENGINEER/LICENCE NO. 180 PO BOX 7907-00200 NAROBHI-KENYA	CONSTRUCTION OF IDIDO EARTH/FILL DAM	EMBANKMENT CROSS-SECTION FOR PROPOSED DAMS/PANS		



STANDARD WATER PAN DRAWINGS



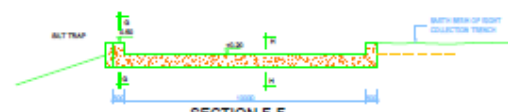
SECTION C-C
INLET SILL TO SILT-TRAP
SCALE 1:100



TYPICAL SECTION OF COLLECTION TRENCH
SCALE 1:20



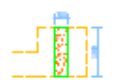
TYPICAL SECTION OF DISPOSED MATERIAL
SCALE 1:100



SECTION F-F
OVERFLOW TO OUTLET CHANNEL
SCALE 1:100



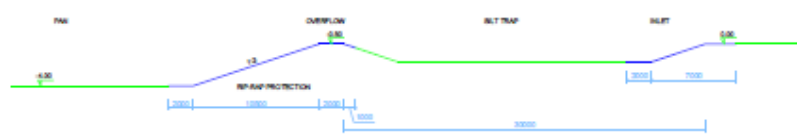
SECTION A-A
SCALE 1:500



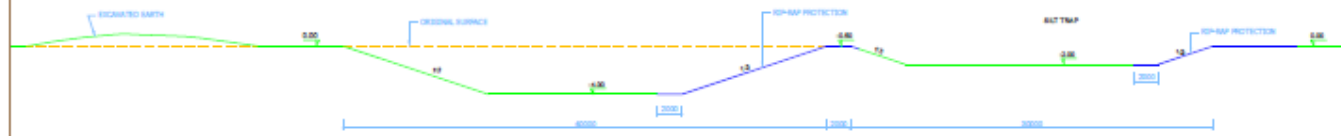
SECTION G-G
SCALE 1:50



SECTION H-H
SCALE 1:50



SILT TRAP DETAIL (B-B)
SCALE 1:200



SECTION B-B
SCALE 1:200

SPECIFICATIONS:

- INLET:** SILL TO BE DESIGNED BY SITE ENGINEER IN FUNCTION OF REQUIRED STORAGE.
- DEPTH:** MIN. 1.5m MAX. 5.0m. IN CASE OF GOOD SOIL CONDITIONS, IMPERMEABLE CLAY SOIL, IN CASE OF PERMEABLE ROCK SUBSTRATE, THE PAN SHALL BE COVERED WITH AN IMPERMEABLE CLAY BLANKET TO REDUCE WATER INFILTRATION. IN CASE OF VERY HIGH INFILTRATION, A DEEP PAN WITH A SMALL SURFACE AREA IS PREFERABLE.
- SHAPE:** TO BE DESIGNED IN FUNCTION OF THE AVAILABLE LAND, SQUARE, ROUND, RECTANGULAR OR OTHER.
- SLOPE:** PAN SLOPE AND SILL TRAP 1:3 OR LESS. CATTLE RAMP 1:3 OR LESS. MIN. OF DISPOSED EXCAVATED MATERIAL 1:1.5.
- SILT TRAP:** PLANT CATCHMENT WITH GOOD VEGETATION COVER. NO SILT TRAP NECESSARY. PLANT CATCHMENT WITH COVERED AREA AND STEEP CATCHMENT WITH GOOD VEGETATION SHALL BE TRAP MIN. 15.0m BY 30.0m MAX. ACCORDING TO SITE CONDITIONS. STEEP CATCHMENT WITH COVERED AREA, LARGE SILT TRAP MIN. 30.0m BY 30.0m. SILT TRAP TO BE TRAP (SECTION C-C) MIN. 5.0m AND ALWAYS EQUAL TO OR LARGER THAN SILT TRAP. SILT TRAP TO BE ACCOPIED EVERY YEAR OR WHEN FULL.
- CATTLE RAMP:** SLOPE 1:3 OR LESS, WIDTH MINIMUM 10.0m SURFACING, COMPACTED RP RAMP COVERED WITH BEDDING GRAVEL.
- EXCAVATION:** PAN AREA, SILT TRAP AREA AND DISPOSAL AREA TO BE STRIPPED OFF 0.30m TOP SOIL. THE TOP SOIL SHALL BE STOCK PILED FOR LATER USE TO COVER THE EXCAVATED SOIL. THE EXCAVATED SOIL SHALL BE DISPOSED OFF AS INDICATED (SEE FILING) IN A MINE NOT MORE THAN 1.0m HIGH AND WITH SLOPE OF 1:1.5. THE VOLUME OF THE MINE SHALL BE IN FUNCTION OF THE AMOUNT OF MATERIAL EXCAVATED. FINALLY THE EXCAVATED MATERIAL SHALL BE COVERED WITH 0.30m OF TOP SOIL TO INSURE VEGETATION GROWTH.
- WEEDS PROTECTION:** PROPERLY COMPACTED RP RAMP 0.30m THICKNESS SHALL BE USED WHERE IT IS INDICATED IN THE DESIGN DRAWINGS.
- FENCING:** EFFICIENT FENCING SHALL BE PUT AROUND THE PAN AND SILT TRAP LEADING CATTLE RAMP FOR ACCESS BY ANIMALS.
- DISPOSAL:** THE DUS WILL BE LOCATED IN A CONVENIENT PLACE AWAY FROM SILT AND CATTLE RAMP.

CONSULTANT

ENG. B.J. KASABULI
DAM ENGINEER, LICENCE NO. 180
NAIROBI-KENYA

CLIENT

REPUBLIC OF KENYA
NORTHERN WATER WORKS DEVELOPMENT
AGENCY

WATER PAN

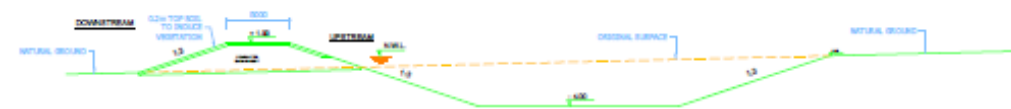
- SPECIAL CASES**
1. INCLINED LOCATION
 2. DIVERSION STRUCTURE

PROJECT

PROPOSED 160,000 M³ CUBIC IDIDO DAM PROJECT
IN MARSABIT COUNTY

MEMBERS

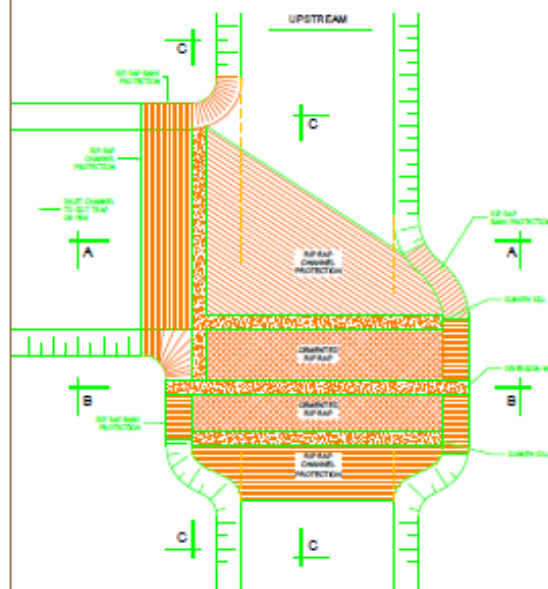
Designed by	B.Kasabuli	SCALE: AS SHOWN
Drawn by	F.Amwa	
Digitized by	J.G. Muturi	
Checked by	G.Nyasagare	Drg. No. SN/01-09
Approved by	D.W.S	



CROSS SECTION A-A
SCALE: HORIZ 1:100 VERT. 1:100



LONGITUDINAL SECTION B-B
SCALE: HORIZ 1:100 VERT. 1:100



PLAN VIEW
SCALE 1:50



CROSS SECTION A-A
SCALE 1:50



LONGITUDINAL SECTION C-C
SCALE 1:50



LONGITUDINAL SECTION D-D
SCALE 1:50



CROSS SECTION B-B
SCALE 1:50

NOTES ON EMBANKMENT

COMPACTION: THE EMBANKMENT SHALL BE PROPERLY COMPACTED ACCORDING TO THE USUAL SPECIFICATIONS FOR DAM CONSTRUCTION.
WIDTH: MINIMUM CREST WIDTH 5.0m.
HEIGHT: GROSS FARRBOARD (CRIST LEVEL - F.W.L.) SHALL BE 1.0m MINIMUM. IN ADDITION CRIST LEVEL SHALL BE AT LEAST 0.5m ABOVE THE OUTLET SILL LEVEL.
SLOPES: FILL SLOPES AND UPSTREAM WALL SLOPE 1:1. DOWNSTREAM WALL SLOPE 1:1.5. MAXIMUM. IN CASE OF EXCESS SOLIDIFICATION MATERIAL, DOWNSTREAM SLOPE MAY BE REDUCED TO 1:4 OR 1:5.
GRASSING: CRIST, DOWNSTREAM SLOPE AND UPSTREAM SLOPE FROM F.W.L. TO BE COVERED WITH TOP SOIL TO REDUCE VEGETATION GROWTH.
OTHER FEATURES: SEE DRAWG 001-TYPE-005A

NOTES ON DIVERSION STRUCTURE

TYPE: THE STANDARD STRUCTURE WHICH MAY BE USED TO DIVERT WATER FROM A GULLY INTO A PAN. FOR A GULLY LESS THAN 1.0m WIDE CONCRETE R.P. RAP MAY BE USED IN THIS CONSTRUCTION IN PLACE OF CONCRETE. FOR A GULLY WIDER THAN 5.0m SPECIAL INVESTIGATIONS AND DESIGN HAVE TO BE MADE.
WEEK: WIDTH OF HORIZONTAL SECTION = WIDTH OF ORIGINAL GULLY, CRIST WIDTH 0.30m, HEIGHT 0.25m ABOVE ORIGINAL CHANNEL LEVEL, SHOULDER SLOPE 1:2, HEIGHT 1.0m ABOVE ORIGINAL CHANNEL LEVEL.
CONCRETE: WEIR AND SILL CLASS 20 MIX 1:2:4 (ONE PART CEMENT, TWO PARTS SAND, FOUR PARTS GRAVEL).
OTHER FEATURES: SEE DRAWG 001-TYPE-005A

CONSULTANT

ENG. B.I. KASABULI
DAM ENGINEER, LICENCE NO. 180
NAIROBI-KENYA

CLIENT

REPUBLIC OF KENYA
NORTHERN WATER WORKS DEVELOPMENT
AGENCY

WATER PAN

SPECIAL CASES

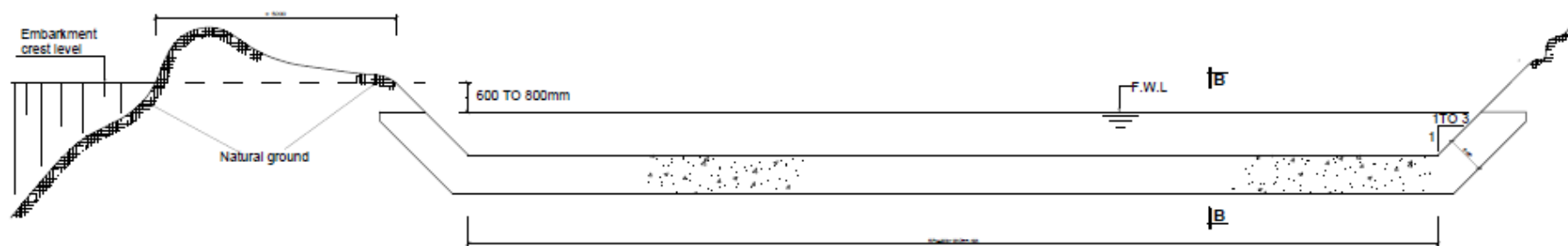
1. INCLINED LOCATION
2. DIVERSION STRUCTURE

PROJECT

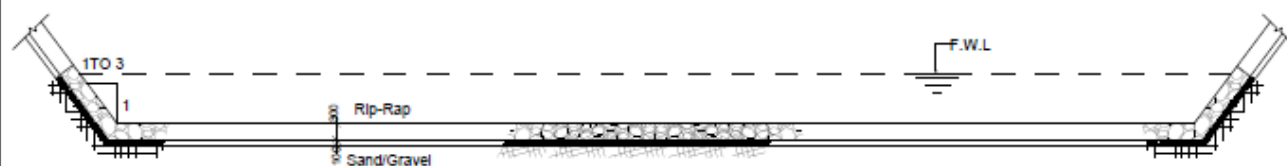
PROPOSED 160,000 M³ CUBIC IDIDO DAM PROJECT
IN MARSABIT COUNTY

MEMBERS

Designed by	B.Kasabuli	SCALE: AS SHOWN
Drawn by	F.Amwata	
Digitized by	J.G. Muturi	
Checked by	G.Nyasagare	Drg. No. SN/01-010

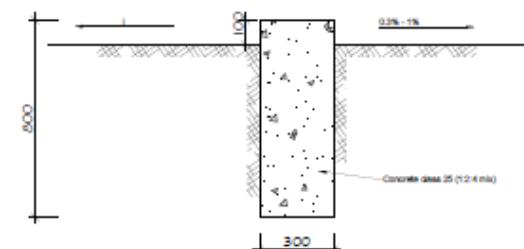


CROSS-SECTION A-A (SPILLWAY CREST)



SPILLWAY PROTECTION ARRANGEMENT

Scale 1:100



SILL CROSS SECTION B-B

Scale 1:10



CROSS-SECTION C-C (PROTECTIVE TRENCH)

Scale 1:100

MINISTRY OF WATER &
IRRIGATION- MAJI HOUSE

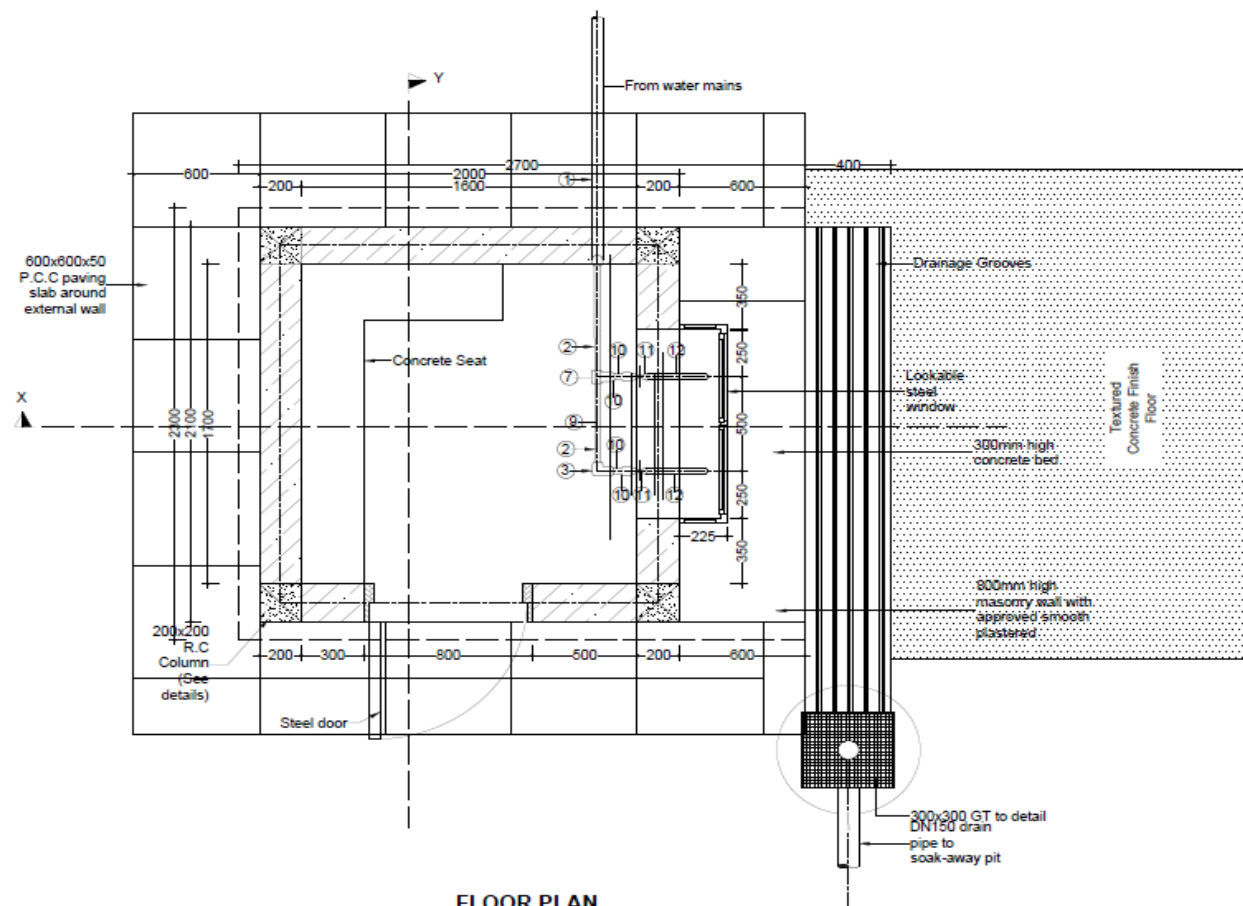


SPILLWAY FOR SMALL EARTH DAMS

TYPE DRAWING (II)

DESIGNED	A.N. DELIE	JAN 1991	SHEET 2 OF 2
TRACED	D. MACHARIA	JAN 1991	SCALE: AS SHOWN
DIGITIZED	W. AMWATA	MAR 2010	DRG. NO.
CHECKED	ENG. P. KASALI	MAR 2010	M.W.I
APPROVED	D.W.S	JUNE 2010	

WATER KIOSK



FLOOR PLAN
Scale 1:25 (A3)

NOTES:

1. All dimensions are in millimeters unless specified otherwise.
2. All dimensions to be read and confirmed before construction begins and any discrepancy reported to Engineer.
3. Foundation depths to be determined on site but to hard stratum and approved by Engineer on site.
4. All concrete works to be class 20/25.
5. All steel reinforcement to BS4449.
6. Form-work to be fair-finished.
7. Drains under buildings and driveways to be encased in at least 150mm thick concrete.
8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



**NORTHERN WATER WORKS
DEVELOPMENT AGENCY**

PROJECT:

**WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)**
**CONSTRUCTION OF ADMESAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT**

ENGINEER:

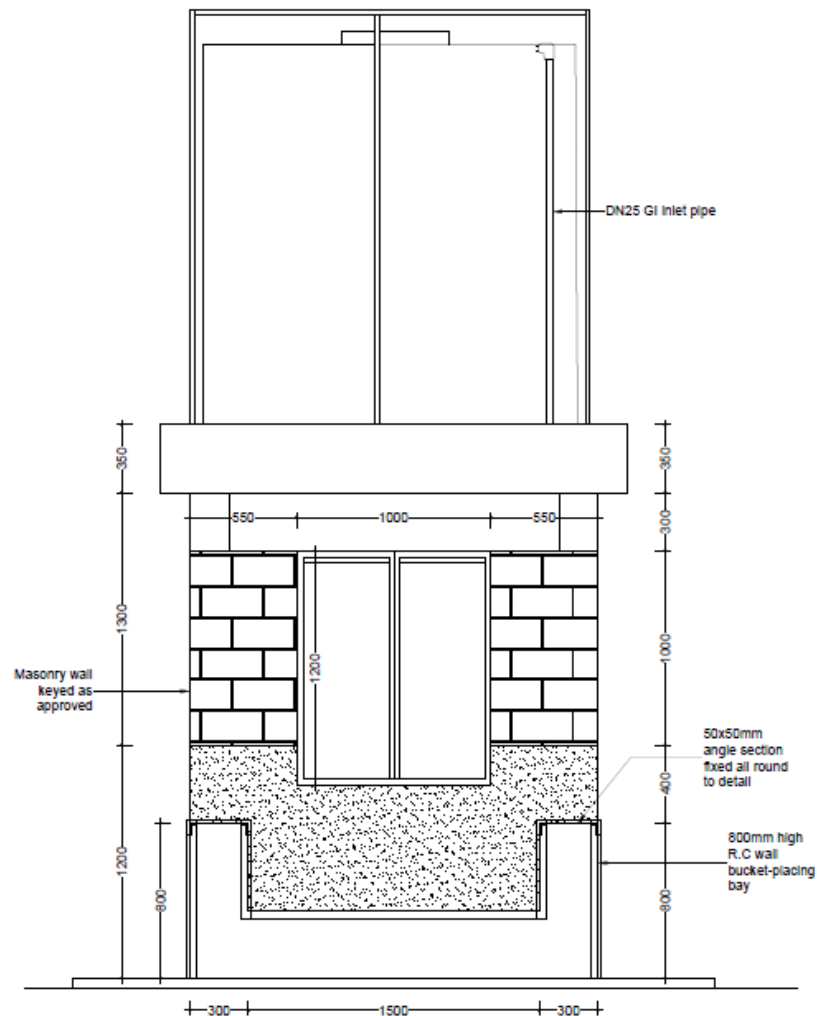
**TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY**

DRAWING TITLE:

**STANDARD WATER KIOSK
(ARCHITECTURAL PLAN)**

DRAWING DETAILS:

Designed by:	Drawn by:
Eng. Peter Ouma	Kurget D.K.
Revised by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	1 of 16
Drawing No:	NWDA/WSDP/001



FRONT ELEVATION
Scale 1:25 (A3)

NOTES:

1. All dimensions are in millimeters unless specified otherwise.
2. All dimensions to be read and confirmed before construction begins and any discrepancy reported to Engineer.
3. Foundation depths to be determined on site but to hard stratum and approved by Engineer on site.
4. All concrete works to be done 2025.
5. All steel reinforcement to BS4449.
6. Form-work to be fair-finished.
7. Drains under buildings and driveways to be encased in at least 150mm thick concrete.
8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



NORTHERN WATER WORKS
DEVELOPMENT AGENCY

PROJECT:

WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)

CONSTRUCTION OF ADMESAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT

ENGINEER:

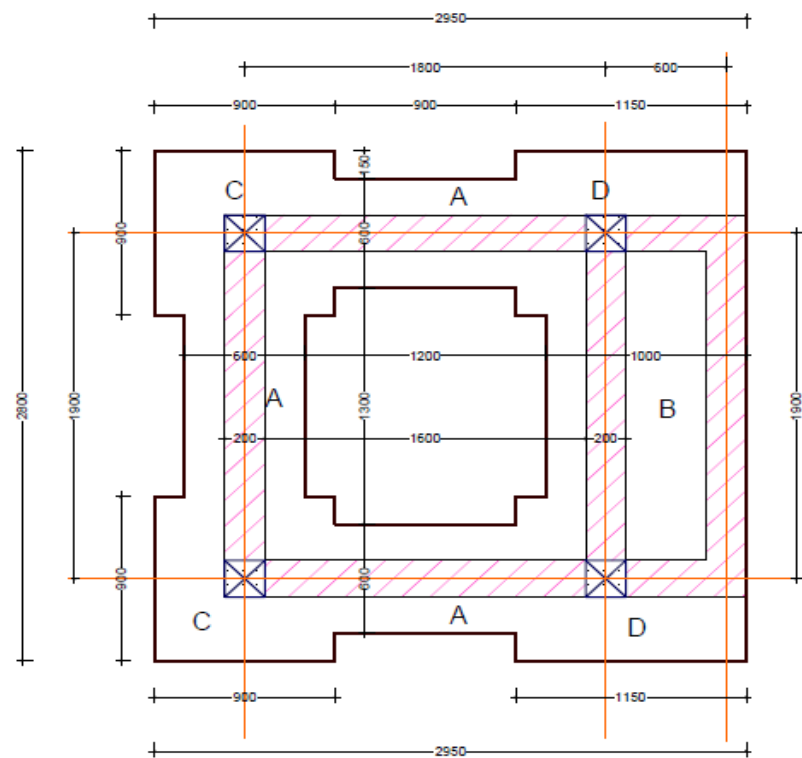
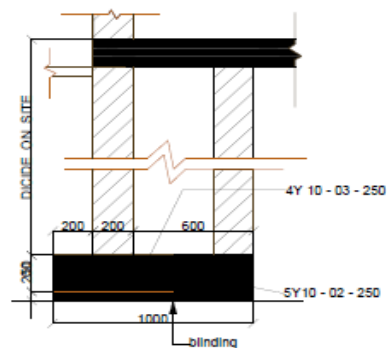
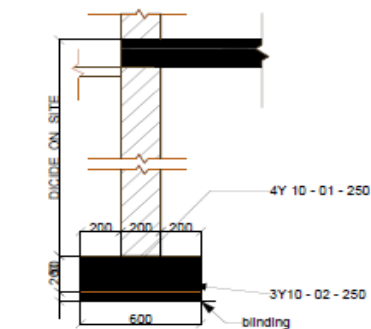
TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY

DRAWING TITLE:

STANDARD WATER
KIOSK TYPE 1
(FRONT ELEVATION)

DRAWING DETAILS:

Designed by:	Drawn by:
Eng. Peter Duma	Kurget D.K.
Reviewed by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	2 of 16
Drawing No:	NWDAWSDP001



NOTES:

1. All dimensions are in millimeters unless specified otherwise.
2. All dimensions to be read and confirmed before construction begins and any discrepancy reported to Engineer.
3. Foundation depths to be determined on site but to hard stratum and approved by Engineer on site.
4. All concrete works to be class 20/25.
5. All steel reinforcement to BS4449.
6. Form-work to be fair-finished.
7. Drains under buildings and driveways to be encased in at least 150mm thick concrete.
8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



NORTHERN WATER WORKS
DEVELOPMENT AGENCY

PROJECT:

WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)

CONSTRUCTION OF ADMESAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT

ENGINEER

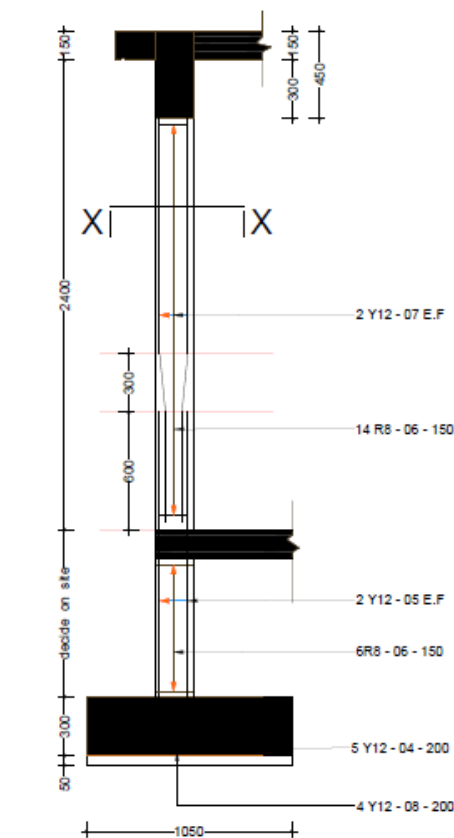
TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY

DRAWING TITLE:

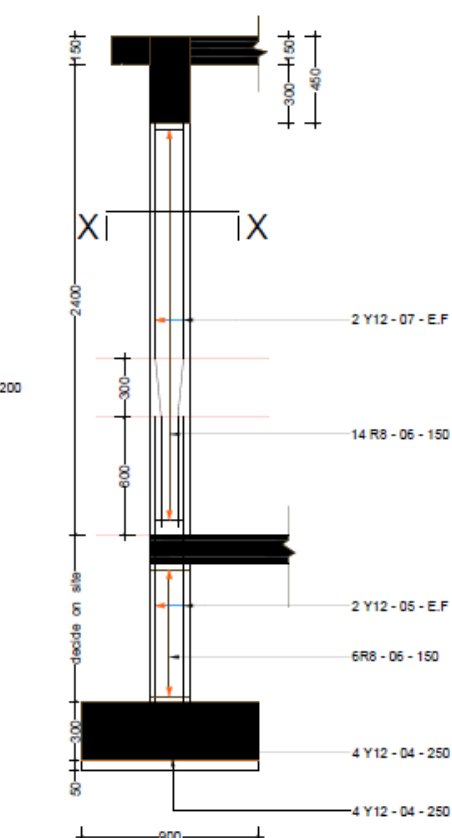
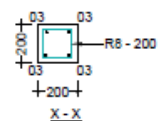
STANDARD WATER
KIOSK TYPE 1
(FOUNDATION LAYOUT)

DRAWING DETAILS:

Designed by:	Drawn by:
Eng. Peter Ouma	Kungat D.K.
Reviewed by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	4 of 16
Drawing No:	NWMDA/WSDP/001



DETAIL FOR COLUMN & COL. BASE
SHOWN THUS D 2No.
 Scale 1:25



DETAIL FOR COLUMN & COL. BASE
SHOWN THUS C 2No.
 Scale 1:25

NOTES:

1. All dimensions are in millimeters unless specified otherwise.
2. All dimensions to be read and confirmed before construction begins, and any discrepancy reported to Engineer.
3. Foundation depth to be determined on site but to hard stratum and approved by Engineer on site.
4. All concrete works to be class 20/25.
5. All steel reinforcement to BS4449.
6. Form-work to be fail-finished.
7. Drains under buildings and driveways to be encased in at least 150mm thick concrete.
8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



NORTHERN WATER WORKS
 DEVELOPMENT AGENCY

PROJECT:

WATER AND SANITATION
 DEVELOPMENT PROJECT
 (WSDP)

CONSTRUCTION OF ADMESAJIDA
 AND ARBAJAHAN WATER
 SUPPLY PROJECT

ENGINEER:

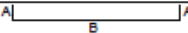
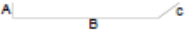
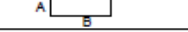
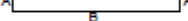
TECHNICAL SERVICES
 MANAGER
 NORTHERN WATER WORKS
 DEVELOPMENT AGENCY

DRAWING TITLE:

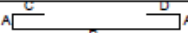

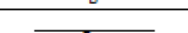
STANDARD WATER
 KIOSK TYPE 1
 (COLUMN DETAILS)

DRAWING DETAILS:

Designed by:	Drawn by:
Eng. Peter Ouma	Kungat D.K.
Reviewed by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	8 of 16
Drawing No:	NWDA/NSDP/001

Item	Description	Bar type	Bar mark	Shape	Dimensions (mm)				Length (mm)	Number	Total length (mm)
					A	B	C	D			
1	Beams	Y12	09		100	2750			2950	2	5,900
		Y12	10		100	1975	850		2925	2	5,850
		R 8	11		150	400			1200	45	55,000
		Y12	12		100	2050			2250	8	18,000

Length of bar is estimated to be 12,000mm

Item	Description	Bar type	Bar mark	Shape	Dimensions (mm)				Length (mm)	Number	Total length (mm)
					A	B	C	D			
1	Slab	Y10	13		100	2,450	1000	1000	5150	16	74,400
		Y10	14		100	2,900	1000	1600	5700	12	68,400
		Y10	15			2,200			2200	19	41,800

Length of bar is estimated to be 12,000mm

NOTES:

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3. Foundation depths to be determined on site but to hard stratum and approved by Engineer on site.
4. All concrete works to be class 20/25.
5. All steel reinforcement to BS4449.
6. Form-work to be full-finished.
7. Drains under buildings and driveways to be encased in at least 150mm thick concrete.
8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



NORTHERN WATER WORKS
DEVELOPMENT AGENCY

PROJECT:

WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)

CONSTRUCTION OF ADMESAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT

ENGINEER:

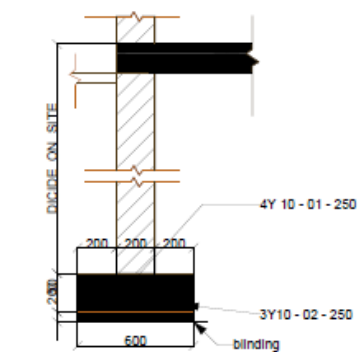
TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY

DRAWING TITLE:

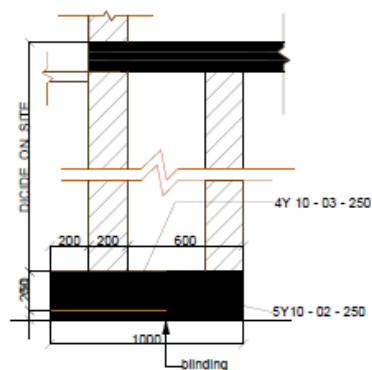
STANDARD WATER
KIOSK TYPE 1
(BEAMS & SLAB BAR
SCHEDULE)

DRAWING DETAILS:

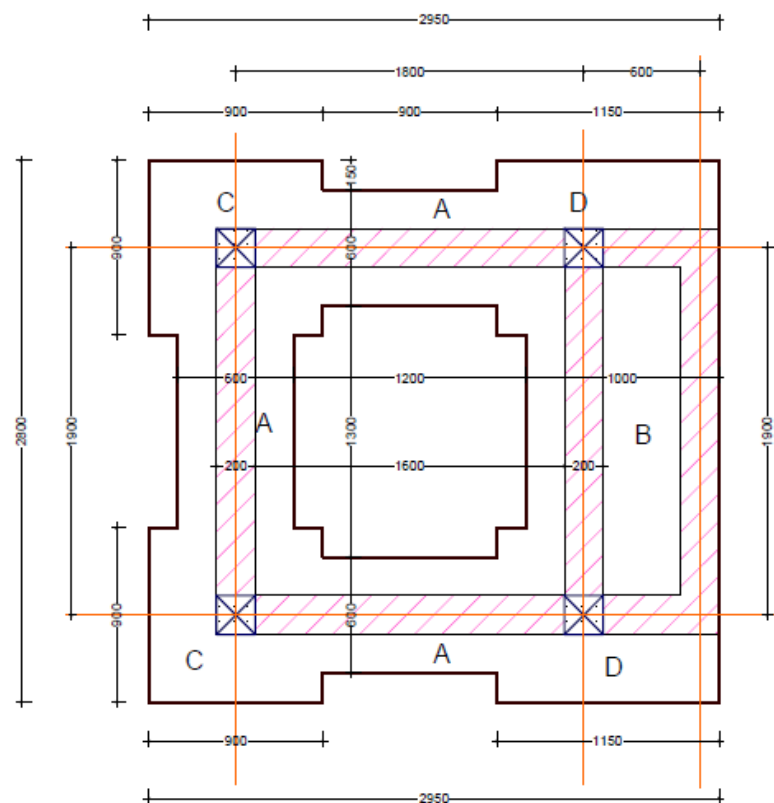
Designed by:	Drawn by:
Eng. Peter Ouma	Kurget D.K.
Revised by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	11 of 16
Drawing No:	NWDAWSDP001



**DETAIL FOR STRIP
FOOTING SHOWN THUS A**
Scale 1:25



**DETAIL FOR STRIP
FOOTING SHOWN THUS B**
Scale 1:25



FOUNDATION PLAN
Scale 1:25

NOTES:

1. All dimensions are in millimeters unless specified otherwise.
2. All dimensions to be read and confirmed before construction begins and any discrepancy reported to Engineer.
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4. All concrete works to be class 20/25.
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6. Form-work to be full-finished.
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8. Foundation trenches and concrete works to be treated with approved anti-termite chemical with at least 10 year guarantee.
9. All materials are subject to Engineer's approval before use.

CLIENT



**NORTHERN WATER WORKS
DEVELOPMENT AGENCY**

PROJECT:

**WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)**
**CONSTRUCTION OF ADMEJAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT**

ENGINEER:

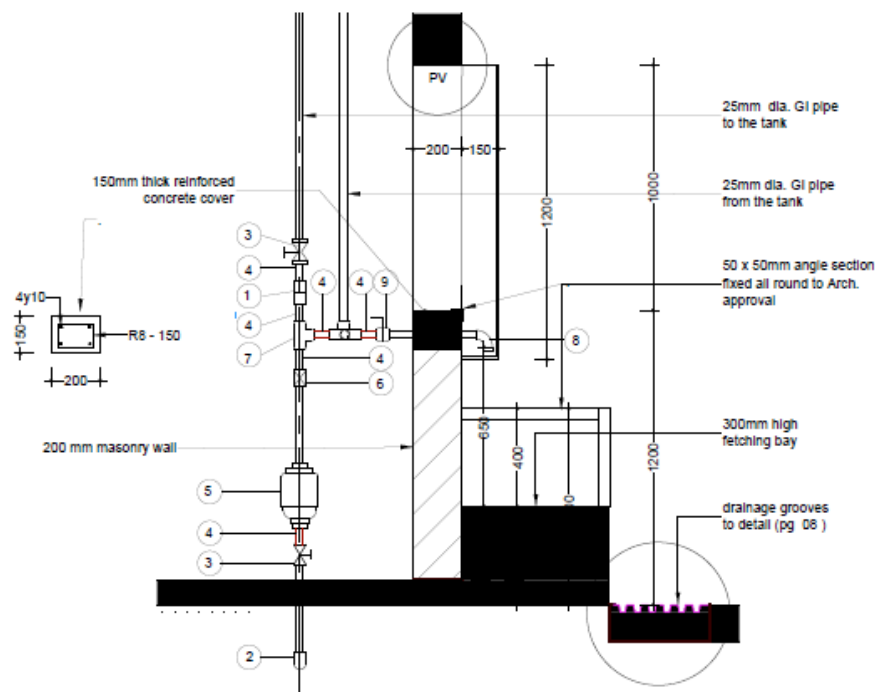
**TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY**

DRAWING TITLE:

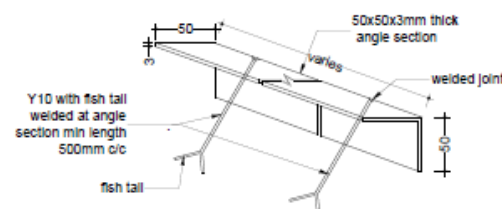
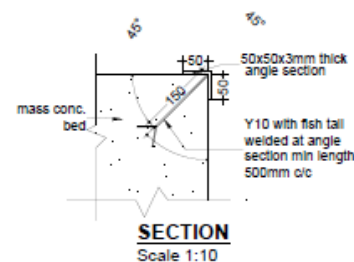
**STANDARD WATER
KIOSK TYPE 1
(FOUNDATION LAYOUT)**

DRAWING DETAILS:

Designed by:	Drawn by:
Eng. Peter Ouma	Kungat D.K.
Reviewed by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	4 of 18
Drawing No:	NWWDWSDP001



DETAIL C
Scale 1:20



**AXONOMETRIC VIEW
SHOWING ANGLE SECTION
ANCHORING DETAIL**
Scale 1:10 (A3)

ITEM NO.	DESCRIPTION (ALL 25NN DIA)	UNIT	QTY
1	Galvanised Iron Union	No.	3
2	Galvanised Iron Elbows	No.	3
3	Galvanised Iron Gate Valve (Pegler)	No.	2
4	Galvanised Iron Nipples	No.	11
5	Water Meter	No.	1
6	Non Return Valve	No.	1
7	Galvanised Iron Equal Tee	No.	5
8	Galvanised Iron Bend	No.	4
9	Ball Cock Water Taps	No.	3
10	Galvanised Iron Long Thread Nipples	No.	2
17	Galvanised Iron Black Nuts	No.	4
12	Galvanised Iron Class B Pipe (per metres)	No.	4
13	Boss white (400g)	No.	3
14	Temp Thread	LM.	2

NOTES:

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- All concrete works to be class 20/25.
- All steel reinforcement to BS4449.
- Form-work to be fair-finished.
- Drains under buildings and driveways to be encased in at least 150mm thick concrete.
- Foundation trenches and concrete works to be treated with approved anti-fomite chemical with at least 10 year guarantee.
- All materials are subject to Engineer's approval before use.

CLIENT



NORTHERN WATER WORKS
DEVELOPMENT AGENCY

PROJECT:

WATER AND SANITATION
DEVELOPMENT PROJECT
(WSDP)

CONSTRUCTION OF ADMESAJIDA
AND ARBAJAHAN WATER
SUPPLY PROJECT

ENGINEER:

TECHNICAL SERVICES
MANAGER
NORTHERN WATER WORKS
DEVELOPMENT AGENCY

DRAWING TITLE:

STANDARD WATER
KIOSK TYPE 1
(PLUMBING DETAILS)

DRAWING DETAILS:

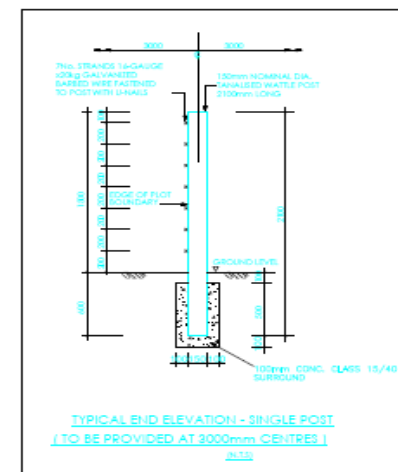
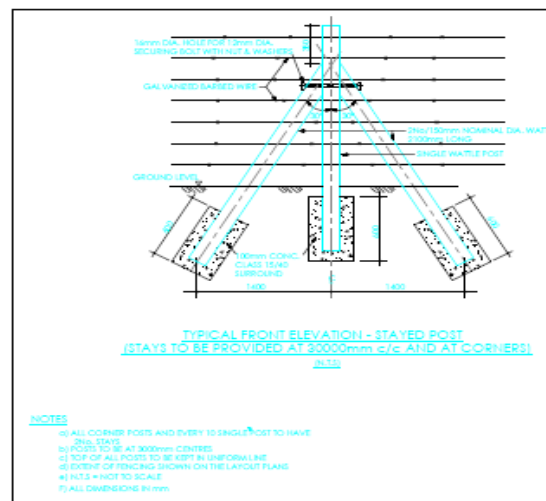
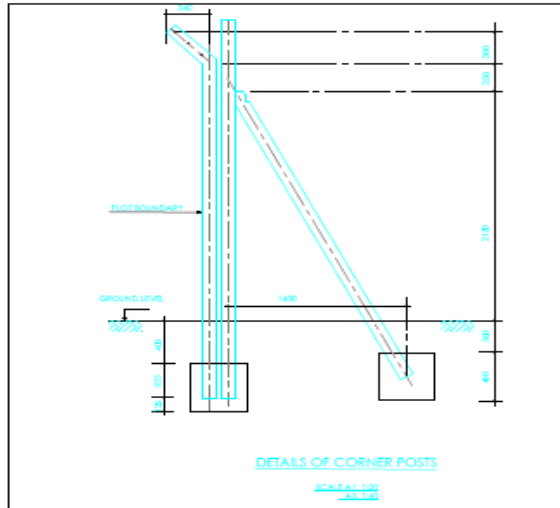
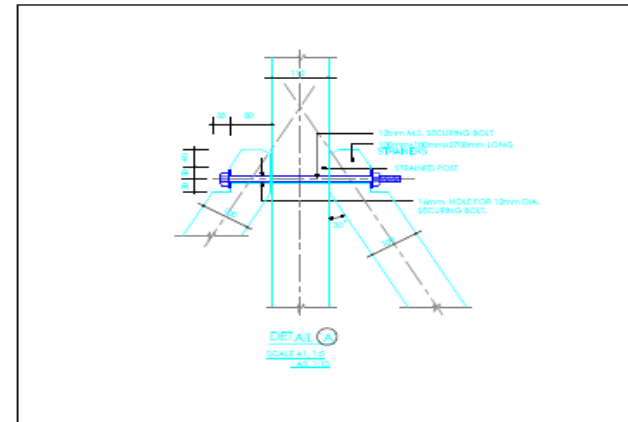
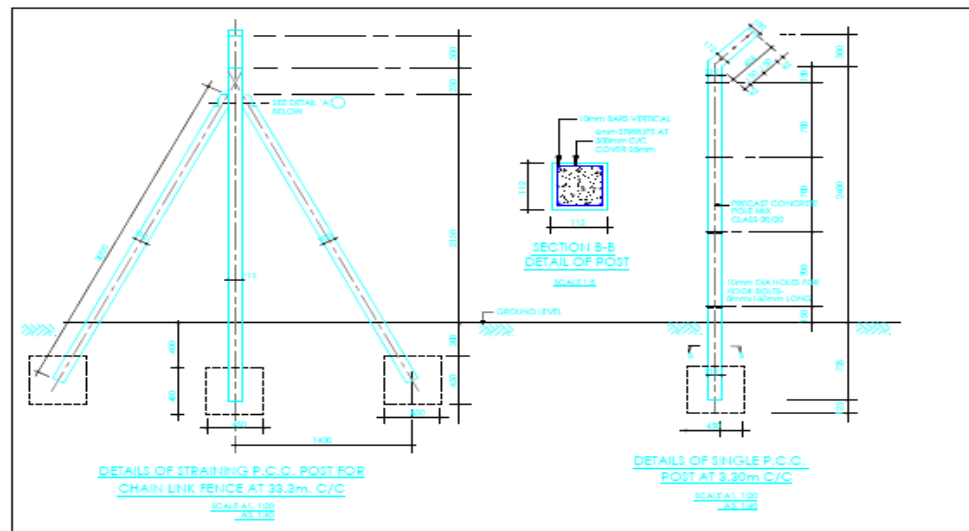
Designed by:	Drawn by:
Eng. Peter Ouma	Kurget D.K.
Reviewed by:	Approved by:
	Eng. J. Lowesley
Scale:	Date:
As Shown	
Sheet No:	12 of 16
Drawing No:	NWWD/000000001

N.T.S

Designed by:	Drawn by:
Eng. Peter Ouma	Kurget D.K.
Revised by:	Approved by:
	Eng. J. Loveday
Scale:	Date:
As Shown	
Sheet No:	15 of 16
Drawing No:	NWDAWSDF001



FENCE



- NOTES**
- APPROXIMATELY EVERY 10th POST TO BE STRAINED
 - POST TO BE AT 3000mm CENTRES
 - TOP OF ALL POSTS TO BE KEPT IN UNIFORM LINE
 - CONCRETE MIXES FOR:
 - POSTS CLASS 30/20
 - STRAINER POSTS CLASS 30/20
 - FOUNDATION BLOCK CLASS 15/20 CONC.
 - CHAIN LINK TO BE IN GAUGE 12 GALVANIZED STEEL WIRE
 - STRAINING WIRES TO BE 12 GAUGE GALVANIZED STEEL PLAIN WIRES
 - WIRES ON CHANK TO BE 12 GAUGE GALVANIZED STEEL BARRED WIRE
 - ALL STRUCTURAL OPENING DIMENSIONS TO BE CONFIRMED ON SITE BEFORE COMMENCING ANY FABRICATION
 - STRAINING WIRES TO BE TIED TO POST WITH GALVANIZED HOOK BOLTS 8mm DIA x 80mm LONG
 - WHERE THE POST ENDOUCHES ON PRIVATE LAND THE FENCE SHOULD BE ERRECTED WITH CHANK POINTING TOWARDS THE SITE.
 - ALL DIMENSIONS ARE IN mm UNLESS OTHERWISE STATED
 - C/C = CENTRE TO CENTRE
 - HTL = HOT TO SCALE
 - P.C.C. = PRECAST CEMENT CONCRETE

NO.	REVISIONS	ISS.	DATE	APPROVED
1	REVISED	1		
2				
3				
4				
5				
6				
7				
8				
9				
10				

PROJECT

WATER AND SANITATION DEVELOPMENT PROJECT

Client: Northern Water Services Board
P. O. Box 4075, Cardiff, Wales

Northern Water Development Agency
P. O. Box 4075, Cardiff, Wales

Specific Project

WATER W/S PROJECT EXPLORATORY BOREHOLES

Engineer: The Technical Services Manager
Northern Water Works Development Agency
P. O. Box 4075, Cardiff, Wales

Drawing Title

FENCE DETAILS

Surveyed by: G. Horgan	Drawn by: G. Horgan
Checked by: Eng. Horgan	Approved by:
Scale: 1:1000	Date: June 2023
Job No.:	Sheet:
Project No.:	DRAWING No. NWDC/ANSD/01003

SECTION VI - SPECIFICATIONS

A. EARTHWORKS SPECIFICATIONS

1. GENERAL

1.1 Method Statements

At least seven (7) days prior to the commencement of any open excavation at any section of the Works, the Contractor shall submit for the Employer's Representative's (Engineer's) approval, a statement of the excavation methods and procedures he intends to adopt on that section.

The statement shall include a description of the following, together with any other items which the Contractor considers relevant:

- Sequence of operations;
- A detailed programme of events and any consequent change in the overall programme of the Works;
- Methods and plant to be used;
- blasting techniques, including charge spacing, delays, etc;
- Excavation protection and support, including drainage and temporary works;
- Disposal or re-use of materials, including quantities and locations.

The methods adopted shall provide for the safe and efficient execution of the excavation work in such a way as to conform to the programme for completion of the Works and so that they do not interfere with other operations in progress of the Contractor or others.

The Employer's Representative's (Engineer's) approval of the Contractor's method of excavation shall not relieve the Contractor of any of his responsibilities or obligations under the Contract.

In the event the Contractor's methods do not provide results which satisfy requirements stated in the Specification, the Contractor will be obliged to change them and to use techniques and procedures either agreed between the engineer and the Contractor or as indicated by the Engineer. Such changes will not warrant any extra payment to the Contractor.

1.2 Location and Shape of Excavation

The Contractor shall locate the excavations for structures and all other work as shown on the drawings and in accordance with the benchmarks provided to him by the Engineer.

The Contractor shall be responsible for correct location, and all extra work caused by his negligence in this matter will be at his expense and shall be corrected at the Engineer's request.

If local survey points or bench marks have been removed or are insufficient, the setting-out shall be related back to other established survey points or bench marks. Excavation shall be to the lines, grades and dimensions shown on the drawings or as established by the Engineer. During the progress of any open excavation work, it may be found necessary or desirable to vary the slopes or the dimensions of the excavations from those

shown on the drawings or established by the Engineer. Such adjustment or trimming of the final excavated surface is considered to be a separate operation as defined hereafter.

Any and all over-excavation performed by the Contractor for any purpose or reason, except as may be directed by the Engineer, shall be at the expense of the Contractor. All such over-excavation shall be backfilled with approved material from excavations or concrete as directed by the Engineer, and the cost of furnishing and placing this backfill or concrete shall be at the expense of the Contractor.

The Engineer may direct alternative measures of backfilling, and the cost of such measures shall be at the expense of the Contractor.

Any other excavation performed at the option of the Contractor to secure access to required work, for disposal of material excavated, or for any other purpose, shall be at the expense of the Contractor.

1.3 Measurement of Excavated Volumes

The Contractor shall submit to the Engineer for approval the proposed surveying method for the measurement of excavated volumes not less than seven (7) days before commencing any such work. The proposed method shall take one of the following forms:

- a) Contour Line Method
Maps defining the ground surface before the commencement of excavation works shall be prepared. Immediately after a change of type of work or classification of material and after completion of any excavation, the Contractor shall take survey measurements to define the dimensions and elevations of the corresponding excavated surface. Measurements shall be taken with a tacheometer with a minimum density of points of one per 20m². From these measurements, sets of contour lines shall be prepared for each successive surface, e.g. original ground, rock final and excavated surfaces, and all sets shall be presented on a single plan. From this plan, the measurement of excavated volumes shall be calculated by an analytical method and checked by means of a planimeter.
- b) Average Section Method
Profiles shall be taken by the Contractor of the ground surface before commencement of excavation, immediately after a change of type of work or classification of material and after completion of any excavation. Measurements shall be taken by means of a tacheometer or leveling instrument in order that vertical sections may be prepared at intervals of 3.0m or as directed by the Engineer. The volumes of excavated material shall be calculated between adjoining sections by considering the average area of the two sections over the intermediate distance. In the case of a curvilinear area, the profiles shall be measured radially. Volumes of excavated material shall be calculated for the cross-sectional area of each profile. The distance over which this area shall be considered is the length of the arc, passing through the centre of gravity of the section, subtended by the angle between the radial sections. Measurements, which are to be the basis of quantities for payment, shall be taken in the presence of the Engineer.

The Contractor shall give notice of his intention to take such measurements not less than twenty four (24) hours beforehand.

1.4 Classification of Excavated Materials

Separate measurements shall be made for bulk and trench excavation classified either as "common excavation" or "rock excavation". At the commencement of any excavation operations at each location of each section of the Works, the Contractor shall establish and agree with the Engineer the separate classification and their limits.

Subsequent modifications to these limits may be made during the progress of the Works in accordance with actual conditions as encountered, but such modifications will only be agreed when the materials are exposed.

Whenever an agreement is not possible on the classification of the material exposed in a certain area, a ripping test, in the form described below, shall be performed by the Contractor at his own expense at the area considered, in the presence of the Engineer.

The ripping test shall comprise:

- (a) a survey, on a 1.0 m grid, to establish cross-sections over a test area of not less than 10 x 4 m within the area to be classified;
- (b) provision of a Caterpillar Model D8K tractor or equivalent machine, equipped with a single straight ripper tooth 60 m penetration, hydraulically operated and approved by the manufacturer for use with the D8K;
- (c) Ripping of test area with two passes per meter of width, with the full load applied to ripper tooth;
- (d) After ripping, removal of ripped material by loading machine of approved type;
- (e) Re-survey of the cross-sections and calculation of the volume and equivalent depth of excavation.

Common excavation for the purposes of measurement and payment shall be defined as:

- (a) All materials excavated without prior visual inspection and classification by the Engineer;
- (b) All material that gives an equivalent depth of excavation equal to or more than 0.25 meters in the ripping test;
- (c) All non-rippable boulders, or detached pieces of solid rock, embedded in common excavation material, but each having a volume of less than one cubic meter or a weight of less than two tonnes.

Rock excavation for the purposes of measurement and payment shall be defined as:

- (a) All material so classified by visual inspection and agreed with the Engineer.
- (b) All material that gives an equivalent depth of excavation less than 0.25 meters in the ripping test;
- (c) All non-rippable boulders, or detached pieces of solid rock embedded in common excavation, each having a volume of more than one cubic meter or a weight of more than two tonnes.

1.5 Dewatering

The Contractor shall be responsible for the protection of all sections of the Works from effects of surface water run-off and ground water.

Such protection shall include pipes, channels, embankments and pumping arrangements to keep the Works free from any water which may damage the finished quality or impede progress or inspection during construction.

Where local streams or natural drainage channels intersect the Site of the Works, these streams and channels shall be diverted outside the limits of the Works, at the expense of the Contractor.

The Contractor shall be responsible for the design of all such temporary dewatering works, and shall on request, provide the Engineer with drawings, calculations, explanatory reports and any other evidence that their performance will be adequate for their purpose.

Where some part of the Permanent Works can be adopted for such dewatering, the Engineer will instruct the Contractor on any limitations he requires with respect to their temporary use for dewatering during the construction of the Works.

2. TYPES OF EXCAVATION

2.1 General Clearing

General clearing comprises the removal and disposal of all trees, shrubs, buildings, fences and similar matter from the areas shown on the drawings or as directed by the Engineer.

The areas to be cleared shall include the foundation areas to all parts of the Works.

The limits of general clearing shall extend 5m beyond the toe of the fills and the limits of excavation, except where otherwise directed or indicated on the drawings.

Timber may be retained and used on Site by the Contractor. Unsuitable material shall be removed directly to an approved disposal area.

2.2 Stripping

Stripping shall consist of the removal from the surface and disposal of all humus, stumps, roots, brush, rubbish, other vegetation matter, and perishable and undesirable materials generally to a depth of 0.5m or as otherwise directed by the Engineer.

Stripping work shall include the transporting and disposal of stripped material.

The limits of stripping shall extend at least 3 m beyond the toe of fills and limits of excavation, except where otherwise directed or shown on the drawings.

2.3 Bulk Excavation

Bulk excavation comprises the open cut excavation to be performed to lines, grades and dimensions shown on drawings or as directed by the Engineer.

The method adopted shall be suitable for the types of material encountered, to provide for the work to progress in an orderly manner and to restrict over-excavation to a minimum.

Within 3 m of the levels shown on the drawings, the Engineer may direct the excavation in successive stages until a suitable foundation or surface, as determined by the Engineer, is reached.

The Contractor shall not be entitled to any additional payment above the unit prices for the excavation by reason of such successive stages in the excavation procedure. Each successive stage shall include sufficient cleaning to enable the Engineer to inspect the foundation in order to direct further excavation if required.

Loose excavated material shall be removed from the excavation as the work proceeds and shall be transported to the disposal area or stockpile as directed.

For the final preparation of slopes and foundations, the Engineer may direct that the last 20 cm of the excavation, whether in common material or rock excavation, shall be excavated without the use of explosives or ripping, and such excavation methods will not be considered for separate payment, since they shall be deemed to have been already included in the unit prices for excavation work.

For the Emergency Spillway, excavation shall be carried out by such methods that shall not in any way disturb the condition of the adjacent existing spillway and dam.

2.4 Trench Excavation

Trench excavations shall be defined as those whose final width is less than 2 meters, or greater than 2 meters when depth is greater than width.

Excavation for trenches (including pits, footings, etc.) shall be performed by the use of hand tools and approved mechanical equipment in such a manner as to prevent shattering of the sides and bottom of the excavation. At the option of the Contractor, and with the approval of the Engineer, blasting may be carried out in accordance with Sub-section 3 hereafter. All planking, strutting and supports necessary to retain the sides of the excavation shall be provided, erected and maintained in a safe condition by the Contractor.

2.5 Slope Adjustment and Trimming

If, during the progress or after completion of bulk or trench excavations in common material, the Engineer instructs the Contractor to modify or extend the slopes or dimensions of the excavation by a horizontal width of less than 5 m, such modifications or extensions will be considered as separate excavation operations defined as "slope adjustment" or "trimming".

Modifications or extensions of more than 5 m will be considered and paid for as bulk excavation.

- Slope adjustment shall apply where the modification or extension involves the adjustment of the limits of the bulk excavation by additional excavation of a horizontal width of more than 1 m up to 5 m.
- Trimming shall apply where the adjustment to the bulk excavation limits is required by a thickness of additional excavation of less than 1m.

2.6 Seams and Cavities

The assumed lines of excavation shown on the drawings shall not be interpreted as indicating accurately the final or actual excavation lines.

There may be depressions, fissures, faults, seams and bands of soft disintegrating material running in various directions in the materials to be excavated and in the foundations, slopes and other areas.

Where defects occur they shall be made safe by supports or corrected by local excavation below the general surface of excavation to the lines, depths and dimensions directed by the Engineer.

3. DISPOSAL AND STOCKPILING AREAS

The Contractor shall maintain appropriate disposal areas in the locations shown on the drawings, or as otherwise approved, for materials unsuitable for fill or aggregate production, surplus material from excavation and other approved waste.

All debris, bush, roots and other combustible material shall be burned or buried. All non-combustible waste shall be buried. Disposal by burying shall be done in such a manner that the material disposed of is buried with a minimum cover of 50 cm of excavation spoil or stripped material. The Contractor shall at no time

leave a fire unattended and shall be responsible for any fire damage resulting from his operations.

Should the Contractor wish to form spoil dumps for his own convenience, other than those described, he shall obtain the Engineer's approval before any dumping is started.

Where excavated materials are suitable and are required for use in subsequent work, the Engineer may direct that these are separately stockpiled and will designate the location for such stockpiles within the disposal areas or in separate locations adjacent to the sites of the Works.

Adequate road access to the disposal and stockpile areas shall be established and maintained by the Contractor. Disposal and stockpile areas shall be cleared in accordance with Sub-section 2.1, and drainage channels shall be formed to remove surface water.

The tipping of materials in disposal or stockpile areas shall be controlled to provide a uniform and progressive use of the area, and tipped material shall be spread and graded to form layers of not more than 1 m thickness.

On completion of the Works, the disposal and stockpile areas shall be left in a tidy and safe condition to the satisfaction of the Engineer.

4. BACKFILL

The Contractor shall supply, place and compact backfill or selected material in trenches and around concrete structures as shown on the drawings or as directed by the Engineer.

No backfilling shall commence until the foundation and Permanent Works have been inspected and approved by the Engineer.

Backfill shall be placed and compacted in successive layers not exceeding 25 cm in thickness.

Compaction of cohesive soils shall continue until the dry density of the material reaches a value of 90% of the AASHTO maximum dry density, as determined in accordance with BS 1377.

The compaction of granular soils shall continue until the dry density of the material reaches a value of not less than 80% of the relative density as determined in accordance with Test 12 of U.S. Bureau of Reclamation Earth Manual (Section Edition, 1974).

In the event of any damage to any structure as a result of the placing or compaction of backfill, the Contractor shall repair the structure at his own expense, to the satisfaction of the Engineer.

5. RIP-RAP

The rock for rip-rap shall be of compact, firmly bound, uniformly grain texture and absolutely weather-resistant and shall not have cracks, holes, laminations or detrimental materials.

The materials shall be sound, un-weathered and with a low water absorption capacity in order to avoid cracking, bursting and decomposition as a result of exposure to rain, flowing water, abrasion and other elements. The rock shall mainly consist of large pieces of rock such that when placed and compacted, the height should not exceed 300mm and smaller pieces to secure the boulders against sliding and to form a mechanically interlocked uniform surface protection against the action of flowing water, waves, heavy rainfall, washouts, etc., and to provide stability to the fill structure.

The rock blocks shall be of natural irregular shape and of the size as specified hereunder. Thin-sliced blocks shall not be accepted. Any blocks covered by impurities shall be cleaned thoroughly before being used.

Unless it is indicated otherwise, the Contractor shall submit rock samples to be used in the slopes to the approval of the Engineer. Furthermore he shall send the samples at his own cost to the place assigned by the Engineer for the performance of all required tests and at least 60 days before the beginning of the riprap placement.

Unless otherwise specified in the Bill of Quantities and Rates, the following grading shall apply for riprap:

- The largest individual block shall not exceed 500 mm all directions.
- The smallest individual block shall not be less than 150 mm all directions.

6. Placing of Rip-Rap

The rock blocks in rip-rap as specified in sub-Clause 5 shall be dumped and graded in a manner to ensure that the larger blocks are uniformly distributed and the smaller rock blocks serve to fill the interstices between the larger rocks in a manner that will result in compact uniform layers of rip-rap of the specified thickness.

No pockets of small rocks or clusters of large blocks will be permitted.

B. EMBANKMENT SPECIFICATIONS

1. GENERAL

1.

The embankment works shall be executed generally in accordance with the drawings and this Specification or as the Engineer may direct.

The Engineer reserves the right to modify, during the progress of the Works, any other features as he may consider necessary for the proper performance of the Works.

2. FOUNDATION PREPARATION

2.1 General

The foundation for the embankments shall be excavated generally in accordance with the requirements of Section 2 - Excavation;

All overhanging rock shall be detached by barring or wedging and all loose or semi-detached blocks shall be removed from foundation surfaces.

Preparation of foundations shall include adequate drainage and dewatering systems to obtain sufficiently dry working conditions.

The placing of fill to form the embankments may proceed only with the approval of the Engineer, based on the conditions of the foundations determined by inspection after completion of all foundation preparation works.

The Contractor shall be responsible for maintaining foundation surfaces in the approved condition until they have been covered by fill material.

Where erodible material is exposed in the foundations, specially selected and graded stone shall be placed over the area as directed by the Engineer to provide inverse filler.

2.2 Placing

Thickness of compacted layers shall not exceed 25 cm; optimum placing thickness shall be determined by trial embankments, to the approval of the Engineer.

Material which is too dry shall be spread in a layer, sprinkled with water and re-mixed with equipment approved by the Engineer. On the other hand, material brought to Site which is too moist shall be removed and taken away, or, subject to specific approval by the Engineer and provided such material has not already been compacted, it may be left to dry out to the required moisture content level prior to being compacted.

Emplacement of materials shall be carried out using all means necessary to obtain maximum homogeneity in each zone of the embankment; lenses, pockets, bands and layers of material markedly different from that surrounding it shall not be allowed.

Where an emplacement surface is too moist, it shall be left to dry out sufficiently, to the Engineer's approval, prior to emplacement of the next layer.

Where, in the opinion of the Engineer, a surface is too dry or too smooth, it shall be appropriately moistened and harrowed prior to emplacement of the next layer.

Emplacement operations shall be suspended in the event of threat or actual occurrence of rain. In the latter instance, work shall not be resumed until all excess moisture in the soil has evaporated. Where moisture levels are too high, the Engineer may require removal of emplaced material to an appropriate depth.

Whereas placing of core materials during the rainy season is not envisaged in the construction program approved by the Engineer, the Contractor may construct the embankment dam and place such core materials during the rainy season, provided however that any extra cost arising therefrom as may be necessary to meet the requirements of the Specification shall be borne exclusively by the Contractor.

Emplacement surfaces shall at all times be flat and slightly inclined to upstream and downstream, in order to avoid the possibility of stagnant water collecting (even in small pockets).

Prior to any suspension of work, emplacement surfaces shall be leveled and rolled to eliminate subsequent stagnation of water; upon resumption of laying operations, they shall be re-set and harrowed.

2.3 Compaction

Compaction of materials shall be carried out in layers, using suitable plant, machinery and equipment.

In general, the use of static sheep-foot or vibrating rollers shall be preferred.

In the event that excessively smooth surfaces are obtained from the use of rubber-tyred rollers, the Engineer may require harrowing of the lower layer prior to emplacement of the upper layer.

Based on trial embankment results, the Engineer shall be entitled to reject the type of plant, machinery and equipment proposed by the Contractor if specified results cannot be obtained by the use of same and, at particular locations or zones, establish moisture content, number of passes, and speed and time of vibration, even if these vary from those applied to trial embankment.

All parts of the embankment which rests on or are in contact with steep or irregular lateral surfaces, or zones of difficult contact, or areas where compaction equipment is difficult to access, as well as those parts of the embankment in contact with concrete structures or measurement and control equipment built into the embankment, shall be compacted in layers of not more than 15 cm, suitable means, such that their degree of compaction shall not be lower than that of other embankment zones.

The thickness of the Embankment material layer shall have a tolerance of ± 15 cm at any specified level.

3. FINE FILTERS

3.1 General

Materials to be utilized for the construction of fine filters shall have the following characteristics:

$$C_u = D_{60}/D_{10} < 12$$

$$D_{\max} < 20\text{mm}$$

not more than 5% of the material shall be finer than 0.074 mm (200 mesh);

the granulometric curve shall be comprised within the zone defined by gradings G and H of Table A;

the grading curve shall be continuous;

Permeability $K > 5 \times 10^{-3}$ cm/sec;

In-situ dry density: 90% \pm 3% of maximum density

Obtainable by the Standard AASHTO test.

Filter material may be obtained from crushing rock on Site, or, preferably, washed, sieved, natural sand from the nearby Areas where they are available; if mixed, particular attention shall be given to obtaining uniformity. Utmost care shall be taken to avoid mixing of materials along their limiting planes and any filter material contaminated by other material shall be removed in its entirety. The Contractor shall propose and test a method of placement, which avoids any penetration of adjacent materials. If each penetration exceeds the permitted maximum of 10 cm, the Engineer shall require the use of appropriate separators, which shall be removed after emplacement but before compaction of the material.

No. 100 grading tests, 10 Standard AASHTO, 10 permeability and 10 transmissibility tests shall be carried out by the Contractor for the purpose of determining suitability of quarries or borrow pits, mixes, coarse and fine filters and for control purposes.

4. DRAINAGE

Materials for drains shall be sound clean rock or stone, Dmax 80 mm, Dmin 10 mm, with not more than 5% of the material smaller than 10 mm; maximum size of the material may be varied at the discretion of the Engineer.

Drain material shall be placed using light compaction and ensuring that the drainage zone is filled entirely.

5. CONCRETE SPECIFICATIONS

5.1 Composition and types of concrete

The characteristics of the designated concrete types are given in Table 1.

TABLE 2
TYPES OF CONCRETE

Type of Concrete	Characteristic Strength		Max. Size of Aggregates (D max; mm.)
	MPa	Kg/sq.cm	
A1 (blinding)	10	100	40
A2 (porous, no fines)	10	100	40
B1	20	200	40
BS	20	200	20
C1	25	250	40
C2	25	250	20
D1	30	300	40
D2	30	300	20

The suffix "A" added after the concrete type in the Bill of Quantities denotes the addition of an approved plastifier.

Table 3 – Minimum Cement Content

Class of Concrete	Minimum Cement Content – Kg/m ³ of compacted concrete		
	Moderate Exposure	Intermediate Exposure	Severe Exposure

10/75; 15/75	200	220	270
15/40, 20/40, 25/40, 30/40	240	270	290
15/20, 20/20, 25/20, 30/20	260	300	330
40/20	300	320	330
20/10, 25/10, 30/10, 40/10	300	340	390
	310	340	390

Note: The minimum cement contents shown in the above table are required in order to achieve impermeability and durability. In order to meet the strength requirements in the Specification higher contents may be required.

5.1.1 Cement General

Cement shall be ordinary Portland cement, conforming to the requirements of BS 12 or similar approved standard, and shall be supplied by reputable manufacturers approved by the Engineer.

5.1.2 Aggregates General

Aggregates for all types of concrete shall comply in all respects with BS 882, and the Contractor shall test samples, as described therein and in BS 812, as required by the Engineer.

Fine aggregate shall be naturally occurring sand.

Coarse aggregate shall consist of crushed rock or, if approved by the Engineer, alluvial gravel.

Aggregates shall be hard, durable and clean and shall not contain materials that may affect adversely the strength and durability of plain or reinforced concrete.

5.1.3 Water

Water for mixing concrete shall be fresh, clean and free from oils, acids, alkali, sewage, deleterious minerals or organic matter.

PREAMBLE AND NOTES TO BILLS OF QUANTITIES

1. These Bills of Quantities form part of the Contract Documents and are to be read in conjunction with the Conditions of Contract, Standard and Special Specifications and Drawings. The Particular Specifications overrides any Clauses / General Specifications given in the Preamble.
2. Whenever reference is made to “The Engineer” or “The Engineer’s Representative” in the Bills of Quantities, it shall be construed to mean the person appointed by the Employer to act as the Project Manager or Engineer for the purposes of the Contract and named in the Contract Data, or other person appointed from time to time by the Employer and notified to the Contractor.
3. The quantities set forth in the Bills of Quantities represent the character of the work to be carried out. There is no guarantee to the Contractor that he will be required to carry out the quantities of work indicated under any one particular item or group of items in the Bills of Quantities. Though on the Contract as a whole, the quantities are intended to represent the overall value of the work to be carried out.
4. The prices and rates inserted in the Bills of Quantities will be used for valuing the work executed and the Engineer will measure the whole of the works executed in accordance with the Contract.
5. The prices and rates inserted in the Bills of Quantities are to be the full inclusive costs of the works described under the items, complete in place and in accordance with the Specifications and Drawings, including setting out of the works, including costs and expenses which may be required in and for the construction of the works described, together with any temporary works and installations which may be necessary and all general risks, liabilities and obligations set forth or implied in the Documents on which the Contract is based.
6. The brief description of the items given in the Bills of Quantities are purely for the purpose of identification and in no way modify or supersede the detailed descriptions given in the Conditions of Contract, Specifications or Drawings. When pricing items, reference is to be made to the Conditions of Contract, Standard Specifications, Drawings and Special Specification for the full directions and description of work and materials.
7. A price or rate is to be inserted, in ink, against each item in the Bills of Quantities, whether quantities are stated or not, and if the Bidder includes the cost of a particular item elsewhere in his rates or prices, he shall insert the word "nil" against both the rate and extension of that particular item. Should the Bidder omit to price an item, then it will be assumed that he has included the cost of the item elsewhere in his rates or prices.
8. No alteration shall be made to the Bills of Quantities and no extra item shall be inserted. The Bidder shall satisfy himself that the Contract Sum arrived at by pricing the quantities and items given is sufficient compensation for constructing and maintaining the whole of the works in accordance with the Contract Documents.
9. For the purpose of payment by Interim Certificate of "Lump Sum" items the Engineer may assess the portion of the work completed on the "Lump Sum" item and allow for payment of the portion of the "Lump Sum" he deems fair and reasonable. The total of all portions allowed shall not exceed the "Lump Sum". All interim payments shall be subject to the retention stipulated in the Contract Documents.
10. During construction, the unit rate established for an item in one Bill of Quantities may be used as a basis for establishing a unit rate for similar work in another Bill of Quantities which contains no such item. No additional cost will be considered for such an eventuality.
11. The Contractor will be provided by the Employer with all that land occupied by the Permanent Works including the specified working width for pipe laying and other permanent construction works. The costs of compensation and entry upon land (if any) for the specified working width will be paid by the Employer. All other costs for temporary access to the works or additional working space shall be borne by the Contractor.
12. All costs related to strict adherence to all Health and Safety regulations stipulated in the National Legislation of Kenya as well acceptable international good practices for both temporary and permanent works pertaining to nature of the works under this Contract, shall be deemed included in the Contractor’s rates.
13. It shall be the responsibility of the Contractor to arrange for the removal of, or alteration to existing services where necessitated by the Works. Costs incurred will be paid under relevant items in the Bills of Quantities.

14. Quantities for site clearance, stripping and spreading shall be based on plan area cleared or stripped.
15. The rates for excavation items shall be deemed to include inter alia for setting aside spoil for reuse in the Works or disposing to approved tips identified by the Contractor in liaison with the Local Authority and approved by the Engineer, except where otherwise provided for in the Bills of Quantities.
16. Generally, excavation items are based on volumes for structures and on linear measurements for certain pipelines. The work may be covered by one or more items. The rates shall include as appropriate for: -
 - a) Breaking through surfaces, handling different classes of material separately; excavation beyond the net plan area of the foundations, for safe working space and for battering or timbering etc.
 - b) Timbering
 - c) Dealing with water from any source whatsoever
 - d) Backfilling as specified
 - e) Disposal of surplus spoil

Measurement of volume of excavation for structures shall be calculated from the plan dimensions of the structure without allowance for working space.

The depth of excavation in pipe trenches will be measured from stripped ground level to the invert of the pipe. Measurement for other excavations will be to the size which is required to accommodate the permanent works. A Bidder shall accordingly allow in his prices for any amount of extra excavation, which may be necessary for safe working space to complete the work to the satisfaction of the Engineer.

Items are included for "Extra Over for Rock" on a volume basis and within the specified trench dimensions. The rates shall include for breaking out, mucking and disposal by method(s) approved by the Engineer and any other additional costs for other works or special methods adopted for excavation and disposal by the Contractor, encountered within measured excavation.

Different rock classifications are defined in the Specifications and have been billed separately. Rock shall be measured as a volume calculated from the thickness encountered within the plan area of a mass excavation, within the plan dimensions of a structure, or within the nominal width of a trench. The decision of the Engineer on the classification of rock encountered in excavation shall be final and binding. Note: Any excavation of murrum in whatever form will be taken as common excavation.

Timbering left in excavations shall only be measured for payment where it is specified or ordered by the Engineer.

17. Excavation by mechanical equipment may not be possible in some area due to restricted wayleaves, slopes/topographical features, ground water from whatsoever source, existing structures, drains, roads, trees, fences, walls, etc. The Contractor's rates for pipe trench excavation shall be deemed to cover mechanical and/or manual excavation. No claim for restricted space or double haulage will be entertained.

The Contractor shall indemnify the Employer against all claims for damage which in opinion of the Engineer may be caused by Excavation. This includes reinstatement of road surfaces, drains, fences, wall, culverts, etc., all in accordance to relevant authority.

18. When the site of any particular item of the Works has been sufficiently cleared of trees, undergrowth etc. and before any excavation or filling has been carried out, the Contractor shall carry out a survey under the Supervision of the Engineer's Representative to take, record and agree upon an adequate number of original ground levels. The data so obtained shall be used as a basis for the computation of excavation and filling and preparation of "As-Built" Drawings by the Contractor. If for whatever reason the Contractor commences excavation without taking levels, the Engineer's decision on the original ground levels to be used for computation will be final.
19. The volume of fill will be measured net to the finished levels as shown on drawings or as amended by the Engineer.
20. METHOD RELATED CHARGES

- a) In order that the Contractor may cover his cost in executing specific portions of work, where those costs are not properly attributable to the quality of permanent works to be executed, he may cover such costs in the Bills of Quantities in accordance with the following provisions.

- b) For the purpose of these charges the following words and expressions shall have the meaning hereby assigned to them.
- i. 'Method Related Charge' means the sum for an item inserted in the Bills of Quantities by a Bidder in accordance with paragraph 20 c).
 - ii. 'Time Related Charge' means a Method Related Charge for work the cost of which is to be considered as proportional to the length of time taken to execute the work.
 - iii. 'Fixed Charge' means a Method Related Charge which is not a Time Related Charge.

- c) A Bidder may insert in the Bills of Quantities, in the Bill provided, such items for Method Related Charges as he may decide to cover items of work relating to his intended method of executing the works, the costs of which are not to be considered as proportional to the quantities, rates and prices for the other items.
- d) Each item for a Method Related Charge inserted by the Bidder shall be fully described so as to define precisely the extent of work covered and to identify the constructional resources (plant, equipment, etc.) to be used and particular items of permanent or temporary works to which the items relate. The description shall include the type of charge (Time Related or Fixed) and in the case of a Time Related Charge, shall include also the expected duration, and the rate of charge.
- e) The insertion by a Bidder of an item for a Method Related Charge in the Bills of Quantities shall not bind him to adopt the method stated in the description of the item. However, in the case of a Time Related Charge, where the method is changed, a revised rate of charge shall be used taking account of the revised execution period to give the same total charge, had the original method, time and charge rate been adhered to.

If the charge is a Fixed Charge, then payment to the Contractor for such an item shall be in equal installments spread evenly throughout the duration of that part of the works which is the subject of the Fixed Charge.

- f) Method Related Charges shall not be admeasured but shall be deemed to be prices for the purpose of Clauses 36 of the Conditions of Contract and shall be paid in accordance with Clause 40.4 of the Conditions of Contract.
- g) In the event of the satisfactory execution of any part of the works which has been the subject of an item for a Method Related Charge using, whether in whole or in part, a method other than that described in the item, the Contractor shall nevertheless be entitled to payment of the Method Related Charge or the balance thereof, as the case may be, such instalments at such times and upon such events as may from time to time be agreed between the Engineer and the Contractor. In default of such agreement the Method Related Charge, or the balance then unpaid, shall be allowed to the Contractor by way of instalments in interim certificates at such times and upon such events as the Engineer shall decide.

The amount of Method Related Charge shall be neither increased nor decreased by reason of any change in method made by the Contractor, unless such change has been ordered by the Engineer, in which case the provisions of Clause 38 of the Conditions of Contract shall apply.

21. The rates for concrete shall include for fresh and hardened concrete tests prescribed in the Specifications including making and testing concrete cubes and forwarding the results to the Engineer. Testing to be carried out by a Test Laboratory approved by the Engineer. The Contractor shall maintain a written log of cubes prepared indicating date of testing and results achieved. The Contractor shall designate a qualified person for preparation and follow-up on cube tests in co-ordination with the Engineer / Engineer's Representative.
22. The rates for precast concrete paving shall include for all cutting, bedding, jointing and laying to falls.
23. The rates for precast concrete edging and kerbs shall include for formwork, concrete bed and backing, all cutting, jointing and laying.
24. All formwork must be cleaned and oiled prior to use. All exposed concrete edges shall have a 20 mm chamfer unless otherwise directed and costs deemed to be included in formwork rates. The formwork rates shall also be inclusive of all necessary box outs and cut outs for individual holes up to 1 square metre.

The rates for forming rebates in concrete walls etc. shall include for forming pockets for the fish tail fixing cleats where required.

Deductions from formwork quantities will be made for openings more than 1 square metre in area.

25. Formwork for upper surfaces inclined at 30 degrees or less to the horizontal is not measured and the cost of any such formwork used will be deemed to be included in the relevant concrete item rate.
26. Wrought formwork where specified will be measured to 150 mm below final ground levels.
27. Items required for Structural Joints and Construction Joints shown on drawings shall be paid for as per the rates in the Bills of Quantities; the rate for providing and fixing PVC water bar is deemed to be inclusive of all joints, overlaps, junctions, welding, etc. formwork not shown on drawings shall be deemed to be included in the unit rates for concrete work.
28. All rates and sums in the Bills of Quantities shall be in Kenya Shillings and Cents.
29. If possible, a construction wayleave of up to 9m for the Transmission Mains and construction wayleave of up to 3m for Distribution Mains will generally be allowed. In the event the above-mentioned wayleave widths are not available due to obstructions or restricted access, the Contractor will execute the works using suitable approved alternative methods. The costs for alternative methods are deemed to be covered by bid rates. No additional costs will be allowed.

Payment for site clearance will be based upon this width except that the Engineer reserves the right to restrict this width due to the presence of obstructions, roads, houses, footpaths, boundary walls, fences, trees and the like. Payment shall then be according to the actual area cleared. In case additional space is required this may be made available by the Contractor at his own cost.

No claim for additional space will be entertained by the Engineer. No claims for inconvenience and the like caused by obstruction will be entertained. The rates shall be deemed to include for reinstatement of fences, gates, etc.

30. All pipe diameters indicated in the Bills of Quantities and on Drawings are nominal. Fittings dimensions to suit size/type of pipes supplied by the Bidder and Bidder's rates are deemed to allow for this. No additional cost adjustment will be allowed.
31. Unless otherwise specified the method of measurement shall be in accordance with the Standard Method of Measurement of Civil Engineering Quantities (CESMM3) published by the Institution of Civil Engineers, London, 1991. In some cases variations to this method have been made to suit local practice. A Contractor shall be deemed to have priced the items accordingly and no claims relating to variation from the method of measurement stated in these documents shall be considered.
32. Items for buildings, electrical and mechanical works are not described using CESMM3 for clarity purposes.
33. All quantities have been measured in Metric Units.
34. Explanation of abbreviations used in the Bills of Quantities are as follows: -

L.S.	-	Lump Sum
P.S.	-	Provisional Sum
P.C.	-	Prime Cost
E.O.	-	Extra Over
Avg.	-	Average
Max.	-	Maximum
Min.	-	Minimum
n.e.	-	Not Exceeding
Nr	-	Number
mm	-	Millimetre
m	-	Linear Metre
m ²	-	Square Metre
m ³	-	Cubic Metre
Ha.	-	Hectare
Drg.	-	Drawing
Kg.	-	Kilogramme
H.T.	-	High Tensile
M.S.	-	Mild Steel
B.L.	-	Bitumen Lined

Dia.	-	Diameter
E.C.	-	Epoxy Coated
E.L.	-	Epoxy Lined
S & S	-	Socket & Spigot
C.L.	-	Cement-mortar Lined
C.I.	-	Cast Iron
D.I.	-	Ductile Iron
uPVC	-	Unplasticised Polyvinyl Chloride
G.I.	-	Galvanised Iron
G.M.S.	-	Galvanised Mild Steel
P.E.H.	-	Palothene
PE	-	Polyethylene
Hr.	-	Hour
FE/Fe	-	Ferrous

35. The rates for metalwork shall include for bolts, nuts, washers and rag-bolts, fixing as specified or in accordance with the manufacturer's instructions and rectifying as specified any parts of the painted, coated or galvanized surface that may be damaged either before or after erection.
36. The rates for fixing penstocks and flap valves etc. shall include for bedding and grouting, testing for water tightness, greasing all working parts and leaving in good working order; where the item includes supply, the rates shall also include for supplying drawings for approval before manufacture is commenced.

37. Concrete Works

a) Item : Concrete

Unit : m³ of each class

Concrete shall be measured by the cubic metre of each class calculated from the dimensions given on the drawings or as instructed by the Engineer.

No deduction shall be made in the measurement for:

- i) bolt holes, pockets, box outs and cast-in components provided that the volume of each is less than 0.15 cubic metres;
- ii) mortar beds, fillets, drip moulds, rebates, recesses, grooves, chamfers and the like of 100 mm total width or less;
- iii) reinforcement.

The rates for concrete shall include for the cost of:

- i) provision and transport of cement, aggregate and water;
- ii) admixtures and workability agents including submission of details unless otherwise specified;
- iii) batching, mixing, transporting, placing, compacting and curing;
- iv) class UF1 finish;
- v) laying to sloping surfaces not exceeding 15 degrees from the horizontal and laying to falls;
- vi) formwork to blinding concrete;
- vii) placing and compacting against excavated surfaces where required including any additional concrete to fill overbreak or working space;
- viii) complying with all the requirements of the Specifications.

b) Item : Blinding Concrete

Unit : m³

Blinding concrete shall be measured by the cubic metre calculated as the product of the plan area of the foundation as shown on the drawings and the instructed thickness. No deduction shall be made for openings provided that the area of each is less than 0.5 square metres. Blinding concrete over hard material shall be measured as the volume used provided that the maximum thickness of 150 mm allowed for overbreak is not exceeded.

The rate for blinding concrete shall include for all costs itemised in Note 37(a) of this Preamble.

- c) Item : No Fines Concrete

Unit : m³

No fines concrete shall be measured by the cubic metre calculated from the dimensions given on the drawings or as instructed by the Engineer.

The rate for no fines concrete shall include for all costs stated in Note 37(a) of this Preamble.

- d) Item : Unformed Surface Finishes

Unit : m² of each class of finish

Unformed surface finishes shall be measured by the square metre from the dimensions given on the drawings or as instructed by the Engineer.

The rate for concrete in Notes 35(a), (b) and (c) shall include for class UF1 finish.

The rate for unformed surface finishes shall include for the cost of complying with Clause 410 of the Specification.

- e) Item : Formwork for Formed Surface Finishes

Unit : m² of formwork for each class of finish for each range of inclinations

Except as stated below, formwork shall be measured by the square metre of formwork actually in contact with the finished face of the concrete. No deduction shall be made in the measurement for openings, pipes, ducts and the like, provided that the area of each is less than 0.50 square metres. Unless otherwise stated, if the volume or area of concrete has not been deducted when measuring the concrete in accordance with Notes 37(a), (b) and (c), formwork to form or box out the void shall not be measured.

Formwork less than 300 mm high to edges of slabs shall be measured by the linear metre in accordance with Note 37(f) of this Preamble.

Inclined formwork shall be measured in accordance with the following classifications:

- i) Horizontal: 85 to 90 degrees inclination from vertical
- ii) Sloping: 10 to 85 degrees inclination from vertical
- iii) Battered: 0 to 10 degrees inclination from vertical
- iv) Vertical: 0 degrees
- v) Sloping upper surfaces inclined at more than 15 degrees from the horizontal

Formwork required for blinding concrete, to form construction joints and shear keys for future concrete and other construction surfaces shall not be measured and the costs shall be included in the rates for other work.

Formwork to contraction and expansion joints shall be measured by the square metre on one face only. The rates shall include for the costs stated below and for forming recesses for sealant and channels for grout.

The rates for formwork shall include for the cost of submission of details, providing and transporting all materials for formwork and falsework, erection including provision of supports, fillets and chamfers 75 mm and less in width, bolts, ties, fixings, cutting to waste, drilling or notching the formwork for reinforcement where required, working around pipes, ducts, conduits and water stops, temporary openings, cleaning,

dressings, stripping, filling bolt holes and any remedial work and for complying with all the requirements of the Specifications.

f) Item : Formwork to Edges of Slabs

Unit : m of each class of finish

Formwork less than 300mm high to edges of slabs shall be measured by the linear metre.

The rate shall include for the costs stated in Note 37 (e) of this Preamble.

g) Item : Waterstops

Unit : m of each type

Waterstops shall be measured by the metre run of each type.

The rate for water stops shall include for the provision, installation, jointing, any sealants required at the face of the concrete and for placing and compacting concrete around the waterstop.

h) Item : Mortar

Unit : m²

Mortar used for bedding base plates and the like shall be measured by square metre as the area of the base plate at the specified nominal thickness of bedding.

Mortar used in filling bolts pockets and the like shall not be measured separately and the costs shall be included in the rates for the bolts.

The rates for mortar shall include for the cost of providing and placing the mortar and of complying with all the requirements of the Specifications.

i) Item : Admixture Workability and Hardening Agents

Unit : As specified in the Special Specification

Where required by the Special Specification admixtures, workability and hardening agents shall be measured and paid for in accordance with the Special Specification.

j) Item : Reinforcement

Unit : Tonne of each type for each range of diameters

Reinforcement shall be measured separately for each of the following ranges:

i) of diameter equal to or less than 16mm

ii) of diameter greater than 16mm

Steel fabric reinforcement shall be measured in accordance with Note 37(k) of this Preamble.

Steel (plain and deformed bars) reinforcement shall be measured by the tonne and shall be the calculated weight of the steel required including splice lengths shown on the drawings. No allowance shall be made in the measurement for rolling margins or cutting waste. The density of steel shall be taken as 7850 kilograms per cubic meter.

The rates for reinforcement shall include for cost of providing, cutting to length, splice lengths additional to those shown on the drawings, laps, bending, hooking, waste incurred by cutting, cleaning, spacer blocks, provision and fixing of chairs or other types of supports, welding, fixing the reinforcement in position including the provision of wire or other material for supporting and tying the reinforcement in place, being reinforcement aside temporarily and straightening, placing and compacting concrete around reinforcement and for complying with all the requirements of the Specifications.

k) Item : Fabric Reinforcement

Unit : m² of each type

Steel fabric reinforcement shall be measured by the square metre and shall be the calculated area excluding any allowance for laps.

The rate for steel fabric reinforcement shall include for the costs stated in Note 37(j) of this Preamble.

Sewers, Drains and Pipelines

38. The rates for pipes, pipework and specials shall include for supply of all materials, setting of concrete blocks and hardwood wedges where specified, providing any temporary support that may be necessary, preparing ends of pipes for jointing and all labour in jointing, protection to detachable joints, cleaning pipelines and rectifying as specified any damage to surface coating. The rates shall also include for all cutting of pipes consequent upon structures, specials and fittings being constructed in the designated positions.
39. The rates for concrete surround, bed and haunching to pipes, concrete in anchor blocks to pipes, and to gully pots shall include for all formwork required and for any additional concrete the Contractor may place for his own convenience or by reason of the method of carrying out the work.
40. Pipes, Fittings and Valves – General Specifications are given in applicable International Standards referred to in the following SRNs:
- a) uPVC pipes and fittings to SRN 300 Class 'E' (16 bar), or as specified
 - b) Steel pipes and fittings to SRN 210, SRN 212 and SRN 216
 - c) Ductile Iron (DI) pipes and fittings to SRN 202
 - d) Galvanized Iron (GI) pipes and fittings to SRN 203
 - e) Flexible joint spigot and socket precast concrete (PVC) pipes to SRN 409
Rigid joint spigot and socket pcc pipes to SRN 409
Ogee joint PCC pipes to SRN 407
 - f) All flanges to SRN 207, NP 16 or as specified
 - g) Gate valves to SRN 501, NP 16 or as specified
 - h) Double orifice air valves as specified
Single large orifice air valves as specified
Single small orifice air valves as specified
 - i) Fire hydrants to SRN 509
 - j) Butterfly valves to SRN 506, NP 16 as specified
 - k) Ball float valves as specified
 - l) All pipe, fittings and valve diameters indicated are nominal diameters
 - m) Supply of pipes and fittings to include for cost of supply of all jointing materials like bolts, nuts, washers, gaskets, packings, jointing glue, etc.
 - n) uPVC pipes to be supplied complete with compression joints
 - o) Supply of C/L steel pipes to be with flange or push-in joints. If plain ended pipes are offered, one number coupling per length is to be included. Coupling is subject to approval by Project Manager

- p) Ductile Iron pipes to be with push-in type joints
- q) Galvanized Iron pipes to be with threaded coupling joints, or as specified
- r) Precast concrete ogee pipes to be complete with all jointing materials

Shop Drawings

41. Detailed shop drawings, in triplicate, to be provided for all items where ferrous pipework, fittings and any metalwork i.e. penstocks, ladders etc., are indicated to be installed as outlined in the bills of quantities and drawings. These drawings to be submitted well in advance of ordering of the above materials and the billed rates are deemed to include for provision of these drawings, samples where requested, and inspection where fabricated by the Engineer or his Representative.

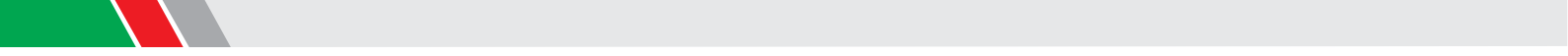
Prime Cost Items

42. Attendance on nominated Sub-Contractors shall include for all or any of the following as appropriate - labour, materials and plant required for taking delivery, carting, storing, hoisting and builder's work entailed in fixing, erecting and installing as specified or in accordance with the manufacturer's instructions and all overheads and profits.
43. When, in the opinion of the Engineer, it is reasonable to expect the Contractor to price the attendance item it will be so included in the Bills of Quantities. In all other cases it will form the subject of a Provisional Sum to be expended on a Dayworks basis.
44. Profit shall include for establishment charges, profit and any other costs not included in the attendance item.
45. The rates for the supply of any mechanical and electrical equipment shall include for the submission of factory test results.

46. Definitions of Terms used in Bill of Quantities

- a) **'Provide'** - shall mean all costs to cover purchase of materials in good condition, services for transaction with the supplier, supervision, transport to site of works all charges for rental, consumptions, overheads and profits throughout the Contract. It shall also include for all maintenance, insurance and handling and storage whenever applicable.
- b) **'Excavate for'** - shall mean handling of any material from its incumbent position intended for specified work shown in the drawings or directed by the Project Manager and backfilling and compacting part of material after laying of pipes or erection of structures, and cart away remaining to tips to be provided by the Contractor. The cost for this work shall include all survey, supervision, labour, tools, machinery, protection of work, pumping, insurances and overheads and profits.
- c) **'Laying'** - shall cover all work necessary for placing an object or material to true line and level specified in a drawing or as directed by the Engineer.
- d) **'Jointing'** - shall mean process of fixing specified material, pipes, fittings and specials together using appropriate tools, material, labour and machinery. It should cover for all work necessary to provide matching of opposite parts in size, shape and position indicated and clamps, seatings and holders to hold firmly.
- e) **'Testing'** - shall mean provision of all materials, apparatus, labour, machinery, charges for the media or chemical to be used and their transport, repair of object to be tested if required, re-testing, excavation of any part for visual inspection, erection of any type all until the object has been certified as having passed the required test satisfactorily.
- f) **'Install'** - shall include for all work requirements stipulated for "laying" and "jointing". It will cover all expenses for the provision of labour, materials, removal from stores, complete erection, installation, supervision, site testing and commissioning as per the Specifications.

47. The unit rates for the various items listed in the BOQ shall include, except insofar as it is otherwise provided under the Contract, all labour, construction equipment, materials, erection, maintenance, supervision, insurances etc. set forth or implied in the Contract. These are all deemed to include all allowances for waste or surplus of any kind, which are not subject to measurement.

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48. The rates to be indicated in the Bills of Quantities shall be inclusive of all applicable Government duties and taxes except Value Added Tax (VAT). The VAT amount shall be added to the Overall Bills Total in the Grand Summary. The Grand Total from the Grand Summary (inclusive of VAT) shall be carried to the Letter of Bid.
49. The Employer's portion (50%) of DAAB's fees and expenses shall be covered by the contingencies.



Bills of Quantities

Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	BOQ No. 1 PRELIMINARIES AND GENERAL				
1.1	Allow a Provision Sum for the Insurance of Works, Contractors Equipment, Third Party Insurance and insurance against Accident to workmen all in accordance to Clauses 21, 23, and 24 of Part I and II of the Conditions of Contract.	Item	1		
1.2	Provide, install and maintain for the entire contract period a contract signboard as shown in contract drawings and to the satisfaction of the Engineer or his appointed Representative	Item	2		
1.3	Mobilization of plant and equipment to the project site(s). Rate shall be inclusive of Demobilization after completion of the works. Plant to include but not limited to the following: Excavator, Bulldozer, Roller, Water Bowser etc.	Sum	1		
1.4	Provide for technical services of setting out of Dam, Survey, Design , Supervision by a qualified Engineer/Surveyor as approved/ appointed by the Employer	Prov Sum	1	400,000	400,000
1.5	Allow for supply of all materials, construct and maintain project scheme office and accommodation facilities - as shown on Drawings. Includes for all building works, carpentry, painting works and provision of internal plumbing works etc. and all other facilities to the approval of the Engineer	Prov Sum	1	1,000,000	1,000,000
1.6	Provision for payment of water, electricity charges and other necessary amenities for the camp.	Prov Sum	1	100,000	70,000
1.7	Allow provisional sum of Kshs. Three Million Only (3,000,000) for the supervision of works for the Engineers and the staff to be expended as directed by the Project Manager.	Prov Sum	1	3,000,000	3,000,000
1.8	Allow provisional sum of Kshs. 300,000 for Environmental and Social Impact Assessment for the project in compliance to Statutory obligations.	Sum	1	300,000	300,000
1.90	Allow for Hire of a new vehicle of a-4 Wheeled Drive Vehicle preferably Land Cruiser Caravan for use by the Resident Engineer during the contract period.	Month	6	400,000	2,400,000
	Subtotal for page C/F to Next Page				

Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Subtotal B/F from Previous Page				
1.91	Allow a sum of KES 500,000 for Allowances to the Driver of the above vehicle	Sum	1	500,000	500,000
1.10	Allow for provisional sum of Kshs. 900,000 for repair, fuel costs and maintenance of Employer's vehicle for use by the Resident Engineer and staff during the project period.	Month	6	150,000	900,000
1.11	Allow for P.C sum of Kshs 70,000 for preparation of ESMP to accompany each interim Payment Certificate	Sum	1	70,000	70,000
1.12	Allow P.C for Progress Meetings	No.	6	70,000	630,000
1.12	Allow provisional sum of Kshs. 30,000 per month for Employer's staff security during project supervision period.	No.	6	30,000	270,000
1.13	Testing of Materials; Concrete and soil Tests.	Sum	1	500,000	500,000
1.14	Provide Personal Protective Gears for both Client and Contractors staff.	Sum	1	200,000	200,000
1.15	Allow for Purchase of office equipment for use by NWWDA HQ	Sum	1	1,500,000	1,500,000
1.16	Allow for contractor's attendance and profits Administration Cost for item 1.4 to 1.14	%	10,990,000		
	Total for BOQ 1 Preliminaries				

Item	Description	Units	Qty	Rate (Kshs)	Amount (Kshs)
2.1	ACCESS ROAD				
2.1.1	Trim with motor grader carriageway of about 1km and width 6m to the site to camber, including slopes and ditches or as directed by the Engineer. (Rate Only)	m ²	0		
2.2	Bush Clearing and Top Soil Stripping				
2.2.1	Clear reservoir area of all bushes, grass and shrubs including grabbing up roots and deposit away as directed by the engineer	m ²	38,467		
	Total BOQ 2:Site Clearance				

BOQ 3:- RESERVOIR EXCAVATION

Item	Description	Units	Qty	Rate (Kshs)	Amount (Kshs)
3.1	Allow for Excavation of the top soil to a depth of 0.30m	m ³	9,715		
3.2	Excavate in normal soil to create a pan measuring 269m x143m x 4.0m, with side slopes of 1:3 and cart away to embankment.	m ³	119,821		
3.3	Haul material from Pan through the buffer zone that is specified and Construct an embankment around the excavated pan , Height 2.0m ,crest width 6m and side slopes 1:2.5 The embankment will be compacted(partial compaction) in layers using Roller traffic .	m ³	32,384		
3.4	Allow for Putting a transitional embankment of 1.0m at rear of Pan and the two long sides (Length) in reducing from 1.50m at end to 0m at entrance to help retain more water. The embankment will be compacted (partial compaction) in layers of maximum 150mm using Roller traffic.	m ³	8,810		
3.5	Excavate for an intake structure construction as per the drawing	m ³	3		
3.6	Allow for Excavation of trench for laying underground Intake/draw off pipes or as directed by the Engineer.	m ³	200		
3.7	Return, fill in and ram selected excavated materials in the trench after laying of underground intake/draw off pipes or/as directed by the Engineer.	m ³	200		
	Total For Excavation to Bills Summary				

DAM AXIS EMBANKMENT CONSTRUCTION					
Item	Description	Units	QTY	Rate (Kshs)	Amount (Kshs)
4.11	River/Lagga Diversion Works River/Lagga diversion works at the Dam including construction of cofferdams, diversion pipes etc.	Sum	1		
	Dam Axis Embankment Construction 4.2.1 Excavate for embankment foundation to a depth of 0.30m below the stripped level of 300mm below existing ground level or as directed by the Engineer.	m ³	919		
4.2.2	Excavate for core trench, for an average depth of 1m with sides-lobes 1:1 as shown on drawing and curt away excavated material for reuse	m ³	2,145		
4.2.3	Selected approved excavated/borrowed materials, spread while intermixing with water, compact in layers of 150mm thick to maximum dry density to form material fill for the embankment and core trench as indicated in the drawing or directed by the engineer.	m ³	4,405		
	EMBANKMENT PROTECTION 4.3.1 Allow for provision hand-placed rip-rap on the upstream or front part of embankment protection against water waves.	m ²	215		
4.3.2	Allow for supply and spreading of topsoil mixed with humus fertilizers 150mm thick on D/S slope and planting set at 30-60mm into topsoil on rows at 200mm c/c of approved grass by Engineer's Rep.	m ³	1500		
	POND LINING 4.4.1 Excavate and provide Clay soil from borrow area as directed and line both the sides and bottom with clay soil with minimum thickness 300mm while compacting at every 150mm thickness	m ³	13,848		
	TOTAL FOR EMBANKMENT WORKS				

BOQ No. 5:- Dam/Pan Auxiliary Structures

Item	Description	Units	QTY	Rate (Kshs)	Amount (Kshs)
	Auxiliary Earthworks				
	Silt Trap				
5.1.1	Excavate in normal soil to create the silt trap as per the drawings and cart away to embankment as shown in drawings and as directed by the Engineer	m ³	2,400		
	The Sill				
5.1.2	Construct a concrete sill (Mix 1:2:4) at the inlet to outflow channel (0 .5mx0.3mx10m)	m ³	9.0		
	Riprap				
5.1.3	Provide Riprap protection for the silt trap inlet walls and pan inlet walls and outflow channel as shown in Drawings. Provisional	m ²	1,620		
	Inlet Channel				
5.1.4	Excavate in normal soil to create the inflow channel as per the drawings and cart away to spoil	m ³	576		
5.1.5	Supply materials , cut to recessa and construct weighted Gabion mattress 6mx1mx0.3m as riprap at inlet to pan	No	8		
	Outlet Channel				
5.1.6	Excavate in normal soil to create the outlet channel as per the drawings and cart away to spoil of width 20m and depth 0.80m	m ³	7,200		
5.1.7	Provide materials and construct weighted Gabion mattress 6mx1mx0.3 as riprap materials at overflow sill	No	8		
	Riprap				
5.1.8	Supply materials , cut to recessa and construct weighted Gabion mattress 8mx1mx0.3m as riprap at inlet to pan as indicated on drawing and as directed by Engineer	No	8		
	Sub Total for Dam/Pan Auxiliary Structures				

6.0 CONCRETE WORKS

Item No.	Description	Unit	Quantity	Rates (Kshs.)	Amount (Kshs.)
	6.1 INTAKE WORKS All earth works measured separately as so described under bill no. 3.0 stated herein.				
6.1.1	provide and place 0.06m thick 1:3:6 concrete blinding layers to foundation bases	M ³	5		
6.2.2	Provide and place 1:2:4 reinforced concrete layer to foundation base, columns and link floors.	M ³	5		
	SUB TOTAL INTAKE WORKS CONCRETE WORKS				
	6.2 DRAW-OFF WORKS All earth works measured separately as so described under bill no. 3.0 stated herein.				
6.2.1	Provide and place 0.06m thick 1:3:6 concrete blinding layers to foundation bases of draw-off pipe inclusive of valve chamber base and cover.	M ³	3		
6.2.2	Provide and place 1:2:4 reinforced concrete layer to foundation base, collars and surround of the 2 no. 200mm dia Pipeline. The collars shall be placed at 3m intervals with one collar being at the pipe-joint.	M ³	6		
	SUB TOTAL DRAW-OFF WORKS				
	SUB TOTAL PAGE FOR CONCRETE ETE WORKES				
6.1	INTAKE WORKS				
6.2	DRAW-OFF WORKS				
	TOTAL FOR BOQ 6 CONCRETE WORKS TRANSFERRED TO SUMMARY				

BOQ No. 7:- Water Off take structures, Pumping works and pipework

Item	Description	Units	QTY	Rate (Kshs)	Amount (Kshs)
	SUMP/SHALLOW WELL				
7.1	Excavation Excavate for a shallow well measuring 2m length by 2m wide by 3.5m depth below the ground level downstream the dam as indicated in the drawing or as directed by the Engineer.	m3	16		
7.2	Construction Provide all material and Construct a Shallow Sump Well of 2m length, 2m wide and 3.5m depth below the excavation level with a standard manhole cover and an access GS cat ladder as indicated in the drawing or as directed by the Engineer.	Sum	1		
7.3	WATER OFFTAKE CRIB Provide all materials; Angle lines, Wire gauze, Rocks, various sized aggregates and construct a water offtake as shown in the drawings	Sum	1		
	7.1 INTAKE PIPES				
	GI Pipes				
7.4.1	Provide and join double flanged 200mm dia. Class B GS pipes and connect vertically as is indicated in the drawings.	M	5		
7.4.2	Provide, lay, join and support 200mm dia flanged GS bell mouth housing.	No.	2		
7.4.3	Provide, lay, join and support 100mm 90 ⁰ flanged bend to form draw-off.	No.	2		
7.5	HDPE Draw pipe Provide, lay and join 200mm dia. HDPE pipe PN 12.5 is indicated in the drawings.	m	80		
7.6	Sluice Valve Provide, lay, join and support 200mm dia Sluice valves.	No.	2		
7.7	Pipework Provide, lay in trench and join 75mm diameter, HDPE PN10 pipes for connections from shallow/sump well to the elevated tank, troughs and communal water point as indicated in the drawings.	m	450		
7.8	Solar, Pump and related E/M Works Provide and Install a solar Powered system comprising of Solar, Panels, its support structure, a Hybrid AC/DC solar powered submersible pump with minimum power capacity of 1.1kW, flow rate of 8m³/hr. against a pumping head of 18m complete with its control unit.	Prov Sum	1	1,500,000	1,500,000
	Sub Total for Bill No-7 Water Off take structures, Pumping works and pipework				

BOQ No. 8:- Water Kiosk

Item No.	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Water Kiosks With 10m³ PVC Tank On Roof Slab				
	<i>Earth works, concrete works and Water Kiosk construction to be done in line with Water Kiosk drawing number NWWDA/WSDP/001</i>				
	Excavations and Earthworks				
D1.01	Excavate over site not exceeding 150mm deep, remove and deposit as directed.	m ³	1.8		
D1.02	Excavate foundation trench not exceeding 0.8m deep	m ³	7		
D1.03	Extra over "ditto" for excavation within rocky formation	m ³	3.5		
D1.04	Backfill and ram	m ³	3		
D1.05	Cart away remaining excavated earth material and deposit within site as directed.	m ³	5.3		
	SUB-STRUCTURE;				
	<u>STRIP FOUNDATIONS 600mm WIDE & 150mm THICK;</u>				
D2.01	Reinforced concrete 1:2:4 in foundations	m ³	2		
D2.02	10mm dia. Reinforcements bars	Kgs	58		
	WALLING IN 1:3 GAUGED MORTAR;				
D3.01	225mm thick Concrete Block walling	m ²	12		
D3.02	Hoop iron belt reinforcement	Kgs	3		
	<u>Floor Slab</u>				
D3.03	250mm thick, approved hardcore	m ³	2		
D3.04	50mm thick, mass concrete 1:4:8 blinding	m ³	0.3		
D3.05	100mm thick Reinforced concrete 1:2:4 floor slab	m ³	0.729		
D3.06	Allow for A 142 steel reinforcement Mesh	m ²	8		
D3.07	Damp Proof Membrane	m ²	6		
D3.08	Form work to sides of floor slab	m ²	1.5		
	Sub Total for Water Kiosk C/F to Next Page				

BILL NO 8: Water Kiosks Cont:

Item No.	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Sub Total for Water Kiosk B/F from Previous Page				
	<u>Walling</u>				
D3.09	D.P.C. under walling	m	16		
D3.10	225mm thick Concrete Block walling	m ²	10		
D3.11	Waste water collection and drainage area walling	m ²	2.5		
	Columns				
	<u>Concrete for Roofing Slab, Beams and Columns</u>				
D4.01	Class 20(20) Reinforced Concrete for slab and Ring Beams	m ³	3.03		
D4.02	1,700x400x300mm reinforced concrete for raised Apron	m ³	0.25		
	Reinforcement Bars				
D4.03	12mm dia Reinforcement bars for Ring beam and columns	Kg	115		
D4.04	10mm dia Reinforcement bars for roof slab	Kg	120		
D4.05	6mm dia MS Reinforcement bars as stir ups	Kg	22		
	Formwork				
D4.05	Provide for form work along soffit and sides of ring beams	m ²	15		
D4.08	Provide for form work along soffit and sides of R.C roof	m ²	9		
D4.09	Excavate and cover with a RC slab a 1000x1000x2000mm soak pit	Item	1		
D4.10	Construct one, 1700x500x75mm RC Kiosk counter reinforced with 50x50mm wire mesh	Item	1		
	<u>FIXTURES:</u>				
	<u>Doors & windows: -</u>				
D5.01	Standard 850 x 2100mm steel casement door complete with frame and locks	No	1		
D5.02	Upward opening 1000high x 800mm wide steel casement window that opens and closes in vertical swing motion complete with frame, protective burglar proofing and locks	No	1		
	<u>Finishes</u>				
D6.01	20mm cement sand 1:3 plaster applied in 3 layers	m ²	45		
D6.02	50mm cement: sand 1:3 floor screed placed in 2 layers	m ²	4.6		
	Sub Total for Water Kiosk C/F to Next Page				

BILL NO 8: Water Kiosks Cont:

Item No.	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Sub Total for Water Kiosk B/F from Previous Page				
D6.03	Include red oxide powder	m ²	4.6		
D6.04	Red oxide floor polish	m ²	4.6		
D6.05	Emulsion paints	m ²	45		
D6.06	Enamel paints	m ²	38		
	Plumbing & Pipe Fitting				
	<i>Connection of the following pipes, fittings, and appurtenances</i>				
D7.01	50mm dia. G.I. tee	No	1		
D7.02	'Ditto' nipples	No	1		
D7.03	'Ditto' union	No	1		
D7.04	50 x25mm dia. Reducing bush	No	1		
D7.05	25mm dia. G.I. nipple	No	1		
D7.06	'Ditto' Gate valve	No	1		
D7.07	'Ditto' Union	No	1		
D7.08	'Ditto' class 'B' pipe	m	6		
D7.09	'Ditto' 90 ⁰ bends, M-F	No	4		
D7.10	25 x20mm dia. G.I. Reducing bush	No	1		
D7.11	20mm dia. G.I. nipples	No	9		
D7.12	'Ditto' Unions	No	5		
D7.13	'Ditto' Sockets	No	6		
D7.14	'Ditto' Tees	No	4		
D7.15	'Ditto' Gate valves	No	5		
D7.16	'Ditto' Plug	No	1		
D7.17	'Ditto' class 'B' pipe	m	6		
D7.18	'Ditto' 90 ⁰ Elbows, F-F	No	4		
D7.19	Allow for connection of Water Kiosk to the new 75/80mm Water Distribution Pipeline	Item	1		
	PVC Tank mounted over R. C. Roof and accessories:				
D8.01	Purchase and Installation of plastic tank 10,000 Liters on the roof slab of the water kiosk as shown in the drawings	Nr	1		
	Sub Total for one Water Kiosk with Tank on Roof slab				

BILL NO.9 -FENCING

Item	Description	Units	QTY	Rate (Kshs)	Amount (Kshs)
	FENCING <i>Provide all material below and construct a 12 gauge chain-link fence restrained with barbed wire and with a double leaf Gate to details in the drawing reference number NWWDA/WSDP/003</i> <i>Concrete Posts to be made from class 20 concrete according to BS 8110</i>				
9.1	Dig circular holes measuring 250mm diameter and 500mm in depth spaced at 3m covering the Dam perimeter	No.	280		
9.2	Specified concrete fence post	nr	280		
9.3	Bracing posts	nr	50		
9.4	Chain link fencing	m	880		
9.5	4 strands of Restraining barbed wire	m	880		
9.6	Concrete Gate posts	nr	2		
9.7	4 m wide double leaf gate	nr	2		
	Sub Total For Fencing Works				

Bill No. 10: SHOATS TROUGHS BILLS OF QUANTITIES

Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	<i>Supply the following materials and construct a shoat trough as shown in the drawing and as directed by the engineer. Rate shall be inclusive of all materials, labour, transport and overhead and taxes</i>				
10.11	Excavate up to 0.5m deep to remove loose material and cut away to spoil	m ³	8.0		
10.12	Backfill and compact to ground level with Murram	m ³	8.0		
10.21	150mm x 150mm x 300mm Stones	No.	100.0		
10.22	Ordinary Portland cement	Bags	8.0		
10.23	Weld mesh 4' x 8' - gauge 8	Pcs	4.0		
10.24	Aggregate size 13mm - 20mm	Tons	1.5		
10.25	Sand	Tons	3.0		
10.26	Stone Rubbles	Tons	1.0		
10.31	25mm dia. M.G. GI pipes	Lengths	2.0		
10.32	25mm dia. Ball Valve	No.	1.0		
10.33	25mm dia. Non - Return valve	No.	2.0		
10.34	25mm x 90° bend - M & F	No.	6.0		
	Sub Total				
10.41	Allow for 30% Labour Costs				
	TOTAL COST FOR 1No. SHOATS TROUGH				
	TOTAL COST FOR 2No. SHOATS TROUGH	No.	2		

BILL NO. 11: CATTLE TROUGH BILLS OF QUANTITIES

Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Supply the following materials and construct a cattle trough as shown in the drawing and as directed by the engineer. Rate shall be inclusive of all materials, labour, transport and overhead and taxes				
11.11	Excavate up to 0.5m deep to remove loose material and cut away to spoil	m ³	8.0		
11.12	Backfill and compact to ground level with Murram	m ³	8.0		
11.21	150mm x 150mm x 300mm concrete blocks	No.	819		
11.22	Ordinary Portland cement	Bags	64		
11.23	Weld mesh 4' x 8' - gauge 8	Pcs	7		
11.24	Aggregate size 13mm - 20mm	Tons	15		
11.25	Sand	Tons	7		
11.26	Stone Rubbles	Tons	5.44		
11.27	25mm dia. M.G. GI pipes	Lengths	2		
11.28	25mm dia. Ball Valve	No.	1		
11.29	25mm dia. Non - Return valve	No.	2		
11.3	25mm x 90° bend - M & F	No.	6		
11.4	Skilled Labour	Man-days	10		
11.5	Unskilled Labour	Man-days	30		
	TOTAL COST FOR 1No. CATTLE TROUGH				
	TOTAL COST FOR 2No. CATTLE TROUGH	No.	2		

BILL 12: CONSTRUCTION OF VIP LATRINE WITH BATHROOM					
Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)
	Excavations and Earthworks				
12.1	Excavate pit starting from ground level 0-1.5m	m ³	5		
12.2	Ditto depth 1.5m-3.0m	m ³	5		
12.3	Extra over for rock excavations	m ³	3		
12.4	Load and cart away excavated materials from site	m ³	13		
12.5	Hardcore filling in making up levels including murram	m ³	2		
12.6	Treat ground with approved anti-termite fluid	m ²	16		
12.7	A142 BRC reinforcement	m ²	12		
12.8	500gauge polythene on murram	m ²	12		
	<u>Provide and place concrete mix (1:2:4) in 20mm mix aggregate in:</u>				
12.9	Foundations	m ³	2		
12.10	150mm floor slab	m ³	2.5		
12.11	Beams (Lintel)	m ³	0.5		
12.12	Assorted reinforcement (Y12 and Y8 bars on Lintel)	kg	60		
	<u>Sawn Formwork</u>				
12.13	Sides of suspended slab	m ²	2		
12.14	Soffits of ditto	m ²	9		
12.15	Boxing in formwork to soffits of 100mm suspended slab to form hole opening	nr	8		
	<u>Walling</u>				
12.16	150mm thick natural stone block walling on cement sand mortar mix 1:3 externally	m ²	32		
12.17	Ditto 100mm internal wall	m ²	11		
12.18	100mm diameter PVC vent pipe	m	4		
12.19	150mm thick foundation walling (inside the Pit)	m ²	0		
	<u>ROOFING</u>				
12.20	30 gauge IT 5. roofing sheets nailed to purlins	m ²	16		
	PAGE TOTAL C/F TO NEXT PAGE				
Item	Description	Unit	Qty	Rate (Kshs)	Amount (Kshs)

	PAGE TOTAL B/F FROM PREVIOUS PAGE				
	<u>VIP Latrine Cont:</u>				
	<u>Sawn cured softwood</u>				
12.21	50 x 50mm purlins	m	16		
12.22	100x50mm rafters and wall plate	m	13		
	<u>Hardwood timber</u>				
12.23	45mm thick hardwood panel door size 850x1750mm high	nr	2		
12.24	100 x 50mm rebated door frame	m	10		
12.25	200 x 25mm fascia board	m	6		
	<u>Supply and fix the following iron mongery</u>				
12.26	100mm pressed steel butt hinges	nr	6		
12.27	100mm brass tower bolt	nr	24		
12.28	2lever mortise door lock as union complete with aluminum handles	nr	2		
	<u>FINISHES</u>				
	<u>Cement and sand 1:3 finished smooth floor</u>				
12.29	25mm thick floor screed	m ²	15		
	<u>Walls</u>				
12.30	12mm thick plaster to walls internally	m ²	40		
12.31	Ditto externally	m ²	21		
12.32	Prepare and apply three coats plastic emulsion paint to walls externally and internally	m ²	61		
12.33	Ditto gloss paint to wood surfaces	m ²	16		
12.34	Prepare and paint fascia board girth 200-300mm	m	10.5		
	Page Total				
	Sub-Total for 1No. 1 Door Toilet and Bathroom				
	Total for 2No. 1 Door Toilet and Bathroom	No.	2		

GRAND SUMMARY

Item	Description	Amount (Kshs)
1	Preliminary and General Items	
2	Site Clearance	
3	Excavation	
4	Embankment Works	
5	Pan/Dam Auxiliary Work	
6	Concrete Works	
7	Water Off take structures, Pumping works and pipework	
8	Water Kiosk with 10m ³ PVC Tank on Roof Slab	
9	Fencing	
10	2No. Shoaat Troughs	
11	2No. Cattle Troughs	
12	2No. VIP Latrines	
	Sub Total	
	Add 5% Contingencies	
	Add 16% VAT	
	GRAND TOTAL	

PART III - CONDITIONS OF CONTRACT AND CONTRACT FORMS

SECTION VIII - GENERAL CONDITIONS OF CONTRACT

These General Conditions of Contract (GCC), read in conjunction with the Special Conditions of Contract (SCC) and other documents listed therein, should be a complete document expressing fairly the rights and obligations of both parties.

These General Conditions of Contract have been developed on the basis of considerable international experience in the drafting and management of contracts, bearing in mind a trend in the construction industry towards simpler, more straightforward language.

The GCC can be used for both smaller admeasurement contracts and lump sum contracts.

General Conditions of Contract

A. General

1. Definitions

1.1 Bold face type is used to identify defined terms.

- a) **The Accepted Contract Amount** means the amount accepted in the Letter of Acceptance for the execution and completion of the Works and the remedying of any defects.
- b) **The Activity Schedule** is a schedule of the activities comprising the construction, installation, testing, and commissioning of the Works in a lump sum contract. It includes a lump sum price for each activity, which is used for valuations and for assessing the effects of Variations and Compensation Events.
- c) **The Adjudicator** is the person appointed jointly by the Procuring Entity and the Contractor to resolve disputes in the first instance, as provided for in GCC 23.
- d) **Bill of Quantities** means the priced and completed Bill of Quantities forming part of the Bid.
- e) **Compensation Events** are those defined in GCC Clause 42 hereunder.
- f) **The Completion Date** is the date of completion of the Works as certified by the Project Manager, in accordance with GCC Sub-Clause 53.1.
- g) **The Contract** is the Contract between the Procuring Entity and the Contractor to execute, complete, and maintain the Works. It consists of the documents listed in GCC Sub-Clause 2.3 below.
- h) **The Contractor** is the party whose Bid to carry out the Works has been accepted by the Procuring Entity.
- i) **The Contractor's Bid** is the completed bidding document submitted by the Contractor to the Procuring Entity.
- j) **The Contract Price** is the Accepted Contract Amount stated in the Letter of Acceptance and thereafter as adjusted in accordance with the Contract.
- k) **Days** are calendar days; months are calendar months.
- l) **Day works** are varied work inputs subject to payment on a time basis for the Contractor's employees and Equipment, in addition to payments for associated Materials and Plant.
- m) **A Defect** is any part of the Works not completed in accordance with the Contract.
- n) **The Defects Liability Certificate** is the certificate issued by Project Manager upon correction of defects by the Contractor.
- o) **The Defects Liability Period** is the period **named in the SCC** pursuant to Sub-Clause 34.1 and calculated from the Completion Date.
- p) **Drawings** means the drawings of the Works, as included in the Contract, and any additional and modified drawings issued by (or on behalf of) the Procuring Entity in accordance with the Contract, include calculations and other information provided or approved by the Project Manager for the execution of the Contract.
- q) **The Procuring Entity** is the party who employs the Contractor to carry out the Works, **as specified in the SCC**, who is also the Procuring Entity.
- r) **Equipment** is the Contractor's machinery and vehicles brought temporarily to the Site to construct the Works.

- s) **“In writing” or “written”** means hand-written, type-written, printed or electronically made, and resulting in a permanent record;
- t) The Initial Contract Price is the Contract Price listed in the Procuring Entity's Letter of Acceptance.
- u) **The Intended Completion Date** is the date on which it is intended that the Contractor shall complete the Works. The Intended Completion Date is **specified in the SCC**. The Intended Completion Date may be revised only by the Project Manager by issuing an extension of time or an acceleration order.
- v) **Materials** are all supplies, including consumables, used by the Contractor for incorporation in the Works.
- w) **Plant** is any integral part of the Works that shall have a mechanical, electrical, chemical, or biological function.
- x) **The Project Manager** is the person **named in the SCC** (or any other competent person appointed by the Procuring Entity and notified to the Contractor, to act in replacement of the Project Manager) who is responsible for supervising the execution of the Works and administering the Contract.
- y) **SCC** means Special Conditions of Contract.
- z) **The Site** is the area of the works as **defined as such in the SCC**.
- aa) **Site Investigation Reports** are those that were included in the bidding document and are factual and interpretative reports about the surface and subsurface conditions at the Site.
- bb) **Specification** means the Specification of the Works included in the Contract and any modification or addition made or approved by the Project Manager.
- cc) **The Start Date** is **given in the SCC**. It is the latest date when the Contractor shall commence execution of the Works. It does not necessarily coincide with any of the Site Possession Dates.
- dd) **A Subcontractor** is a person or corporate body who has a Contract with the Contractor to carry out a part of the work in the Contract, which includes work on the Site.
- ee) **Temporary Works** are works designed, constructed, installed, and removed by the Contractor that are needed for construction or installation of the Works.
- ff) **A Variation** is an instruction given by the Project Manager which varies the Works.
- gg) **The Works** are what the Contract requires the Contractor to construct, install, and turn over to the Procuring Entity, **as defined in the SCC**.

2 Interpretation

- 21 In interpreting these GCC, words indicating one gender include all genders. Words indicating the singular also include the plural and words indicating the plural also include the singular. Headings have no significance. Words have their normal meaning under the language of the Contract unless specifically defined. The Project Manager shall provide instructions clarifying queries about these GCC.
- 22 If sectional completion is specified in the SCC, references in the GCC to the Works, the Completion Date, and the Intended Completion Date apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).
- 23 The documents forming the Contract shall be interpreted in the following order of priority:
 - a) Agreement,
 - b) Letter of Acceptance,
 - c) Contractor's Bid,
 - d) Special Conditions of Contract,
 - e) General Conditions of Contract, including Appendices,
 - f) Specifications,
 - g) Drawings,
 - h) Bill of Quantities⁶, and
 - i) any other document **listed in the SCC** as forming part of the Contract.

⁶In lump sum contracts, delete “Bill of Quantities” and replace with “Activity Schedule.”

3. Language and Law

- 3.1 The language of the Contract is English Language and the law governing the Contract are the Laws of Kenya.
- 3.2 Throughout the execution of the Contract, the Contractor shall comply with the import of goods and services prohibitions in the Procuring Entity's Country when
- a) as a matter of law or official regulations, Kenya prohibits commercial relations with that country; or
 - b) by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, Kenya prohibits any import of goods from that country or any payments to any country, person, or entity in that country.

4. Project Manager's Decisions

- 4.1 Except where otherwise specifically stated, the Project Manager shall decide contractual matters between the Procuring Entity and the Contractor in the role representing the Procuring Entity.

5. Delegation

- 5.1 Otherwise **specified in the SCC**, the Project Manager may delegate any of his duties and responsibilities to other people, except to the Adjudicator, after notifying the Contractor, and may revoke any delegation after notifying the Contractor.

6. Communications

- 6.1 Communications between parties that are referred to in the Conditions shall be effective only when in writing. A notice shall be effective only when it is delivered.

7. Subcontracting

- 7.1 The Contractor may subcontract with the approval of the Project Manager, but may not assign the Contract without the approval of the Procuring Entity in writing. Subcontracting shall not alter the Contractor's obligations.

8. Other Contractors

- 8.1 The Contractor shall cooperate and share the Site with other contractors, public authorities, utilities, and the Procuring Entity between the dates given in the Schedule of Other Contractors, as **referred to in the SCC**. The Contractor shall also provide facilities and services for them as described in the Schedule. The Procuring Entity may modify the Schedule of Other Contractors, and shall notify the Contractor of any such modification.

9. Personnel and Equipment

- 9.1 The Contractor shall employ the key personnel and use the equipment identified in its Bid, to carry out the Works or other personnel and equipment approved by the Project Manager. The Project Manager shall approve any proposed replacement of key personnel and equipment only if their relevant qualifications or characteristics are substantially equal to or better than those proposed in the Bid.
- 9.2 If the Project Manager asks the Contractor to remove a person who is a member of the Contractor's staff or work force, stating the reasons, the Contractor shall ensure that the person leaves the Site within seven days and has no further connection with the work in the Contract.
- 9.3 If the Procuring Entity, Project Manager or Contractor determines, that any employee of the Contractor be determined to have engaged in Fraud and Corruption during the execution of the Works, then that employee shall be removed in accordance with Clause 9.2 above.

10. Procuring Entity's and Contractor's Risks

- 10.1 The Procuring Entity carries the risks which this Contract states are Procuring Entity's risks, and the Contractor carries the risks which this Contract states are Contractor's risks.

11. Procuring Entity's Risks

11.1 From the Start Date until the Defects Liability Certificate has been issued, the following are Procuring Entity's risks:

- a) The risk of personal injury, death, or loss of or damage to property (excluding the Works, Plant, Materials, and Equipment), which are due to
 - i) use or occupation of the Site by the Works or for the purpose of the Works, which is the unavoidable result of the Works or
 - ii) negligence, breach of statutory duty, or interference with any legal right by the Procuring Entity or by any person employed by or contracted to him except the Contractor.
- b) The risk of damage to the Works, Plant, Materials, and Equipment to the extent that it is due to a fault of the Procuring Entity or in the Procuring Entity's design, or due to war or radioactive contamination directly affecting the country where the Works are to be executed.

11.2 From the Completion Date until the Defects Liability Certificate has been issued, the risk of loss of or damage to the Works, Plant, and Materials is a Procuring Entity's risk except loss or damage due to

- aa) a Defect which existed on the Completion Date,
- bb) an event occurring before the Completion Date, which was not itself a Procuring Entity's risk, or
- cc) the activities of the Contractor on the Site after the Completion Date.

12. Contractor's Risks

12.1 From the Starting Date until the Defects Liability Certificate has been issued, the risks of personal injury, death, and loss of or damage to property (including, without limitation, the Works, Plant, Materials, and Equipment) which are not Procuring Entity's risks are Contractor's risks.

13. Insurance

13.1 The Contractor shall provide, in the joint names of the Procuring Entity and the Contractor, insurance cover from the Start Date to the end of the Defects Liability Period, in the amounts and deductibles **stated in the SCC** for the following events which are due to the Contractor's risks:

- a) loss of or damage to the Works, Plant, and Materials;
- b) loss of or damage to Equipment;
- c) loss of or damage to property (except the Works, Plant, Materials, and Equipment) in connection with the Contract; and
- d) personal injury or death.

13.2 Policies and certificates for insurance shall be delivered by the Contractor to the Project Manager for the Project Manager's approval before the Start Date. All such insurance shall provide for compensation to be payable in the types and proportions of currencies required to rectify the loss or damage incurred.

13.3 If the Contractor does not provide any of the policies and certificates required, the Procuring Entity may effect the insurance which the Contractor should have provided and recover the premiums the Procuring Entity has paid from payments otherwise due to the Contractor or, if no payment is due, the payment of the premiums shall be a debt due.

13.4 Alterations to the terms of an insurance shall not be made without the approval of the Project Manager.

13.5 Both parties shall comply with any conditions of the insurance policies.

14. Site Data

14.1 The Contractor shall be deemed to have examined any Site Data **referred to in the SCC**, supplemented by any information available to the Contractor.

15. Contractor to Construct the Works

15.1 The Contractor shall construct and install the Works in accordance with the Specifications and Drawings.

16. The Works to Be Completed by the Intended Completion Date

161 The Contractor may commence execution of the Works on the Start Date and shall carry out the Works in accordance with the Program submitted by the Contractor, as updated with the approval of the Project Manager, and complete them by the Intended Completion Date.

17. Approval by the Project Manager

171 The Contractor shall submit Specifications and Drawings showing the proposed Temporary Works to the Project Manager, for his approval.

172 The Contractor shall be responsible for design of Temporary Works.

173 The Project Manager's approval shall not alter the Contractor's responsibility for design of the Temporary Works.

174 The Contractor shall obtain approval of third parties to the design of the Temporary Works, where required.

175 All Drawings prepared by the Contractor for the execution of the temporary or permanent Works, are subject to prior approval by the Project Manager before this use.

18. Safety

181 The Contractor shall be responsible for the safety of all activities on the Site.

19. Discoveries

191 Anything of historical or other interest or of significant value unexpectedly discovered on the Site shall be the property of the Procuring Entity. The Contractor shall notify the Project Manager of such discoveries and carry out the Project Manager's instructions for dealing with them.

20. Possession of the Site

201 The Procuring Entity shall give possession of all parts of the Site to the Contractor. If possession of a part is not given by the date **stated in the SCC**, the Procuring Entity shall be deemed to have delayed the start of the relevant activities, and this shall be a Compensation Event.

21. Access to the Site

211 The Contractor shall allow the Project Manager and any person authorized by the Project Manager access to the Site and to any place where work in connection with the Contract is being carried out or is intended to be carried out.

22. Instructions, Inspections and Audits

221 The Contractor shall carry out all instructions of the Project Manager which comply with the applicable laws where the Site is located.

222 The Contractor shall keep, and shall make all reasonable efforts to cause its Subcontractors and sub-consultants to keep, accurate and systematic accounts and records in respect of the Works in such form and details as will clearly identify relevant time changes and costs.

223 The Contractor shall permit and shall cause its subcontractors and sub-consultants to permit, the Procuring Entity and/or persons appointed by the Public Procurement Regulatory Authority to inspect the Site and/or the accounts and records relating to the procurement process, selection and/or contract execution, and to have such accounts and records audited by auditors appointed by the Public Procurement Regulatory Authority. The Contractor's and its Subcontractors' and sub-consultants' attention is drawn to Sub-Clause 25.1 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Public Procurement Regulatory Authority's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Public Procurement Regulatory Authority's prevailing sanctions procedures).

23. Appointment of the Adjudicator

- 23.1 The Adjudicator shall be appointed jointly by the Procuring Entity and the Contractor, at the time of the Procuring Entity's issuance of the Letter of Acceptance. If, in the Letter of Acceptance, the Procuring Entity does not agree on the appointment of the Adjudicator, the Procuring Entity will request the Appointing Authority designated in the SCC, to appoint the Adjudicator within 14 days of receipt of such request.
- 23.2 Should the Adjudicator resign or die, or should the Procuring Entity and the Contractor agree that the Adjudicator is not functioning in accordance with the provisions of the Contract, a new Adjudicator shall be jointly appointed by the Procuring Entity and the Contractor. In case of disagreement between the Procuring Entity and the Contractor, within 30 days, the Adjudicator shall be designated by the Appointing Authority designated in the SCC at the request of either party, within 14 days of receipt of such request.

24. Settlement of Claims and Disputes

24.1 Contractor's Claims

- 24.1.1 If the Contractor considers itself to be entitled to any extension of the Time for Completion and/or any additional payment, under any Clause of these Conditions or otherwise in connection with the Contract, the Contractor shall give Notice to the Project Manager, describing the event or circumstance giving rise to the claim. The notice shall be given as soon as practicable, and not later than 30 days after the Contractor became aware, or should have become aware, of the event or circumstance.
- 24.1.2 If the Contractor fails to give notice of a claim within such period of 30 days, the Time for Completion shall not be extended, the Contractor shall not be entitled to additional payment, and the Procuring Entity shall be discharged from all liability in connection with the claim. Otherwise, the following provisions of this Sub- Clause shall apply.
- 24.1.3 The Contractor shall also submit any other notices which are required by the Contract, and supporting particulars for the claim, all as relevant to such event or circumstance.
- 24.1.4 The Contractor shall keep such contemporary records as may be necessary to substantiate any claim, either on the Site or at another location acceptable to the Project Manager. Without admitting the Procuring Entity's liability, the Project Manager may, after receiving any notice under this Sub-Clause, monitor the record- keeping and/or instruct the Contractor to keep further contemporary records. The Contractor shall permit the Project Manager to inspect all these records, and shall (if instructed) submit copies to the Project Manager.
- 24.1.5 Within 42 days after the Contractor became aware (or should have become aware) of the event or circumstance giving rise to the claim, or within such other period as may be proposed by the Contractor and approved by the Project Manager, the Contractor shall send to the Project Manager a fully detailed claim which includes full supporting particulars of the basis of the claim and of the extension of time and/or additional payment claimed. If the event or circumstance giving rise to the claim has a continuing effect:
- a) this fully detailed claim shall be considered as interim;
 - b) the Contractor shall send further interim claims at monthly intervals, giving the accumulated delay and/or amount claimed, and such further particulars as the Project Manager may reasonably require; and
 - c) the Contractor shall send a final claim within 30 days after the end of the effects resulting from the event or circumstance, or within such other period as may be proposed by the Contractor and approved by the Project Manager.
- 24.1.6 Within 42 days after receiving a Notice of a claim or any further particulars supporting a previous claim, or within such other period as may be proposed by the Project Manager and approved by the Contractor, the Project Manager shall respond with approval, or with disapproval and detailed comments. He may also request any necessary further particulars, but shall nevertheless give his response on the principles of the claim within the above defined time period.
- 24.1.7 Within the above defined period of 42 days, the Project Manager shall proceed in accordance with Sub-Clause
- 24.1.8 [Determinations] to agree or determine (i) the extension (if any) of the Time for Completion (before or after its expiry) in accordance with Sub-Clause 8.4 [Extension of Time for Completion], and/or (ii) the

additional payment (if any) to which the Contractor is entitled under the Contract.

24.1.9 Each Payment Certificate shall include such additional payment for any claim as has been reasonably substantiated as due under the relevant provision of the Contract. Unless and until the particulars supplied are sufficient to substantiate the whole of the claim, the Contractor shall only be entitled to payment for such part of the claim as he has been able to substantiate.

24.1.10 If the Project Manager does not respond within the timeframe defined in this Clause, either Party may consider that the claim is rejected by the Project Manager and any of the Parties may refer to Arbitration in accordance with Sub-Clause 24.4 [Arbitration].

24.1.11 The requirements of this Sub-Clause are in addition to those of any other Sub-Clause which may apply to a claim. If the Contractor fails to comply with this or another Sub-Clause in relation to any claim, any extension of time and/or additional payment shall take account of the extent (if any) to which the failure has prevented or prejudiced proper investigation of the claim, unless the claim is excluded under the second paragraph of this Sub-Clause 24.3.

242 Amicable Settlement

24.2.1 Where a notice of a claim has been given, both Parties shall attempt to settle the dispute amicably before the commencement of arbitration. However, unless both Parties agree otherwise, the Party giving a notice of a claim in accordance with Sub-Clause 24.1 above should move to commence arbitration after the fifty-sixth day from the day on which a notice of a claim was given, even if no attempt at an amicable settlement has been made.

243 Matters that may be referred to arbitration

24.3.1 Notwithstanding anything stated herein the following matters may be referred to arbitration before the practical completion of the Works or abandonment of the Works or termination of the Contract by either party:

- a) The appointment of a replacement Project Manager upon the said person ceasing to act.
- b) Whether or not the issue of an instruction by the Project Manager is empowered by these Conditions.
- c) Whether or not a certificate has been improperly withheld or is not in accordance with these Conditions.
- e) Any dispute arising in respect of war risks or war damage.
- f) All other matters shall only be referred to arbitration after the completion or alleged completion of the Works or termination or alleged termination of the Contract, unless the Procuring Entity and the Contractor agree otherwise in writing.

244 Arbitration

- 24.4.1 Any claim or dispute between the Parties arising out of or in connection with the Contract not settled amicably in accordance with Sub-Clause 24.3 shall be finally settled by arbitration.
- 24.4.2 No arbitration proceedings shall be commenced on any claim or dispute where notice of a claim or dispute has not been given by the applying party within ninety days of the occurrence or discovery of the matter or issue giving rise to the dispute.
- 24.4.3 Notwithstanding the issue of a notice as stated above, the arbitration of such a claim or dispute shall not commence unless an attempt has in the first instance been made by the parties to settle such claim or dispute amicably with or without the assistance of third parties. Proof of such attempt shall be required.
- 24.4.4 The Arbitrator shall, without prejudice to the generality of his powers, have powers to direct such measurements, computations, tests or valuations as may in his opinion be desirable in order to determine the rights of the parties and assess and award any sums which ought to have been the subject of or included in any certificate.
- 24.4.5 The Arbitrator shall, without prejudice to the generality of his powers, have powers to open up, review and revise any certificate, opinion, decision, requirement or notice and to determine all matters in dispute which shall be submitted to him in the same manner as if no such certificate, opinion, decision requirement or notice had been given.
- 24.4.6 The arbitrators shall have full power to open up, review and revise any certificate, determination, instruction, opinion or valuation of the Project Manager, relevant to the dispute. Nothing shall disqualify representatives of the Parties and the Project Manager from being called as a witness and giving evidence before the arbitrators on any matter whatsoever relevant to the dispute.
- 24.4.7 Neither Party shall be limited in the proceedings before the arbitrators to the evidence, or to the reasons for dissatisfaction given in its Notice of Dissatisfaction.
- 24.4.8 Arbitration may be commenced prior to or after completion of the Works. The obligations of the Parties, and the Project Manager shall not be altered by reason of any arbitration being conducted during the progress of the Works.
- 24.4.9 The terms of the remuneration of each or all the members of Arbitration shall be mutually agreed upon by the

Parties when agreeing the terms of appointment. Each Party shall be responsible for paying one-half of this remuneration.

245 Arbitration with National Contractors

24.5.1 If the Contract is with national contractors, arbitration proceedings will be conducted in accordance with the Arbitration Laws of Kenya. In case of any claim or dispute, such claim or dispute shall be notified in writing by either party to the other with a request to submit it to arbitration and to concur in the appointment of an Arbitrator within thirty days of the notice. The dispute shall be referred to the arbitration and final decision of a person to be agreed between the parties. Failing agreement to concur in the appointment of an Arbitrator, the Arbitrator shall be appointed, on the request of the applying party, by the Chairman or Vice Chairman of any of the following professional institutions;

- i) Architectural Association of Kenya
- ii) Institute of Quantity Surveyors of Kenya
- iii) Association of Consulting Engineers of Kenya
- iv) Chartered Institute of Arbitrators (Kenya Branch)
- v) Institution of Engineers of Kenya

24.5.2 The institution written to first by the aggrieved party shall take precedence over all other institutions.

246 Alternative Arbitration Proceedings

24.6.1 Alternatively, the Parties may refer the matter to the Nairobi Centre for International Arbitration (NCIA) which offers a neutral venue for the conduct of national and international arbitration with commitment to providing institutional support to the arbitral process.

247 Failure to Comply with Arbitrator's Decision

24.7.1 The award of such Arbitrator shall be final and binding upon the parties.

24.7.2 In the event that a Party fails to comply with a final and binding Arbitrator's decision, then the other Party may, without prejudice to any other rights it may have, refer the matter to a competent court of law.

248 Contract operations to continue

24.8.1 Notwithstanding any reference to arbitration herein,

- a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- b) the Procuring Entity shall pay the Contractor any monies due the Contractor.

25. Fraud and Corruption

25.1 The Government requires compliance with the country's Anti-Corruption laws and its prevailing sanctions policies and procedures as set forth in the Constitution of Kenya and its Statutes.

25.2 The Procuring Entity requires the Contractor to disclose any commissions or fees that may have been paid or are to be paid to agents or any other party with respect to the bidding process or execution of the Contract. The information disclosed must include at least the name and address of the agent or other party, the amount and currency, and the purpose of the commission, gratuity or fee.

B. Time Control

26. Program

26.1 Within the time stated in the SCC, after the date of the Letter of Acceptance, the Contractor shall submit to the Project Manager for approval a Program showing the general methods, arrangements, order, and timing for all the activities in the Works. In the case of a lump sum contract, the activities in the Program shall be consistent with those in the Activity Schedule.

26.2 An update of the Program shall be a program showing the actual progress achieved on each activity and the effect of the progress achieved on the timing of the remaining work, including any changes to the sequence of the activities.

26.3 The Contractor shall submit to the Project Manager for approval an updated Program at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program within this period, the Project Manager may withhold the amount stated in the SCC from the next payment certificate and

continue to withhold this amount until the next payment after the date on which the overdue Program has been submitted. In the case of a lump sum contract, the Contractor shall provide an updated Activity Schedule within 14 days of being instructed to by the Project Manager.

264 The Project Manager's approval of the Program shall not alter the Contractor's obligations. The Contractor may revise the Program and submit it to the Project Manager again at any time. A revised Program shall show the effect of Variations and Compensation Events.

27. Extension of the Intended Completion Date

27.1 The Project Manager shall extend the Intended Completion Date if a Compensation Event occurs or a Variation is issued which makes it impossible for Completion to be achieved by the Intended Completion Date without the Contractor taking steps to accelerate the remaining work, which would cause the Contractor to incur additional cost.

27.2 The Project Manager shall decide whether and by how much to extend the Intended Completion Date within 21 days of the Contractor asking the Project Manager for a decision upon the effect of a Compensation Event or Variation and submitting full supporting information. If the Contractor has failed to give early warning of a delay or has failed to cooperate in dealing with a delay, the delay by this failure shall not be considered in assessing the new Intended Completion Date.

28. Acceleration

28.1 When the Procuring Entity wants the Contractor to finish before the Intended Completion Date, the Project Manager shall obtain priced proposals for achieving the necessary acceleration from the Contractor. If the Procuring Entity accepts these proposals, the Intended Completion Date shall be adjusted accordingly and confirmed by both the Procuring Entity and the Contractor.

28.2 If the Contractor's priced proposals for an acceleration are accepted by the Procuring Entity, they are incorporated in the Contract Price and treated as a Variation.

29. Delays Ordered by the Project Manager

29.1 The Project Manager may instruct the Contractor to delay the start or progress of any activity within the Works.

30. Management Meetings

30.1 Either the Project Manager or the Contractor may require the other to attend a management meeting. The business of a management meeting shall be to review the plans for remaining work and to deal with matters raised in accordance with the early warning procedure.

30.2 The Project Manager shall record the business of management meetings and provide copies of the record to those attending the meeting and to the Procuring Entity. The responsibility of the parties for actions to be taken shall be decided by the Project Manager either at the management meeting or after the management meeting and stated in writing to all who attended the meeting.

31. Early Warning

31.1 The Contractor shall warn the Project Manager at the earliest opportunity of specific likely future events or circumstances that may adversely affect the quality of the work, increase the Contract Price, or delay the execution of the Works. The Project Manager may require the Contractor to provide an estimate of the expected effect of the future event or circumstance on the Contract Price and Completion Date. The estimate shall be provided by the Contractor as soon as reasonably possible.

31.2 The Contractor shall cooperate with the Project Manager in making and considering proposals for how the effect of such an event or circumstance can be avoided or reduced by anyone involved in the work and in carrying out any resulting instruction of the Project Manager.

C. Quality Control

32. Identifying Defects

32.1 The Project Manager shall check the Contractor's work and notify the Contractor of any Defects that are found. Such checking shall not affect the Contractor's responsibilities. The Project Manager may instruct the Contractor to search for a Defect and to uncover and test any work that the Project Manager considers may have a Defect.

33. Tests

- 33.1 If the Project Manager instructs the Contractor to carry out a test not specified in the Specification to check whether any work has a Defect and the test shows that it does, the Contractor shall pay for the test and any samples. If there is no Defect, the test shall be a Compensation Event.

34. Correction of Defects

- 34.1 The Project Manager shall give notice to the Contractor of any Defects before the end of the Defects Liability Period, which begins at Completion, and is defined in the SCC. The Defects Liability Period shall be extended for as long as Defects remain to be corrected.
- 34.2 Every time notice of a Defect is given, the Contractor shall correct the notified Defect within the length of time specified by the Project Manager's notice.

35. Uncorrected Defects

- 35.1 If the Contractor has not corrected a Defect within the time specified in the Project Manager's notice, the Project Manager shall assess the cost of having the Defect corrected, and the Contractor shall pay this amount.

D. Cost Control

36. Contract Price⁷

- 36.1 The Bill of Quantities shall contain priced items for the Works to be performed by the Contractor. The Bill of Quantities is used to calculate the Contract Price. The Contractor will be paid for the quantity of the work accomplished at the rate in the Bill of Quantities for each item.

37. Changes in the Contract Price⁸

- 37.1 If the final quantity of the work done differs from the quantity in the Bill of Quantities for the particular item by more than 25 percent, provided the change exceeds 1 percent of the Initial Contract Price, the Project Manager shall adjust the rate to allow for the change. The Project Manager shall not adjust rates from changes in quantities if thereby the Initial Contract Price is exceeded by more than 15 percent, except with the prior approval of the Procuring Entity.
- 37.2 If requested by the Project Manager, the Contractor shall provide the Project Manager with a detailed cost breakdown of any rate in the Bill of Quantities.

38. Variations

- 38.1 All Variations shall be included in updated Programs⁹ produced by the Contractor.
- 38.2 The Contractor shall provide the Project Manager with a quotation for carrying out the Variation when requested to do so by the Project Manager. The Project Manager shall assess the quotation, which shall be given within seven (7) days of the request or within any longer period stated by the Project Manager and before the Variation is ordered.
- 38.3 If the Contractor's quotation is unreasonable, the Project Manager may order the Variation and make a change to the Contract Price, which shall be based on the Project Manager's own forecast of the effects of the Variation on the Contractor's costs.
- 38.4 If the Project Manager decides that the urgency of varying the work would prevent a quotation being given and considered without delaying the work, no quotation shall be given and the Variation shall be treated as a Compensation Event.

⁷In lump sum contracts, replace GCC Sub-Clauses 36.1 as follows:

36.1 The Contractor shall provide updated Activity Schedules within 14 days of being instructed to by the Project Manager. The Activity Schedule shall contain the priced activities for the Works to be performed by the Contractor. The Activity Schedule is used to monitor and control the performance of activities on which basis the Contractor will be paid. If payment for materials on site shall be made separately, the Contractor shall show delivery of Materials to the Site separately on the Activity Schedule.

⁸In lump sum contracts, replace entire GCC Clause 37 with new GCC Sub-Clause 37.1, as follows:

The Activity Schedule shall be amended by the Contractor to accommodate changes of Program or method of working made at the Contractor's own discretion. Prices in the Activity Schedule shall not be altered when the Contractor makes such changes to the Activity Schedule.

⁹In lump sum contracts, add "and Activity Schedules" after "Programs." ¹⁰In lump sum contracts, delete this paragraph.

- 385 The Contractor shall not be entitled to additional payment for costs that could have been avoided by giving early warning
- 386 If the work in the Variation corresponds to an item description in the Bill of Quantities and if, in the opinion of the Project Manager, the quantity of work above the limit stated in Sub-Clause 39.1 or the timing of its execution do not cause the cost per unit of quantity to change, the rate in the Bill of Quantities shall be used to calculate the value of the Variation. If the cost per unit of quantity changes, or if the nature or timing of the work in the Variation does not correspond with items in the Bill of Quantities, the quotation by the Contractor shall be in the form of new rates for the relevant items of work
- 387 Value Engineering: The Contractor may prepare, at its own cost, a value engineering proposal at any time during the performance of the contract. The value engineering proposal shall, at a minimum, include the following;
- a) the proposed change(s), and a description of the difference to the existing contract requirements;
 - b) a full cost/benefit analysis of the proposed change(s) including a description and estimate of costs (including life cycle costs) the Procuring Entity may incur in implementing the value engineering proposal; and
 - c) a description of any effect(s) of the change on performance/functionality.
- 388 The Procuring Entity may accept the value engineering proposal if the proposal demonstrates benefits that:
- a) accelerate the contract completion period; or
 - b) reduce the Contract Price or the life cycle costs to the Procuring Entity; or
 - c) improve the quality, efficiency, safety or sustainability of the Facilities; or
 - d) yield any other benefits to the Procuring Entity, without compromising the functionality of the Works.
- 389 If the value engineering proposal is approved by the Procuring Entity and results in:
- a) a reduction of the Contract Price; the amount to be paid to the Contractor shall be the **percentage specified in the SCC** of the reduction in the Contract Price; or
 - b) an increase in the Contract Price; but results in a reduction in life cycle costs due to any benefit described in (a) to (d) above, the amount to be paid to the Contractor shall be the full increase in the Contract Price.

39. Cash Flow Forecasts

- 39.1 When the Program¹¹, is updated, the Contractor shall provide the Project Manager with an updated cash flow forecast. The cash flow forecast shall include different currencies, as defined in the Contract, converted as necessary using the Contract exchange rates.

40. Payment Certificates

- 40.1 The Contractor shall submit to the Project Manager monthly statements of the estimated value of the work executed less the cumulative amount certified previously.
- 40.2 The Project Manager shall check the Contractor's monthly statement and certify the amount to be paid to the Contractor.
- 40.3 The value of work executed shall be determined by the Project Manager.
- 40.4 The value of work executed shall comprise the value of the quantities of work in the Bill of Quantities that have been completed¹².
- 40.5 The value of work executed shall include the valuation of Variations and Compensation Events.
- 40.6 The Project Manager may exclude any item certified in a previous certificate or reduce the proportion of any item previously certified in any certificate in the light of later information.
- 40.7 Where the contract price is different from the corrected tender price, in order to ensure the contractor is not paid less or more relative to the contract price (which would be the tender price), payment valuation certificates and variation orders on omissions and additions valued based on rates in the Bill of Quantities or schedule of rates in the Tender, will be adjusted by a plus or minus percentage. The percentage already worked out during tender evaluation is worked out as follows: $(\text{corrected tender price} - \text{tender price}) / \text{tender price} \times 100$.

41. Payments

- 41.1 Payments shall be adjusted for deductions for advance payments and retention. The Procuring Entity shall pay the Contractor the amounts certified by the Project Manager within 30 days of the date of each certificate. If the Procuring Entity makes a late payment, the Contractor shall be paid interest on the late payment in the next payment. Interest shall be calculated from the date by which the payment should have been made up to the date when the late payment is made at the prevailing rate of interest for commercial borrowing for each of the currencies in which payments are made.
- 41.2 If an amount certified is increased in a later certificate or as a result of an award by the Adjudicator or an Arbitrator, the Contractor shall be paid interest upon the delayed payment as set out in this clause. Interest shall be calculated from the date upon which the increased amount would have been certified in the absence of dispute.
- 41.3 Unless otherwise stated, all payments and deductions shall be paid or charged in the proportions of currencies comprising the Contract Price.
- 41.4 Items of the Works for which no rate or price has been entered in shall not be paid for by the Procuring Entity and shall be deemed covered by other rates and prices in the Contract.

42. Compensation Events

42.1 The following shall be Compensation Events:

- d) The Procuring Entity does not give access to a part of the Site by the Site Possession Date pursuant to GCC Sub-Clause 20.1.
- e) The Procuring Entity modifies the Schedule of Other Contractors in a way that affects the work of the Contractor under the Contract.
- f) The Project Manager orders a delay or does not issue Drawings, Specifications, or instructions required for execution of the Works on time.
- g) The Project Manager instructs the Contractor to uncover or to carry out additional tests upon work, which is then found to have no Defects.
- h) The Project Manager unreasonably does not approve a subcontract to be let.
- i) Ground conditions are substantially more adverse than could reasonably have been assumed before issuance of the Letter of Acceptance from the information issued to bidders (including the Site Investigation Reports), from information available publicly and from a visual inspection of the Site.
- j) The Project Manager gives an instruction for dealing with an unforeseen condition, caused by the Procuring Entity, or additional work required for safety or other reasons.
- k) Other contractors, public authorities, utilities, or the Procuring Entity does not work within the dates and other constraints stated in the Contract, and they cause delay or extra cost to the Contractor.
- l) The advance payment is delayed.
- m) The effects on the Contractor of any of the Procuring Entity's Risks.
- n) The Project Manager unreasonably delays issuing a Certificate of Completion.

42.2 If a Compensation Event would cause additional cost or would prevent the work being completed before the Intended Completion Date, the Contract Price shall be increased and/or the Intended Completion Date shall be extended. The Project Manager shall decide whether and by how much the Contract Price shall be increased and whether and by how much the Intended Completion Date shall be extended.

42.3 As soon as information demonstrating the effect of each Compensation Event upon the Contractor's forecast cost has been provided by the Contractor, it shall be assessed by the Project Manager, and the Contract Price shall be adjusted accordingly. If the Contractor's forecast is deemed unreasonable, the Project Manager shall adjust the Contract Price based on the Project Manager's own forecast. The Project Manager shall assume that the Contractor shall react competently and promptly to the event.

¹¹In lump sum contracts, add "or Activity Schedule" after "Program."

¹²In lump sum contracts, replace this paragraph with the following: "The value of work executed shall comprise the value of completed activities in the Activity Schedule."

424 The Contractor shall not be entitled to compensation to the extent that the Procuring Entity's interests are adversely affected by the Contractor's not having given early warning or not having cooperated with the Project Manager.

43. Tax

43.1 The Project Manager shall adjust the Contract Price if taxes, duties, and other levies are changed between the date 30 days before the submission of bids for the Contract and the date of the last Completion certificate. The adjustment shall be the change in the amount of tax payable by the Contractor, provided such changes are not already reflected in the Contract Price or are a result of GCC Clause 44.

44. Currency of Payment

44.1 All payments under the contract shall be made in Kenya Shillings

45. Price Adjustment

45.1 Prices shall be adjusted for fluctuations in the cost of inputs only if **provided for in the SCC**. If so provided, the amounts certified in each payment certificate, before deducting for Advance Payment, shall be adjusted by applying the respective price adjustment factor to the payment amounts due in each currency. A separate formula of the type specified below applies:

$$P = A + B I_m/I_o$$

where: P is the adjustment factor for the portion of the Contract Price payable.

A and B are coefficients¹³ **specified in the SCC**, representing the non-adjustable and adjustable portions, respectively, of the Contract Price payable and I_m is the index prevailing at the end of the month being invoiced and I_o is the index prevailing 30 days before Bid opening for inputs payable.

45.2 If the value of the index is changed after it has been used in a calculation, the calculation shall be corrected and an adjustment made in the next payment certificate. The index value shall be deemed to take account of all changes in cost due to fluctuations in costs.

46. Retention

46.1 The Procuring Entity shall retain from each payment due to the Contractor the proportion stated in the **SCC** until Completion of the whole of the Works.

46.2 Upon the issue of a Certificate of Completion of the Works by the Project Manager, in accordance with GCC 53.1, half the total amount retained shall be repaid to the Contractor and half when the Defects Liability Period has passed and the Project Manager has certified that all Defects notified by the Project Manager to the Contractor before the end of this period have been corrected. The Contractor may substitute retention money with an "on demand" Bank guarantee.

47. Liquidated Damages

47.1 The Contractor shall pay liquidated damages to the Procuring Entity at the rate per day stated in the **SCC** for each day that the Completion Date is later than the Intended Completion Date. The total amount of liquidated damages shall not exceed the amount defined in the SCC. The Procuring Entity may deduct liquidated damages from payments due to the Contractor. Payment of liquidated damages shall not affect the Contractor's liabilities.

47.2 If the Intended Completion Date is extended after liquidated damages have been paid, the Project Manager shall correct any overpayment of liquidated damages by the Contractor by adjusting the next payment certificate. The Contractor shall be paid interest on the overpayment, calculated from the date of payment to the date of repayment, at the rates specified in GCC Sub-Clause 41.1.

48. Bonus

48.1 The Contractor shall be paid a Bonus calculated at the rate per calendar day **stated in the SCC** for each day (less any days for which the Contractor is paid for acceleration) that the Completion is earlier than the Intended Completion Date. The Project Manager shall certify that the Works are complete, although they may not be due to be complete.

49. Advance Payment

49.1 The Procuring Entity shall make advance payment to the Contractor of the amounts stated in the **SCC** by the

date stated in the **SCC**, against provision by the Contractor of an Unconditional Bank Guarantee in a form and by a bank acceptable to the Procuring Entity in amounts and currencies equal to the advance payment. The Guarantee shall remain effective until the advance payment has been repaid, but the amount of the Guarantee shall be progressively reduced by the amounts repaid by the Contractor. Interest shall not be charged on the advance payment.

492 The Contractor is to use the advance payment only to pay for Equipment, Plant, Materials, and mobilization expenses required specifically for execution of the Contract. The Contractor shall demonstrate that advance payment has been used in this way by supplying copies of invoices or other documents to the Project Manager.

493 The advance payment shall be repaid by deducting proportionate amounts from payments otherwise due to the Contractor, following the schedule of completed percentages of the Works on a payment basis. No account shall be taken of the advance payment or its repayment in assessing valuations of work done, Variations, price adjustments, Compensation Events, Bonuses, or Liquidated Damages.

50. Securities

50.1 The Performance Security shall be provided to the Procuring Entity no later than the date specified in the Letter of Acceptance and shall be issued in an amount **specified in the SCC**, by a bank or surety acceptable to the Procuring Entity, and denominated in the types and proportions of the currencies in which the Contract Price is payable. The Performance Security shall be valid until a date 28 day from the date of issue of the Certificate of Completion in the case of a Bank Guarantee, and until one year from the date of issue of the Completion Certificate in the case of a Performance Bond.

51. Dayworks

51.1 If applicable, the Dayworks rates in the Contractor's Bid shall be used only when the Project Manager has given written instructions in advance for additional work to be paid for in that way.

51.2 All work to be paid for as Dayworks shall be recorded by the Contractor on forms approved by the Project Manager. Each completed form shall be verified and signed by the Project Manager within two days of the work being done.

51.3 The Contractor shall be paid for Dayworks subject to obtaining signed Dayworks forms.

52. Cost of Repairs

52.1 Loss or damage to the Works or Materials to be incorporated in the Works between the Start Date and the end of the Defects Correction periods shall be remedied by the Contractor at the Contractor's cost if the loss or damage arises from the Contractor's acts or omissions.

E. Finishing the Contract

53. Completion

53.1 The Contractor shall request the Project Manager to issue a Certificate of Completion of the Works, and the Project Manager shall do so upon deciding that the whole of the Works is completed.

54. Taking Over

54.1 The Procuring Entity shall take over the Site and the Works within seven days of the Project Manager's issuing a certificate of Completion.

55. Final Account

55.1 The Contractor shall supply the Project Manager with a detailed account of the total amount that the Contractor considers payable under the Contract before the end of the Defects Liability Period. The Project Manager shall issue a Defects Liability Certificate and certify any final payment that is due to the Contractor within 56 days of receiving the Contractor's account if it is correct and complete. If it is not, the Project Manager shall issue within 56 days a schedule that states the scope of the corrections or additions that are necessary. If the Final Account is still unsatisfactory after it has been resubmitted, the Project Manager shall decide on the amount payable to the Contractor and issue a payment certificate.

¹³The sum of the two coefficients A and B should be 1 (one) in the formula for each currency. Normally, both coefficients shall be the same in the formulae for all currencies, since coefficient A, for the non-adjustable portion of the payments, is a very approximate figure (usually 0.15) to take account of fixed cost elements or other non-adjustable components. The sum of the adjustments for each currency are added to the Contract Price.

56. Operating and Maintenance Manuals

- 56.1 If “as built” Drawings and/or operating and maintenance manuals are required, the Contractor shall supply them by the dates stated in the SCC.
- 56.2 If the Contractor does not supply the Drawings and/or manuals by the dates stated in the SCC pursuant to GCC Sub-Clause 56.1, or they do not receive the Project Manager's approval, the Project Manager shall withhold the amount **stated in the SCC** from payments due to the Contractor.

57. Termination

- 57.1 The Procuring Entity or the Contractor may terminate the Contract if the other party causes a fundamental breach of the Contract.
- 57.2 Fundamental breaches of Contract shall include, but shall not be limited to, the following:
- a) the Contractor stops work for 30 days when no stoppage of work is shown on the current Program and the stoppage has not been authorized by the Project Manager;
 - b) the Project Manager instructs the Contractor to delay the progress of the Works, and the instruction is not withdrawn within 30 days;
 - c) the Procuring Entity or the Contractor is made bankrupt or goes into liquidation other than for a reconstruction or amalgamation;
 - d) a payment certified by the Project Manager is not paid by the Procuring Entity to the Contractor within 84 days of the date of the Project Manager's certificate;
 - e) the Project Manager gives Notice that failure to correct a particular Defect is a fundamental breach of Contract and the Contractor fails to correct it within a reasonable period of time determined by the Project Manager;
 - f) the Contractor does not maintain a Security, which is required;
 - g) the Contractor has delayed the completion of the Works by the number of days for which the maximum amount of liquidated damages can be paid, as **defined in the SCC**; or
 - h) if the Contractor, in the judgment of the Procuring Entity has engaged in Fraud and Corruption, as defined in paragraph 2.2 a of the Appendix A to the GCC, in competing for or in executing the Contract, then the Procuring Entity may, after giving fourteen (14) days written notice to the Contractor, terminate the Contract and expel him from the Site.
- 57.3 Notwithstanding the above, the Procuring Entity may terminate the Contract for convenience.
- 57.4 If the Contract is terminated, the Contractor shall stop work immediately, make the Site safe and secure, and leave the Site as soon as reasonably possible.
- 57.5 When either party to the Contract gives notice of a breach of Contract to the Project Manager for a cause other than those listed under GCC Sub-Clause 56.2 above, the Project Manager shall decide whether the breach is fundamental or not.

58. Payment upon Termination

- 58.1 If the Contract is terminated because of a fundamental breach of Contract by the Contractor, the Project Manager shall issue a certificate for the value of the work done and Materials ordered less advance payments received up to the date of the issue of the certificate and less the percentage to apply to the value of the work not completed, as specified in the SCC. Additional Liquidated Damages shall not apply. If the total amount due to the Procuring Entity exceeds any payment due to the Contractor, the difference shall be a debt payable to the Procuring Entity.
- 58.2 If the Contract is terminated for the Procuring Entity's convenience or because of a fundamental breach of Contract by the Procuring Entity, the Project Manager shall issue a certificate for the value of the work done, Materials ordered, the reasonable cost of removal of Equipment, repatriation of the Contractor's personnel employed solely on the Works, and the Contractor's costs of protecting and securing the Works, and less advance payments received up to the date of the certificate.

59. Property

- 59.1 All Materials on the Site, Plant, Equipment, Temporary Works, and Works shall be deemed to be the property of the Procuring Entity if the Contract is terminated because of the Contractor's default.

60. Release from Performance

- 60.1 If the Contract is frustrated by the outbreak of war or by any other event entirely outside the control of either the Procuring Entity or the Contractor, the Project Manager shall certify that the Contract has been frustrated. The Contractor shall make the Site safe and stop work as quickly as possible after receiving this certificate and shall be paid for all work carried out before receiving it and for any work carried out afterwards to which a commitment was made.

SECTION IX - SPECIAL CONDITIONS OF CONTRACT

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract															
A. General																
GCC 1.1 (q)	The Procuring Entity is NORTHERN WATER WORKS DEVELOPMENT AGENCY Maji House, Kismayu Road PO Box 495 – 70100 Garissa, Kenya Tel: +254-46-2103598/3797 E-mail: info@nwwda.go.ke															
GCC 1.1 (u)	The Intended Completion Date for the whole of the Works shall be After 6 calendar Months															
GCC 1.1 (x)	The Project Manager is – The Technical Services Manager - NWWDA															
GCC 1.1 (z)	The Site is located at Idhido, Marsabit County and is defined in the drawings															
GCC 1.1 (cc)	The Start Date shall be Contract signature date															
GCC 1.1 (gg)	The Works consist of <ul style="list-style-type: none">• Excavation of 150,000 m³ pan• Construction of Earth Embankment of about 2.0m high above the ground• Crib intake• Construction of River diversion Works• Pond Lining with clay soil• Pan Auxiliary Works like silt trap, inlet and outlet channels• 2No. VIP Latrines• 2No. Cattle troughs• 2No. Shoat troughs• Fencing with chain-link and concrete poles• 450m long, 75mm diameter HDPE pipe• Water Kiosk with 10m³ PVC Tank on Roof Slab															
GCC 2.2	Sectional Completions are: <i>N/A</i>															
GCC 5.1	The Project manager <i>may</i> delegate any of his duties and responsibilities.															
GCC 8.1	Schedule of other contractors: N/A															
GCC 9.1	Key Personnel GCC 9.1 is replaced with the following: 9.1 Key Personnel are the Contractor’s personnel named in this GCC 9.1 of the Special Conditions of Contract. The Contractor shall employ the Key Personnel and use the equipment identified in its Bid, to carry out the Works or other personnel and equipment approved by the Project Manager. The Project Manager shall approve any proposed replacement of Key Personnel and equipment only if their relevant qualifications or characteristics are substantially equal to or better than those proposed in the Bid. <table><tr><th>No.</th><th>Position</th><th>Qualifications</th></tr><tr><td>1</td><td>Site Agent- One (1 Nr)</td><td>• Degree in Civil Engineering or Similar</td></tr><tr><td>2</td><td>General Foreman (1No)</td><td>• Diploma in civil Engineering</td></tr><tr><td>4</td><td>Plant operator (5 Nr)</td><td>• Certificate in plant operation/license</td></tr><tr><td>5</td><td>Drivers - Two (2Nr)</td><td>• Driving License</td></tr></table>	No.	Position	Qualifications	1	Site Agent- One (1 Nr)	• Degree in Civil Engineering or Similar	2	General Foreman (1No)	• Diploma in civil Engineering	4	Plant operator (5 Nr)	• Certificate in plant operation/license	5	Drivers - Two (2Nr)	• Driving License
No.	Position	Qualifications														
1	Site Agent- One (1 Nr)	• Degree in Civil Engineering or Similar														
2	General Foreman (1No)	• Diploma in civil Engineering														
4	Plant operator (5 Nr)	• Certificate in plant operation/license														
5	Drivers - Two (2Nr)	• Driving License														

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 13.1	<p>The minimum insurance amounts and deductibles shall be:</p> <p>(a) For loss or damage to the Works, Plant and Materials: Equivalent to contract price;</p> <p>(b) For loss or damage to Equipment: KES 10 Million</p> <p>(c) For loss or damage to property (except the Works, Plant, Materials, and Equipment) in connection with Contract KES 10 Million</p> <p>(d) For personal injury or death:</p> <p>(i) of the Contractor's employees: KES 5 Million</p> <p>(ii) of other people: Kshs5 million: KES 5 Million</p>
GCC 14.1	Site Data are: The bidder shall rely on the provided contract drawings and physical site inspections and investigations by the bidder.
GCC 20.1	The Site Possession Date(s) shall be: Within 28 days of the Commencement Date
GCC 23.1 & GCC 23.2	Appointing Authority for the Adjudicator:
	The Kenya Chapter of the Chartered Institute of Arbitrators, P.O Box 50163-00200, Nairobi.
	Hourly rate and types of reimbursable expenses to be paid to the Adjudicator:
	Kshs. 25,000/-
B. Time Control	
GCC 26.1	The Contractor shall submit for approval a Program for the Works within <i>14</i> days from the date of the Letter of Acceptance. ³³¹³³
GCC 26.3	<p>The period between Program updates is Monthly.</p> <p>The amount to be withheld for late submission of an updated Program is Ksh.50,000</p>
C. Quality Control	
GCC 34.1	The Defects Liability Period is: 180 days .
D. Cost Control	
GCC 38.9	If the value engineering proposal is approved by the Procuring Entity the amount to be paid to the Contractor shall be N/A
GCC 44.1	The currency of the Procuring Entity's Country is: KES
GCC 45.1	The Contract IS NOT subject to price adjustment in accordance with GCC Clause 45, and the following information regarding coefficients does not apply.
GCC 46.1	<p>The proportion of payments retained is: 10%</p> <p>Limit of Retention: 5% of Accepted Contract Amount (inclusive of VAT)</p>
GCC 47.1	The liquidated damages for the whole of the Works are five (0.05%) of final Contract Price per day . The maximum amount of liquidated damages for the whole of the Works is 5%
GCC 49.1	The Advance Payments shall be 10% of the contract price against an advance Bank Guarantee .

Number of GC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
GCC 50.1	<p>The Performance Security amount is:</p> <p>(a) Performance Security – Bank Guarantee (unconditional and on demand): in the amount(s) of ten (10) percent of the Accepted Contract Amount and in the same currency (ies) of the Accepted Contract Amount.</p> <p>(b) Performance Security – Performance Bond: N/A</p>
E. Finishing the Contract	
GCC 56.1	<p>The date by which operating and maintenance manuals are required is</p> <p>30 days after substantial completion.</p> <p>The date by which “as built” drawings are required is</p> <p>30 days after substantial completion.</p>
GCC 56.2	The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required in GCC Sub-Clause 58.1 is KES 100, 000/-
GCC 57.2 (g)	The maximum number of days is: 90 days
GCC 58.1	The percentage to apply to the value of the works not completed, representing the Procuring Entity’s additional cost for completing the Works, 15% (Fifteen Percent)

FORM No 1: NOTIFICATION OF INTENTION TO AWARD

This Notification of Intention to Award shall be sent to each Tenderer that submitted a Tender. Send this Notification to the Tenderer's Authorized Representative named in the Tender Information Form on the format below.

FORMAT

1. **For the attention of Tenderer's Authorized Representative**

- i) Name: *[insert Authorized Representative's name]*
- ii) Address: *[insert Authorized Representative's Address]*
- iii) Telephone: *[insert Authorized Representative's telephone/fax numbers]*
- iv) Email Address: *[insert Authorized Representative's email address]*

[IMPORTANT: insert the date that this Notification is transmitted to Tenderers. The Notification must be sent to all Tenderers simultaneously. This means on the same date and as close to the same time as possible.]

2. **Date of transmission:** *[email]* on *[date]* (local time)

This Notification is sent by *(Name and designation)* _____

3. **Notification of Intention to Award**

- i) Procuring Entity: *[insert the name of the Procuring Entity]*
- ii) Project: *[insert name of project]*
- iii) Contract title: *[insert the name of the contract]*
- iv) Country: *[insert country where ITT is issued]*
- v) ITT No: *[insert ITT reference number from Procurement Plan]*

This Notification of Intention to Award (Notification) notifies you of our decision to award the above contract. The transmission of this Notification begins the Standstill Period. During the Standstill Period, you may:

4. **Request a debriefing in relation to the evaluation of your tender**

Submit a Procurement-related Complaint in relation to the decision to award the contract.

a) The successful tenderer

i) Name of successful Tender _____

ii) Address of the successful Tender _____

iii) Contract price of the successful Tender Kenya Shillings _____ (in words _____)

b) Other Tenderers

Names of all Tenderers that submitted a Tender. If the Tender's price was evaluated include the evaluated price as well as the Tender price as read out. For Tenders not evaluated, give one main reason the Tender was unsuccessful.

SNo	Name of Tender	Tender Price as read out	Tender's evaluated price (Note a)	One Reason Why not Evaluated
1				
2				
3				
4				
5				

(Note a) State NE if not evaluated

5. How to request a debriefing

- a) DEADLINE: The deadline to request a debriefing expires at midnight on *[insert date]* (local time).
- b) You may request a debriefing in relation to the results of the evaluation of your Tender. If you decide to request a debriefing your written request must be made within three (5) Business Days of receipt of this Notification of Intention to Award.
- c) Provide the contract name, reference number, name of the Tenderer, contact details; and address the request for debriefing as follows:
 - i) Attention: *[insert full name of person, if applicable]*
 - ii) Title/position: *[insert title/position]*
 - ii) Agency: *[insert name of Procuring Entity]*
 - iii) Email address: *[insert email address]*
- d) If your request for a debriefing is received within the 3 Days deadline, we will provide the debriefing within five (3) Business Days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by five (3) Days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.
- e) The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.
- f) If the deadline to request a debriefing has expired, you may still request a debriefing. In this case, we will provide the debriefing as soon as practicable, and normally no later than fifteen (15) Days from the date of publication of the Contract Award Notice.

6. How to make a complaint

- a) Period: Procurement-related Complaint challenging the decision to award shall be submitted by midnight, *[insert date]* (local time).
- b) Provide the contract name, reference number, name of the Tenderer, contact details; and address the Procurement-related Complaint as follows:
 - i) Attention: *[insert full name of person, if applicable]*
 - ii) Title/position: *[insert title/position]*
 - iii) Agency: *[insert name of Procuring Entity]*
 - iv) Email address: *[insert email address]*
- c) At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to award the contract. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.
- d) Further information: For more information refer to the Public Procurement and Disposals Act 2015 and its Regulations available from the Website info@ppra.go.ke or complaints@ppra.go.ke.
You should read these documents before preparing and submitting your complaint.
- e) There are four essential requirements:
 - i) You must be an 'interested party'. In this case, that means a Tenderer who submitted a Tender in this tendering process, and is the recipient of a Notification of Intention to Award.
 - ii) The complaint can only challenge the decision to award the contract.

iii) You must submit the complaint within the period stated above.

iv) You must include, in your complaint, all of the information required to support your complaint.

7. Standstill Period

- i) DEADLINE: The Standstill Period is due to end at midnight on [*insert date*] (local time).
- ii) The Standstill Period lasts ten (14) Days after the date of transmission of this Notification of Intention to Award.
- iii) The Standstill Period may be extended as stated in paragraph Section 5 (d) above.

If you have any questions regarding this Notification please do not hesitate to contact us. On behalf of the Procuring Entity:

Signature:_____ **Name:**_____

Title/position:_____ **Telephone:**____ **Email:**_____

FORM NO. 2 - REQUEST FOR REVIEW

FORM FOR REVIEW(r.203(1))

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

.....RESPONDENT (Procuring Entity)

Request for review of the decision of the..... (Name of the Procuring Entity ofdated the...day of20.....in the matter of Tender No.....of20..... for(Tender description).

REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical address.....P. O. Box No..... Tel. No.....Email, hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that:

- 1.
- 2.

SIGNED(Applicant) Dated on.....day of/...20.....

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board on.....day of20.....

SIGNED

Board Secretary

FORM NO 3: LETTER OF AWARD

[letterhead paper of the Procuring Entity] [date]

To: *[name and address of the Contractor]*

This is to notify you that your Tender dated *[date]* for execution of the *[name of the Contract and identification number, as given in the Contract Data]* for the Accepted Contract Amount *[amount in numbers and words] [name of currency]*, as corrected and modified in accordance with the Instructions to Tenderers, is hereby accepted by (*name of Procuring Entity*).

You are requested to furnish the Performance Security within 30 days in accordance with the Conditions of Contract, using, for that purpose, one of the Performance Security Forms included in Section VIII, Contract Forms, of the Tender Document.

Authorized Signature:.....

Name and Title of Signatory:.....

Name of Procuring Entity.....

Attachment: *Contract Agreement*.....

FORM NO 4: CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2022, between _____ of _____ (hereinafter “the Procuring Entity”), of the one part, and _____ of _____ (hereinafter “the Contractor”), of the other part:

WHEREAS the Procuring Entity desires that the Works known as _____ should be executed by the Contractor, and has accepted a Tender by the Contractor for the execution and completion of these Works and the remedying of any defects therein,

The Procuring Entity and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
 - a) the Letter of Acceptance
 - b) the Letter of Tender
 - c) the addenda Nos _____ (if any)
 - d) the Special Conditions of Contract
 - e) the General Conditions of Contract;
 - f) the Specifications
 - g) the Drawings; and
 - h) the completed Schedules and any other documents forming part of the contract.
3. In consideration of the payments to be made by the Procuring Entity to the Contractor as specified in this Agreement, the Contractor hereby covenants with the Procuring Entity to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the Laws of Kenya on the day, month and year specified above.

Signed and sealed by _____ (for the Procuring Entity)

Signed and sealed by _____ (for the Contractor).

FORM NO. 5 - PERFORMANCE SECURITY

[Option 1 - Unconditional Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ *[insert name and Address of Procuring Entity]* **Date:** _____

_____ *[Insert date of issue]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ (hereinafter called "the Contractor") has entered into Contract No. _____ dated _____ with (name of Procuring Entity) _____ (the Procuring Entity as the Beneficiary), for the execution of _____ (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.
3. At the request of the Contractor, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (in words),¹ such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.
4. This guarantee shall expire, no later than the Day of, 2.....², and any demand for payment under it must be received by us at the office indicated above on or before that date.
5. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."

[Name of Authorized Official, signature(s) and seals/stamps].

Note: *All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.*

¹ The Guarantor shall insert an amount representing the percentage of the Accepted Contract Amount specified in the Letter of Acceptance, less provisional sums, if any, and denominated either in the currency of the Contract or a freely convertible currency acceptable to the Beneficiary.

² Insert the date twenty-eight days after the expected completion date as described in GC Clause 11.9. The Procuring Entity should note that in the event of an extension of this date for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM No. 6 - PERFORMANCE SECURITY

[Option 2– Performance Bond]

[Note: Procuring Entities are advised to use Performance Security – Unconditional Demand Bank Guarantee instead of Performance Bond due to difficulties involved in calling Bond holder to action]

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: _____ *[insert name and Address of Procuring Entity]* **Date:** _____
_____ *[Insert date of issue].*

PERFORMANCE BOND No.: _____

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. By this Bond _____ as Principal (hereinafter called “the Contractor”) and _____] as Surety (hereinafter called “the Surety”), are held and firmly bound unto _____] as Obligee (hereinafter called “the Procuring Entity”) in the amount of _____ for the payment of which sum well and truly to be made in the types and proportions of currencies in which the Contract Price is payable, the Contractor and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.
2. WHEREAS the Contractor has entered into a written Agreement with the Procuring Entity dated the _____ day of _____, 20 , for _____ in accordance with the documents, plans, specifications, and amendments thereto, which to the extent herein provided for, are by reference made part hereof and are hereinafter referred to as the Contract.
3. NOW, THEREFORE, the Condition of this Obligation is such that, if the Contractor shall promptly and faithfully perform the said Contract (including any amendments thereto), then this obligation shall be null and void; otherwise, it shall remain in full force and effect. Whenever the Contractor shall be, and declared by the Procuring Entity to be, in default under the Contract, the Procuring Entity having performed the Procuring Entity's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:
 - 1) complete the Contract in accordance with its terms and conditions; or
 - 2) obtain a tender or tenders from qualified tenderers for submission to the Procuring Entity for completing the Contract in accordance with its terms and conditions, and upon determination by the Procuring Entity and the Surety of the lowest responsive Tenderers, arrange for a Contract between such Tenderer, and Procuring Entity and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the Balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term “Balance of the Contract Price,” as used in this paragraph, shall mean the total amount payable by Procuring Entity to Contractor under the Contract, less the amount properly paid by Procuring Entity to Contractor; or
 - 3) pay the Procuring Entity the amount required by Procuring Entity to complete the Contract in accordance with its terms and conditions up to a total not exceeding the amount of this Bond.
4. The Surety shall not be liable for a greater sum than the specified penalty of this Bond.
5. Any suit under this Bond must be instituted before the expiration of one year from the date of the issuing of the Taking-Over Certificate. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Procuring Entity named herein or the heirs, executors, administrators, successors, and assigns of the Procuring Entity.
6. In testimony whereof, the Contractor has hereunto set his hand and affixed his seal, and the Surety has caused these presents to be sealed with his corporate seal duly attested by the signature of his legal representative, this day _____ of _____ 20_____.

SIGNED ON _____ on behalf of By ____ in the capacity of In the
presence of

SIGNED ON _____ on behalf of By ____ in the capacity of In the
presence of

FORM NO. 7 - ADVANCE PAYMENT SECURITY

[Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ *[Insert name and Address of Procuring Entity]*

Date: _____ *[Insert date of issue]*

ADVANCE PAYMENT GUARANTEE No.: _____ *[Insert guarantee reference number]* **Guarantor:** _____

_____ *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ (hereinafter called "the Contractor") has entered into Contract No. _____ dated _____ with the Beneficiary, for the execution of _____ (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum _____ (in words) is to be made against an advance payment guarantee.
3. At the request of the Contractor, we as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (in words _____)¹ upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating either that the Applicant:
 - a) has used the advance payment for purposes other than the costs of mobilization in respect of the Works; or
 - b) has failed to repay the advance payment in accordance with the Contract conditions, specifying the amount which the Applicant has failed to repay.
4. A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the advance payment referred to above has been credited to the Contractor on its account number _____ at _____.
5. The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor as specified in copies of interim statements or payment certificates which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of a copy of the interim payment certificate indicating that ninety (90) percent of the Accepted Contract Amount, less provisional sums, has been certified for payment, or on the _____ day of _____, 2², whichever is earlier. Consequently, demand for payment under this guarantee must be received by us at this office on or before that date.
6. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

[Name of Authorized Official, signature(s) and seals/stamps]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

¹The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency of the advance payment as specified in the Contract.

²Insert the expected expiration date of the Time for Completion. The Procuring Entity should note that in the event of an extension of the time for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM NO. 8 - RETENTION MONEY SECURITY

[Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ [Insert name and Address of Procuring Entity]

Date: _____ [Insert date of issue]

Advance payment guarantee no. [Insert guarantee reference number]

Guarantor: [Insert name and address of place of issue, unless indicated in the letterhead]

1. We have been informed that _____ [insert name of Contractor, which in the case of a joint venture shall be the name of the joint venture] (hereinafter called "the Contractor") has entered into Contract No. _____ [insert reference number of the contract] dated _____ with the Beneficiary, for the execution of _____ [insert name of contract and brief description of Works] (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, the Beneficiary retains moneys up to the limit set forth in the Contract ("the Retention Money"), and that when the Taking-Over Certificate has been issued under the Contract and the first half of the Retention Money has been certified for payment, and payment of [insert the second half of the Retention Money] is to be made against a Retention Money guarantee.
3. At the request of the Contractor, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of [insert amount in figures] _____ ([insert amount in words _____])¹ upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or show grounds for your demand or the sum specified therein.
4. A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the second half of the Retention Money as referred to above has been credited to the Contractor on its account number _____ at _____ [insert name and address of Applicant's bank].
5. This guarantee shall expire no later than the Day of, 2.....², and any demand for payment under it must be received by us at the office indicated above on or before that date.
6. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six months] [one year], in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

[Name of Authorized Official, signature(s) and seals/stamps]

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

¹The Guarantor shall insert an amount representing the amount of the second half of the Retention Money.

²Insert a date that is twenty-eight days after the expiry of retention period after the actual completion date of the contract. The Procuring Entity should note that in the event of an extension of this date for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM NO. 9 BENEFICIAL OWNERSHIP DISCLOSURE FORM

INSTRUCTIONS TO TENDERERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form ("Form") is to be completed by the successful tenderer. In case of joint venture, the tenderer must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Tenderer is any natural person who ultimately owns or controls the Tenderer by meeting one or more of the following conditions:

- Directly or indirectly holding 25% or more of the shares.*
- Directly or indirectly holding 25% or more of the voting rights.*
- Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.*

Tender Reference No.: _____ [insert identification no]

Name of the Assignment: _____ [insert name of the assignment] to:
_____ [insert complete name of Procuring Entity]

In response to your notification of award dated _____ [insert date of notification of award] to furnish additional information on beneficial ownership: _____ [select one option as applicable and delete the options that are not applicable]

I) We hereby provide the following beneficial ownership information.

Details of beneficial ownership

Identity of Beneficial Owner	Directly or indirectly holding 25% or more of the shares (Yes / No)	Directly or indirectly holding 25 % or more of the Voting Rights (Yes / No)	Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Tenderer (Yes / No)
<i>[include full name (last, middle, first), nationality, country of residence]</i>			

OR

ii) *We declare that there is no Beneficial Owner meeting one or more of the following conditions: directly or indirectly holding 25% or more of the shares. Directly or indirectly holding 25% or more of the voting rights. Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.*

OR

We declare that we are unable to identify any Beneficial Owner meeting one or more of the following conditions. [If this option is selected, the Tenderer shall provide explanation on why it is unable to identify any Beneficial Owner]

Directly or indirectly holding 25% or more of the shares. Directly or indirectly holding 25% or more of the voting rights.

Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer]”

Name of the Tenderer:[insert complete name of the Tenderer]_____*

*Name of the person duly authorized to sign the Tender on behalf of the Tenderer: ** [insert complete name of person duly authorized to sign the Tender]*

Title of the person signing the Tender: [insert complete title of the person signing the Tender]

Signature of the person named above: [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing] day of..... [Insert month], [insert year]